



## AMENDED AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
MAY 27, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, May 27, 2025 for the comments to be distributed to Town Council before the meeting.

## REGULAR MEETING

### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

### II. ADJUSTMENT OF THE AGENDA

### III. PUBLIC HEARINGS

- A. Code Amendment request by Town of Christiansburg, applicant, to amend Chapter 42 “Zoning” of the Christiansburg Town Code, Section 42-11 – Amendments to chapter (c) Notice and hearing. The request is to 1) remove the requirement for notices of public hearings to be published once a week for two successive weeks and 2) amend the advertising requirements to the first notice appearing no more than 28 days before and the second notice appearing no less than seven days before the date of the meeting referenced in the notice. The change would bring Town Code into alignment with Code of Virginia § 15.2-2204. (Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments).
- B. Conditional Use Permit request by Mary Frances Keith, property owner and applicant, to allow a single-family or two-family dwelling in the B-3 General Business District on property located near the intersection of Boxwood Drive NW and Redwood Drive NW (approximately 0.48-acre Tax Parcels 466 – ((1)) – 49, 50, 51, and 52; Parcel ID 013934). The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Conditional Use Permit request by Burch Properties, LLC, property owner, and David Beasley, applicant, to allow for a kennel in the B-3 General Business District on property located at 1605 N. Franklin Street (approximately 10.9-acre Tax Parcel 466 – ((A)) – 20C, Parcel ID 013214). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- D. Rezoning request by RN Investments Annex, LLC, property owner and applicant, to rezone property located at 115 Farmview Road NW (approximately 9.05-acre Tax Parcels 466 – ((1)) – 60A-67A; Parcel ID 070719) from B-3 General Business District (B-3) to I-2 General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- E. Town of Christiansburg Community Development Block Grant (CDBG) 2025 Annual Action Plan and Amended 2022-2026 Consolidated Plan

### IV. CONSENT AGENDA

- A. Approval of Minutes May 13, 2025 and May 21, 2025
- B. Bill list
- C. Contract renewal #3 with AECOM Technical Services, Inc., for Annual Bridge Inspections and Engineering Services in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000.

- D. [Contract renewal #3 with SCS Engineers, Inc., for Professional Engineering Service, Post Closure Landfill Engineering and Monitoring in an amount not to exceed \\$150,000 per task order, and with work completed per contract year not to exceed \\$500,000.](#)

V. INTRODUCTIONS AND PRESENTATIONS

- A. New River Community College President Dr. Robert Brannon and Interim Executive Director of Educational Foundation Dr. Deborah Kennedy to present on the Access to Community College Education (ACCE) program

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. [Purchase of property located on the southern side of Cambria Street, N.W. \(approximately 2.314-acre Tax Parcel 466 – \(\(A\)\) – 8C2; Parcel ID 210032\) for \\$370,000](#)
- B. [Resolution for Adoption of the New River Valley Hazard Mitigation Plan \(2025 Update\)](#)
- C. [Memorandum of Understanding Between the Town of Christiansburg and the Virginia Department of Housing and Community Development to Unify and Expedite Virginia Disaster Assistance Fund Program Assistance to Homeowners and Businesses](#)
- D. [Resolution for Adoption of Fiscal Year 2024-25 Budget Amendment #5](#)
- E. [Resolution for Appropriations for Fiscal Year 2024-25 Budget Amendment #5](#)
- F. [Loop.net](#)
- G. [Request by property owner at 5 Roanoke Street \(Tax Parcel 527 – \(\(A\)\) – 101; Parcel ID 000816\) for Town to lease the mural located on rear building wall in accordance with Christiansburg Town Code Sec. 42-704\(a\)](#)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney

C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming meetings of Council:

June 10, 2025, 7:00 p.m. – Regular Meeting

June 18, 2025, 6:30 p.m. – Regular Work Session

June 24, 2025, 7:00 p.m. – Regular Meeting



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Code Amendment request by Town of Christiansburg, applicant, to amend Chapter 42 “Zoning” of the Christiansburg Town Code, Section 42-11 – Amendments to chapter (c) Notice and hearing. The request is to 1) remove the requirement for notices of public hearings to be published once a week for two successive weeks and 2) amend the advertising requirements to the first notice appearing no more than 28 days before and the second notice appearing no less than seven days before the date of the meeting referenced in the notice. The change would bring Town Code into alignment with Code of Virginia § 15.2-2204. (Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments).

**DESCRIPTION:**

The Zoning Ordinance amendment would remove the requirement for notices of public hearings to be published once a week for two successive weeks and replace it with a requirement that the first notice must appear no more than 28 days before and the second notice must appear no less than seven days before the date of the meeting referenced in the notice. There was a recent change in Code of Virginia § 15.2-2204 ([§ 15.2-2204. Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments](#)) and this would bring the Christiansburg Town Code into alignment with that change.

On April 28, 2025, Planning Commission voted 5 – 0 to recommend approval of the amendment as written.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Draft Ordinance

<https://christiansburg.box.com/s/1n3ur738peewe07n7zk6t8hfuzey4pm>

Amendments

<https://christiansburg.box.com/s/dmnt6dyqlxpqkos7wnjd3end5qsgdsef>

Staff Report

<https://christiansburg.box.com/s/8tyddnw7qmnrrnuley7q7jc5wa0jjfh1m>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Conditional Use Permit request by Mary Frances Keith, property owner and applicant, to allow a single-family or two-family dwelling in the B-3 General Business District on property located near the intersection of Boxwood Drive NW and Redwood Drive NW (approximately 0.48-acre Tax Parcels 466 – ((1)) – 49, 50, 51, and 52; Parcel ID 013934). The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow residential use, specifically one (1) single-family or two-family dwelling, within the General Business District (B-3) zoning. The proposed development will adhere to the R-3 development standards. The property is not located within either the 100- or 500-Year Flood Hazard Area.

On April 28, 2025, Planning Commission voted 5 – 0 to recommend approval of the request with no conditions.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/i3iezfhfme51f7qqxq7a6kajng72s8xm>

Planning Commission Resolution (draft)

<https://christiansburg.box.com/s/jzs7m704j6gwmella644t3cmysrhcyz3>

Planning Commission Minutes

<https://christiansburg.box.com/s/48bni65n55iuve22vb1p6o15oflhiq5l>

Staff Report with maps

<https://christiansburg.box.com/s/sv2kg9pxy3b6vluqwjbq3jrbzg151tg>

Aerial map

<https://christiansburg.box.com/s/mh4n323kbl3de5e9q3y9yz1ml09b3ngc>

Future Land Use map

<https://christiansburg.box.com/s/r9ptwxal4pm239j564kg87pr6h5kaguz>

Zoning Map

<https://christiansburg.box.com/s/bue61ak8h4my226ars9lift92nw1i3pd>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Conditional Use Permit request by Burch Properties, LLC, property owner, and David Beasley, applicant, to allow for a kennel in the B-3 General Business District on property located at 1605 N. Franklin Street (approximately 10.9-acre Tax Parcel 466 – ((A)) – 20C, Parcel ID 013214). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow a kennel. The applicant proposes to operate a retail store to sell pet accessories and pet food and currently offers grooming services. If the proposed CUP is approved, the existing pet spa could potentially add pet day care and boarding for dogs and cats.

Based on documents provided with the application, at full capacity, the “pet hotel” would house:

- 20 dogs boarding
- 20 dogs in day care
- 10-20 cats in foster care / for adoption

The applicant has provided a layout of the facility, including an outdoor fenced (7.5-foot metal slatted fencing) playground for the pet daycare. The applicant has indicated that hours of operation for the daycare would be 7:00am to 6:00pm.

On April 28, 2025, Planning Commission voted 5 – 0 to recommend approval of the request with the following condition:

1. The Conditional Use Permit shall apply solely to the structures, use and property described on the permit. Any additional proposed kennels on Tax Parcel 466-((A))-20C shall require a separate Conditional Use Permit.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/92h3lpbxr3yi36v6csratulsrzsc00ye>

Planning Commission Resolution (draft)

<https://christiansburg.box.com/s/016z87q1t8auil1kxun51prhk2qv37eon>

Planning Commission Minutes

<https://christiansburg.box.com/s/48bni65n55iuve22vb1p6o15oflhiq5l>

Staff Report with maps

<https://christiansburg.box.com/s/nfs4wllcxh8zrhmul13owzuv074d6s3d>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Rezoning request by RN Investments Annex, LLC, property owner and applicant, to rezone property located at 115 Farmview Road NW (approximately 9.05-acre Tax Parcels 466 – ((1)) – 60A-67A; Parcel ID 070719) from B-3 General Business District (B-3) to I-2 General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The purpose of the request is to rezone the parcel from B-3 to I-2 to allow for plumbing and electrical supplies, manufacture, sale or storage. Specifically, the storage and sale of plumbing supplies not under cover. In the B-3 District, plumbing supply storage is required to be under cover, while there is no requirement for cover in the I-2 District.

The Planning Commission conducted a public hearing on April 28, 2025, for this application but has not voted on the request. The scheduled recommendation date is June 2, 2025.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/1umnef3tag000agqj8mzertbfyrbw88e>

Planning Commission Resolution (draft)

<https://christiansburg.box.com/s/uyy8muvblm0fb8bq65zwiigifxrj1rb0>

Planning Commission Minutes

April 28<sup>th</sup>

<https://christiansburg.box.com/s/48bni65n55iuve22vb1p6o15oflhiq5l>

May 19<sup>th</sup>

<https://christiansburg.box.com/s/q2px4240kb528gyrb0wn5jkw5gk1dnjs>

Staff Report with maps

<https://christiansburg.box.com/s/49uk6orujpwceqzai2jxr6qv35nla62o>





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Town of Christiansburg Community Development Block Grant (CDBG) 2025 Annual Action Plan and Amended 2022-2026 Consolidated Plan

**DESCRIPTION:**

The Annual Action Plan outlines the activities the Town will undertake using federal funds granted by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG). Programs and activities are intended to primarily benefit low-income and moderate-income (LMI) residents of the Town of Christiansburg, neighborhoods with high concentrations of low-income and moderate-income residents, and the Town as a whole. The estimated amount the Town is scheduled to receive is \$155,108.00. Activities proposed include completion of the East Main Street sidewalk project located in one of the Town's qualifying low- to moderate-income Census Tract Block Groups and a Town-wide income-qualified emergency home repair program. Additional money is allocated toward homelessness prevention as part of the continuum of care.

The 2022-2026 Consolidated Plan has been updated to include LMI neighborhoods that were identified as part of the 2020 Census.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Draft 2025 Annual Action Plan

<https://christiansburg.box.com/s/zlcywsvqrsbdae9avf6jnah8bzyg37z2>

Draft Amended Consolidated Plan

<https://christiansburg.box.com/s/qx0fngicas06owss99g06c6gnlfn3hvt>

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
MAY 13, 2025 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MAY 13, 2025, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett; Casey Jenkins; Vice-Mayor Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Director of Public Relations Christina Bolt; Police Chief Chris Ramsey; Public Works Director Jim Lancianese; Assistant Director of Public Works - Streets Travis Moles; Fire and EMS Chief Billy Hanks; Finance Director Katie Miano; Engineering Director Mike Kelley

REGULAR MEETING

I. CALL TO ORDER

A. Moment of Reflection

Mayor Barber recognized that it was National Police Week.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Jenkins.

II. ADJUSTMENT OF THE AGENDA

None.

III. PUBLIC HEARINGS

- A. Purchase of property located on the southern side of Cambria Street, N.W.  
(approximately 2.314-acre Tax Parcel 466 – ((A)) – 8C2; Parcel ID 210032) for \$370,000

*Hearing no public comment the Public Hearing closed.*

- B. Fiscal Year 2025-26 Budget

Finance Director, Katie Miano presented to Council a summary of the budget process. She explained that Council was presented with the Town's proposed budget on March 25<sup>th</sup> and has since held two budget work sessions on April 19<sup>th</sup> and April 29<sup>th</sup>. Mrs. Miano added that the proposed budget had been advertised in the local newspaper on April 9<sup>th</sup> and April 16<sup>th</sup>.

Mrs. Miano referenced several changes in the budget per Council and staff, due to recent Council work sessions. Mrs. Miano explained the Town has increased revenues on moving capital to the FY 2026 budget, noting that several projects were expected to start in the current fiscal year, but instead have been pushed to FY 2026. She explained that the HEAT grant had been added to the budget along with an update to the CDBG grant. She noted the changes/adjustments to several expenses including NRV Housing, Fire Equipment, signage removal from the Exit 118 Park & Ride, as well as the decrease in cost of paint for Aquatics equipment.

Mrs. Miano stated that the next steps would be to hear public feedback, the adoption of the budget, and finally budget approval by June 30, 2025.

Christine Waltz, 1370 Rigby Street, expressed concern for the Town's budgeted increase in water fees. She referenced the Town's leak study and urged Council to wait for those results before raising water rates.

Chris Waltz, 1370 Rigby Street, expressed concern for Council deciding to postpone new positions for emergency services until a study by Montgomery County had been completed. Mr. Waltz referenced a work session in January of 2025 where Council agreed to hire for those positions immediately. He noted several layoffs of part-time employees at EMS and expressed that it did not make sense since they have been asking for new positions for quite some time.

*Hearing no further public comment the public hearing closed.*

#### IV. CONSENT AGENDA

- A. Approval of Minutes of April 22, 2025 and April 29, 2025
- B. Bill List
- C. Task Order #3 with Hurt & Proffitt for Acoustic Leak Detection and Field Analysis in the amount of \$180,000
- D. Award a construction contract to King General Contractors, Inc. in the amount of \$665,245.39 for the construction of the East Main Street Sidewalk project
- E. Resolution recognizing May 18 – 24, 2025 as National Public Works Week

- F. Resolution recognizing May 18 – 24, 2025 as Emergency Medical Services Week
- G. Set Town Council Public Hearing for July 8, 2025 for a Conditional Use Permit request by Main Street Preservation LLC, property owner, and Joseph L. Simmons, applicant, to allow residential use, specifically the construction of ten (10) townhomes, in the B-3 General Business District on property located at 511 Roanoke Street (approximately 1.008-acre Tax Parcel 528 – ((35)) – 1; Parcel ID 031706). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilman Jenkins asked that item A. be separated from the Consent Agenda for Council vote, due to his absence at the April 29<sup>th</sup> work session.

Councilwoman Hicks made a motion to separate item A. from the Consent Agenda for Council vote, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

Councilwoman Hicks asked if there was also a request to change the zoning to residential for this property. Mr. Wingfield explained that the B-3 district allows residential use with a conditional use permit. Councilwoman Hicks noted concern that the B-3 zoning would allow for businesses on the property as well. Mr. Wingfield explained that if a property is zoned B-3 general business and it is developed as residential the owners could still obtain home occupations under the home occupation definitions. He noted they could potentially develop the property for commercial use but would need necessary parking and landscaping. Mr. Wingfield stated that it would be difficult to convert a townhouse unit to a business due to parking. He added that Council could place conditions on conditional use permit requests and noted that any proffer would carry with the property even if it changes hands in the future.

Councilman Wilson made a motion to approve items B. through G. of the Consent Agenda, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

Councilman Wilson made a motion to approve item B. of the Consent Agenda, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Abstain; Wilson – Aye.

*Motion Approved*

V. INTRODUCTIONS AND PRESENTATIONS

None.

VI. CITIZEN COMMENTS

Glen Walters, 1805 S. Franklin Street asked if the Town had plans to repave S. Franklin Street. Mr. Walters expressed concern for the condition of the street stating specifically, from the Montgomery County Courthouse to the Town limits. He stated there were potholes, patches to the street, and cracked pavement which made the street rough and jarring to drive on. Mr. Walters added that residents should enjoy the privilege of driving on roads in the Town. He specifically referenced 208 and 516 S. Franklin Streets that have patched areas which cause a severe jolt when driving over them. And added that 1705 S. Franklin Street had potholes that were patched yearly and had become very rough to drive over. Mr. Walters urged Council to drive through those areas. Engineering Director Mike Kelley explained the areas referenced were due for repaving in the next budget cycle.

VII. COMMITTEE REPORTS

None.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conditional Use Permit request by SHAH Development LLC, applicant and property owner, to allow single-family or two-family dwelling(s) in the B-3 General Business District on property located on the western side of Plum Street, NE across from Trent Drive, NE (approximately 0.776-acre Tax Parcel 497 – ((2)) – B; Parcel ID 120350). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on April 22, 2025.

Councilman Wilson made a motion to approve the conditional use permit on property located on the western side of Plum Street, NE across from Trent Drive, NE (*including the staff suggested alternative condition to the one placed by the Planning Commission*), seconded by Councilwoman Hockett.

Councilwoman Hicks reiterated that this property could potentially have a business placed on the property due to the B-3 General Business District.

Council voted as follows: Bishop -Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

- B. Resolution for Fiscal Year 2024-25 Budget Amendment #4

Mayor Barber noted the grand total budget amendment amount was \$90,500. He explained that \$88,000 would be used for the purchase of land and \$2,500 for repairs to the Aquatic Center's roof.

Councilman Wilson made a motion to approve the resolution for Fiscal Year 2024-25 Budget Amendment #4, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

C. Appropriation for Fiscal Year 2024-25 Budget Amendment #4

Councilman Wilson made a motion to approve the appropriation for Fiscal Year 2024-25 Budget Amendment #4, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

IX. STAFF REPORTS

A. Town Manager

Mr. Wingfield reported the Farmers Market would have its first market on Thursday, May 15<sup>th</sup> from 3:00 p.m. to 7:00 p.m. and this year the Town has included more vendors and event themes. The Aquatic Center will hold its annual Beach Bash event Friday, May 30<sup>th</sup> from 5:30 p.m. to 8:00 p.m. Launch Christiansburg will provide its first mini workshop free of charge with the topic being "Business Finance". Christiansburg's Façade Grant Workshop will be held Thursday, May 22<sup>nd</sup> from 6:00 p.m. to 7:00 p.m. at the Parks and Recreation Center. The topic will be "Applying for Façade Grants".

Mr. Wingfield also reported street closure to begin on May 21, 2025 for a portion of W. Main Street at the intersection of Hickok Street for crews to begin repair to the structural integrity of an adjacent, privately-owned building. The urgency for this work is an effort to resolve public safety concerns. He explained this closure would coincide with work on the Town's Hickok Street Drainage Improvement Project that will also result in a closure of Main Street within the same area. The continuous work of both projects will result in closures until February 2026. Local traffic on Main Street will be permitted, however there will be no through traffic. Downtown businesses will remain open and accessible either by vehicle or foot traffic and directional signage will be provided.

Mr. Wingfield reminded Council of potential meeting dates for discussion with the County concerning Emergency Services funding and asked if they would like to postpone the discussion until the County's study was completed. Councilwoman Hicks expressed she would like to meet with the County as soon as possible. Mayor Barber noted the

County had recently approved their budget and did not think they would make an amendment for the Town. He expressed that Council should wait for the study to be completed. Council agreed. Councilwoman Hicks expressed the need for open conversations with the County and did not want to postpone the discussion. Councilwoman Hockett expressed the need for the County's study to have talking points in order to present the numbers to the County. Councilwoman Bowman agreed that Council should wait for the County's study before meeting with the County.

Councilwoman Hicks questioned who was funding the repair to the structure on W. Main Street. Mr. Wingfield explained the property owners were responsible for paying the contractors.

Mr. Wingfield inquired if Council would like to have a work session to discuss the budget on May 21<sup>st</sup>. Councilwoman Hicks agreed that another budget work session should take place before a Council vote. She asked that water rate increases, and Town employee merit and COLA increases be discussed. Mrs. Hicks also asked that EMS part time position issues be discussed at the work session. Council agreed.

B. Town Attorney

Town Attorney Broughton reported that the Christiansburg Police Department had been successful in prosecuting five more vape cases of vape sales to people underage. He added that for the first offense, a business would be fined \$500 and for the second offense the fine is \$2,500. He explained the state handles the licensing aspect, not the Town.

C. Other Staff – no report.

X. COUNCIL REPORTS

Councilwoman Hockett reported the Rockin' Main event was a success and recognized the Parks and Recreation Department as well as all public safety for a job well done.

Councilman Wilson recognized National Police Week and the Christiansburg Police Department's efforts. Mr. Wilson reported the Montgomery County Chamber of Commerce would have another small business bingo event in the months of May and June. He explained that if you visit small businesses or local arts to get your stamps, you could receive a prize from the Chamber.

Mayor Barber recognized an email from Director of Parks and Recreation Brad Epperly that mentioned in addition to the Rockin' Main event, there was a girls softball tournament at the Christiansburg Huckleberry Park over the weekend and all parking spaces were full.

XI. OTHER BUSINESS

None.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting  
7:47 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor



TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 05.30.25			
Vendor	Description	Detail Amount	Department
A MORTON THOMAS AND ASSOCIATES INC	COLLEGE ST DRAINAGE PHASE II	\$ 45,223.00	College Street Drainage
ABC TIRE AND AUTO LLC	PD - STATE INS/REPAIRS	\$ 140.90	Police
ADAMS CONSTRUCTION CO.	PW - 16.89 TONS SM-9.5A BMD	\$ 1,604.55	Streets Operations
ADAMS CONSTRUCTION CO.	PW - 6.73 TONS SM-9.5A BMD	\$ 639.35	Streets Operations
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 56.75	Sewer Pump Station Operations
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 81.00	Solid Waste
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 56.75	Storm Drain Operations
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 56.75	Streets Operations
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 56.75	Water Operations
AMAZON CAPITAL SERVICES INC	AQUATICS - EVENT SUPPLIES	\$ 242.60	Aquatics
AMAZON CAPITAL SERVICES INC	AQUATICS - MEMORY CARD SUPPLIES	\$ 29.94	Aquatics
AMAZON CAPITAL SERVICES INC	AQUATICS - SUPPLIES	\$ 59.99	Aquatics
AMAZON CAPITAL SERVICES INC	AQUATICS - OFFICE CHAIR	\$ 162.09	Aquatics
AMAZON CAPITAL SERVICES INC	ENG/BLDG INSP - OFFICE SUPPLIES	\$ 10.28	Building
AMAZON CAPITAL SERVICES INC	ENG/BLDG INSP - OFFICE SUPPLIES	\$ 5.85	Engineering
AMAZON CAPITAL SERVICES INC	PW BLDG GRNDS - DEADBOLT SUPPLIES	\$ 60.15	Facility Maintenance
AMAZON CAPITAL SERVICES INC	CREDIT/RETURN - ORG INV 1K9H-YH3T-3CVG	\$ (29.67)	Finance
AMAZON CAPITAL SERVICES INC	FIRE DEPT - OFFICE SUPPLIES	\$ 56.46	Fire
AMAZON CAPITAL SERVICES INC	REC DEPT - SENIOR SUPPLIES	\$ 50.86	Parks & Recreation
AMAZON CAPITAL SERVICES INC	PLANNING - OFFICE SUPPLIES	\$ 60.10	Planning
AMAZON CAPITAL SERVICES INC	PD - FLOOR MATS	\$ 392.76	Police
AMAZON CAPITAL SERVICES INC	PUBLIC RELATIONS - WIRELESS CONFERENCE MATERIALS	\$ 2,209.98	Public Relations
AMAZON CAPITAL SERVICES INC	PR - SMART TV	\$ 1,987.99	Public Relations
AMAZON CAPITAL SERVICES INC	EMS - SUPPLIES	\$ 69.96	Rescue
AMAZON CAPITAL SERVICES INC	CREDIT/RETURN - ORG INV 1TCQ-4QQW-LT9J	\$ (149.93)	Rescue
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 16.36	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	CREDIT/RETURN - ORG INV 1DGX-CHP9-RQJG	\$ (24.22)	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 39.51	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	SOLID WASTE - SUPPLIES/MATERIALS	\$ 42.91	Solid Waste
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 16.34	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 39.52	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 16.36	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 248.70	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - SUPPLIES	\$ 239.97	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 39.51	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - OFFICE SUPPLIES	\$ 27.34	Streets Operations
AMAZON CAPITAL SERVICES INC	SIGN SHOP - SUPPLIES	\$ 595.98	Streets Operations
AMAZON CAPITAL SERVICES INC	WWTP - VEH PARTS	\$ 53.19	Treatment Plant Operations
AMAZON CAPITAL SERVICES INC	WWTP - WORK BOOTS	\$ 539.97	Treatment Plant Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 16.36	Water Operations

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 05.30.25			
Vendor	Description	Detail Amount	Department
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 39.51	Water Operations
AMERICAN MADE COATING COMPANY LLC	CHP - RESURFACE SPLASH PAD	\$ 6,075.00	Huckleberry Park
AMERICAN MADE COATING COMPANY LLC	CHP - RESURFACE SPLASH PAD	\$ 6,000.00	Parks & Recreation
AMERICAN VISION MANUFACTURING LLC	PD - Helios Barrel Burner	\$ 6,110.00	Police
B & K TRUCK ACCESSORIES	PW - TRAILER PARTS	\$ 80.00	Streets Operations
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 19.05	Sewer Pump Station Operations
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 11.43	Storm Drain Operations
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 1,250.00	Streets Noneligible
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 26.67	Streets Operations
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 19.05	Water Operations
BEVERAGE TRACTOR & EQUIPMENT LLC	CEMETERY - PARTS	\$ 32.63	Cemetery
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 89.58	Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 274.64	Rescue
BSN SPORTS COLLEGIATE PACIFIC	REC DEPT - BLEACHERS	\$ 10,185.56	Parks & Recreation
CAMBRIA 24073 LLC	BLDG INSP - STATE INSP/TIRE REPAIR	\$ 62.47	Building
CAMBRIDGE COMPUTER SERVICES INC	IT DEPT - SAN Maintenance Renewal - WS	\$ 7,018.46	Information Technology
CARTER MACHINERY	REC DEPT - PARTS	\$ 16.40	Parks & Recreation
CARTER MACHINERY	PW - BULK OIL	\$ 1,249.17	Sewer Pump Station Operations
CARTER MACHINERY	PW - BULK OIL	\$ 1,249.16	Solid Waste
CARTER MACHINERY	PW - BULK OIL	\$ 1,249.17	Storm Drain Operations
CARTER MACHINERY	PW - OIL	\$ 115.98	Streets Operations
CENTURY ENGINEERING INC	HICKOK ST IMPROVEMENTS	\$ 18,565.62	Hickok St Improvments
CENTURY ENGINEERING INC	STAFFORD DRIVE SIGNAL	\$ 1,018.02	STAFFORD DRIVE SIGNAL
CHA CONSULTING INC	ARROWHEAD SEWER SHED	\$ 14,737.75	Arrowhead Basin I&I
CHA CONSULTING INC	WWTP PRETREATMENT PROG ASST	\$ 141.75	Treatment Plant Operations
CHA CONSULTING INC	WWTP IN-PLANT OP ASST	\$ 3,233.50	Treatment Plant Operations
CHA CONSULTING INC	WWTP UPGRADES-BIOSOLIDS	\$ 36,870.40	WWTPPlant Upgrades
CHA CONSULTING INC	WWTP UPGRADES BIOSOLIDS	\$ 19,250.00	WWTPPlant Upgrades
CHANDLER CONCRETE COMPANY OF VA INC	CEMETERY - WALL CAP	\$ 323.50	Cemetery
CHANDLER CONCRETE COMPANY OF VA INC	CREDIT - PALLET BLOCK	\$ (66.00)	Cemetery
CHANEY MATERIALS LLC	TOWN HALL - BUS STOP CONCRETE	\$ 536.00	Fac Maint Town hall
CHRISTIANSBURG COMMUNITY CENTER	COMMUNITY SUPPORT FUNDS FY 2024-25	\$ 10,000.00	Community Development
CINTAS CORPORATION NO. 2	CEMETERY - UNIFORMS	\$ 23.97	Cemetery
CINTAS CORPORATION NO. 2	CEMETERY - UNIFORMS	\$ 23.97	Cemetery
CINTAS CORPORATION NO. 2	FIRE DEPT - UNIFORMS	\$ 18.37	Fire
CINTAS CORPORATION NO. 2	FIRE DEPT - UNIFORMS	\$ 18.37	Fire
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 75.16	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 129.09	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 129.09	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 75.16	Sewer Pump Station Operations

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 05.30.25			
Vendor	Description	Detail Amount	Department
CINTAS CORPORATION NO. 2	STORMWATER - UNIFORMS	\$ 38.32	Storm Drain Operations
CINTAS CORPORATION NO. 2	STORMWATER - UNIFORMS	\$ 38.32	Storm Drain Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 249.75	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 356.70	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 351.14	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 167.88	Streets Operations
CINTAS CORPORATION NO. 2	WATER OPS - UNIFORMS	\$ 184.21	Water Operations
CINTAS CORPORATION NO. 2	WATER OPS - UNIFORMS	\$ 194.77	Water Operations
CITY ELECTRIC SUPPLY CO	SEWER OPS - MIDWAY PARTS	\$ 125.00	Sewer Pump Station Operations
COLE TRUCK PARTS INC	PW - SEAT COVERS PW-499 / 500	\$ 297.32	Solid Waste
COLE TRUCK PARTS INC	SOLID WASTE - PARTS	\$ 117.66	Solid Waste
COLE TRUCK PARTS INC	SOLID WASTE - PARTS	\$ 221.33	Solid Waste
CONTINENTAL WESTERN CORPORATION	PW - STOCK SUPPLIES	\$ 181.75	Sewer Pump Station Operations
CONTINENTAL WESTERN CORPORATION	PW - STOCK SUPPLIES	\$ 181.75	Storm Drain Operations
CONTINENTAL WESTERN CORPORATION	PW - STOCK SUPPLIES	\$ 181.75	Streets Operations
CONTINENTAL WESTERN CORPORATION	PW - STOCK SUPPLIES	\$ 181.75	Water Operations
CORE & MAIN LP	WATER OPS - STOCK SUPPLIES	\$ 450.24	Water Operations
CROWS NEST GREENHOUSES	CEMETERY - PLANTS/FLOWERS	\$ 341.70	Cemetery
CUMMINS INC	FLEET MAINT - INSITE PRO	\$ 840.00	Fleet Maintenance
DOMINION DOOR & HARDWARE INC	PD - SERVICE CALL	\$ 105.00	Police
DUNCAN FORD MAZDA	PD - TOWING SERVICES	\$ 85.00	Police
DUNCAN FORD MAZDA	PW - VEH PARTS	\$ 43.30	Streets Operations
E. C. PACE COMPANY INC	Hickok Street Storm Drainage Phase I	\$ 165,768.00	ARPA Funds
E. C. PACE COMPANY INC	Hickok Street Storm Drainage Phase I	\$ 165,768.00	Hickok St Improvments
ELECTRICAL SUPPLY CO	TOWN HALL - BLDG GRND MATERIALS	\$ 9.14	Fac Maint Town hall
ELECTRICAL SUPPLY CO	PD - ELECTRICAL SUPPLIES	\$ 106.85	Police
ELECTRICAL SUPPLY CO	PD - SUPPLIES	\$ 5.55	Police
ELECTRICAL SUPPLY CO	STREET LIGHT BULBS	\$ 91.35	Street Lights
ELECTRICAL SUPPLY CO	WATER OPS - METER NODES	\$ 58.80	Water Operations
EXCEL TRUCK GROUP	SOLID WASTE - FILTER KITS	\$ 159.16	Solid Waste
EXCEL TRUCK GROUP	STORMWATER - PARTS	\$ 849.69	Storm Drain Operations
EXCEL TRUCK GROUP	PW - FUEL FILTERS	\$ 134.09	Streets Operations
FERGUSON ENTERPRISES INC #75	SEWER OPS - MATERIALS	\$ 87.79	Sewer Pump Station Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - SUPPLIES	\$ 154.02	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - PARTS/SUPPLIES	\$ 80.34	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - PARTS/SUPPLIES	\$ 113.92	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - METER PARTS	\$ 621.65	Water Operations
FISHER AUTO PARTS INC	PW - SUPPLIES	\$ 79.09	Streets Operations
FISHER AUTO PARTS INC	PW - FILTERS	\$ 127.23	Streets Operations
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 317.88	Police

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 05.30.25			
Vendor	Description	Detail Amount	Department
GALLS PARENT HOLDINGS LLC	PD - SHIPPING LABELS	\$ 7.99	Police
GALLS PARENT HOLDINGS LLC	CREDIT/RETURN - PD UNIFORM SUPPLIES	\$ (144.18)	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 789.07	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 62.88	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 96.26	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 129.72	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 78.67	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 72.80	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 527.34	Police
GENUINE PARTS COMPANY INC	CHP - GOLF CART BATTERY	\$ 126.56	Huckleberry Park
GENUINE PARTS COMPANY INC	SOLID WASTE - PARTS/SUPPLIES	\$ 73.67	Solid Waste
GRANTURK EQUIPMENT CO. INC	SOLID WASTE - SWITCH	\$ 269.53	Solid Waste
HAJOCA CORPORATION	AQUATICS - MATERIALS	\$ 7.24	Aquatics
HAJOCA CORPORATION	CHP - TOILET REPAIRS	\$ 4.86	Huckleberry Park
HAJOCA CORPORATION	REC DEPT - BATHROOM REPAIR PARTS	\$ 10.56	Parks & Recreation
HAJOCA CORPORATION	REC DEPT - TOILET REPAIR	\$ 172.34	Parks & Recreation
HARMONY INTEGRATION SERVICES LLC	WWTP - SERVICE CALL/REPAIRS	\$ 1,300.25	Treatment Plant Operations
HD SUPPLY INC	BLDG GRNDS - STOCK SUPPLIES	\$ 83.70	Facility Maintenance
HD SUPPLY INC	WWTP - SUPPLIES	\$ 746.05	Treatment Plant Operations
HILL STUDIO P.C.	HICKOK ST FARMERS MARKET	\$ 1,095.00	REG.COMM GATHERING SPACE
HOSE HOUSE INC.	HUCKLEBERRY TRAIL - PARTS/SUPPLIES	\$ 4.68	Parks & Recreation
HOSE HOUSE INC.	PW - SUPPLIES/PARTS	\$ 502.86	Streets Operations
IDEXX DISTRIBUTION INC.	WWTP - MATERIALS/SUPPLIES	\$ 1,147.82	Treatment Plant Operations
INTOXIMETERS INC.	PD - SUPPLIES	\$ 124.00	Police
JAMES RIVER LASER & EQUIPMENT LLC	WWTP - GAS DETECTOR	\$ 1,640.00	Treatment Plant Operations
KBS EARTHWORKS INC	INDUSTRIAL PARK BASIN	\$ 67,267.58	Industrial Pk Impr SWM
KINGS TIRE SERVICE INC	SEWER OPS - TIRES	\$ 385.00	Sewer Pump Station Operations
LIFE-ASSIST INC	EMS - MEDICAL SUPPLIES	\$ 345.00	Rescue
LIFE-ASSIST INC	EMS - MEDICAL SUPPLIES	\$ 240.00	Rescue
MARSH & MCLENNAN COMPANIES INC	HR - MNGT FEES JUNE 2025	\$ 2,000.00	Human Resources
MATTERN & CRAIG	HICKOK ST DRAINAGE	\$ 2,325.00	Hickok St Improvments
MCCLUNG-LOGAN EQUIPMENT CO INC	PW - PARTS/SUPPLIES	\$ 177.83	Streets Operations
MCGILL ASSOCIATES PA	HICKOK ST ELECTRICAL	\$ 2,760.00	ARPA Funds
MIDWAY PRODUCTION SERVICES	ROCKIN MAIN ST 05-10-25	\$ 2,995.00	Parks & Recreation
MIDWEST MOTOR SUPPLY INC	FLEET MAINT - PARTS/SUPPLIES	\$ 92.54	Fleet Maintenance
MIDWEST MOTOR SUPPLY INC	REC DEPT - TOOLS/SUPPLIES	\$ 369.00	Parks & Recreation
MONTGOMERY-FLOYD REGIONAL LIBRARY	COMMUNITY SUPPORT FUNDS FY 2024-25	\$ 15,000.00	Economic Developemnt
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	AQUATICS - SERVICE CALL	\$ 955.00	Aquatics
MUGATE LABORATORY LLC	HR - EMPLOYEE TESTING	\$ 291.00	Human Resources
NATIONAL POOLS OF ROANOKE INC.	AQUATICS - MONTHLY MAINT	\$ 1,995.00	Aquatics

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 05.30.25			
Vendor	Description	Detail Amount	Department
NEW RIVER ENGRAVING	PD - BADGES	\$ 49.90	Police
NEW RIVER ENGRAVING	PD - PLAQUE	\$ 8.00	Police
NEW RIVER FIRE EXTINGUISHERS	FIRE DEPT - ANNUAL EXT INSPS	\$ 253.50	Fire
NEW RIVER FIRE EXTINGUISHERS	REC DEPT - ANNUAL EXT INSPS	\$ 143.00	Parks & Recreation
NEW RIVER FIRE EXTINGUISHERS	REC DEPT - ANNUAL EXT INSPS	\$ 1,036.00	Parks & Recreation
NEW RIVER FIRE EXTINGUISHERS	PD - ANNUAL FIRE EXT INSP/RECHARGES	\$ 308.50	Police
NEW RIVER GLASS	PW - AUTO GLASS INSTALL	\$ 715.62	Streets Operations
NEW RIVER VALLEY MPO	SMARTWAY BUS 4TH QTR FY 2024-25	\$ 3,300.00	Streets Noneligible
NORTHWEST HARDWARE CO INC	CEMETERY - MATERIALS	\$ 15.29	Cemetery
NORTHWEST HARDWARE CO INC	TOWN HALL - BLDG GRNDS MATERIALS	\$ 10.79	Fac Maint Town hall
NORTHWEST HARDWARE CO INC	TOWN HALL - SUPPLIES	\$ 7.88	Fac Maint Town hall
NORTHWEST HARDWARE CO INC	TOWN HALL - SUPPLIES	\$ 7.56	Fac Maint Town hall
NORTHWEST HARDWARE CO INC	TOWN HALL - SUPPLIES	\$ 7.92	Fac Maint Town hall
NORTHWEST HARDWARE CO INC	BLDG GRND - SUPPLIES	\$ 17.98	Facility Maintenance
NORTHWEST HARDWARE CO INC	FIRE DEPT - MATERIALS	\$ 161.99	Fire
NORTHWEST HARDWARE CO INC	HUCKLEBERRY TRAIL WATER FOUNTAIN PARTS	\$ 10.04	Parks & Recreation
NORTHWEST HARDWARE CO INC	PD - SUPPLIES/MATERIALS	\$ 23.02	Police
NORTHWEST HARDWARE CO INC	PW - STOCK SUPPLIES	\$ 27.49	Sewer Pump Station Operations
NORTHWEST HARDWARE CO INC	PW - STOCK SUPPLIES	\$ 27.48	Storm Drain Operations
NORTHWEST HARDWARE CO INC	PW - SUPPLIES	\$ 17.09	Streets Operations
NORTHWEST HARDWARE CO INC	PW - STOCK SUPPLIES	\$ 27.49	Streets Operations
NORTHWEST HARDWARE CO INC	PW - STOCK SUPPLIES	\$ 27.49	Water Operations
NRV LAWNS & LANDSCAPING LLC	TOWN MOWING - APRIL 2025	\$ 1,187.15	Aquatics
NRV LAWNS & LANDSCAPING LLC	CEMETERY MOWING - APRIL 2025	\$ 9,375.00	Cemetery
NRV LAWNS & LANDSCAPING LLC	TOWN MOWING - APRIL 2025	\$ 496.85	Fire
NRV LAWNS & LANDSCAPING LLC	TOWN MOWING - APRIL 2025	\$ 8,580.70	Parks & Recreation
NRV LAWNS & LANDSCAPING LLC	TOWN MOWING - APRIL 2025	\$ 496.90	Rescue
NRV LAWNS & LANDSCAPING LLC	TOWN MOWING - APRIL 2025	\$ 2,981.25	Streets Operations
NRV LAWNS & LANDSCAPING LLC	TOWN MOWING - APRIL 2025	\$ 993.75	Treatment Plant Operations
OLD TOWN PRINTING & COPYING	BLDG INSP - VIOLATION LABELS	\$ 351.83	Building
PEACHY KLEEN JANITORIAL LLC	AQUATICS - MAY 2025 CLEANING	\$ 4,600.00	Aquatics
PEACHY KLEEN JANITORIAL LLC	REC DEPT - COMMERCIAL CLEANING MAY 2025	\$ 3,400.00	Parks & Recreation
PINE VIEW BUILDINGS LLC	CEMETERY - TREES	\$ 356.83	Cemetery
POWER ZONE	CHP - WEEDEATERS	\$ 665.98	Huckleberry Park
POWER ZONE	REC DEPT - WEEDEATERS	\$ 763.86	Parks & Recreation
POWER ZONE	SEWER OPS - PARTS/SUPPLIES	\$ 45.61	Sewer Pump Station Operations
POWER ZONE	SEWER OPS - PARTS	\$ 56.20	Sewer Pump Station Operations
POWER ZONE	PW - PARTS	\$ 89.99	Streets Operations
PRECISION GLASS & UPH. INC.	PD - WINDSHIELD	\$ 434.94	Police
QUALITY TIRE & BRAKE SERVICE	REC DEPT - TIRE/SERVICES	\$ 119.00	Parks & Recreation

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 05.30.25			
Vendor	Description	Detail Amount	Department
QUALITY TIRE & BRAKE SERVICE	PD - BRAKE REPAIRS	\$ 370.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE/SERVICES	\$ 416.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - BRAKE REPAIRS/OIL CHANGE SERVICES	\$ 879.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 68.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 83.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - PARTS/REPAIRS	\$ 121.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - TIRE SERVICES	\$ 275.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - TIRE SERVICES	\$ 25.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 76.00	Police
QUALITY TIRE & BRAKE SERVICE	OD - OIL CHANGE SERVICES	\$ 83.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 85.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - TIRES/SERVICES	\$ 472.00	Police
QUALITY TIRE & BRAKE SERVICE	SEWER OPS - TIRE PATCH	\$ 25.00	Sewer Pump Station Operations
QUALITY TIRE & BRAKE SERVICE	PW - TIRE/SERVICES	\$ 436.00	Streets Operations
QUALITY TIRE & BRAKE SERVICE	PW - TIRE/SERVICES	\$ 159.00	Streets Operations
QUALITY TIRE & BRAKE SERVICE	PW - TIRES/SERVICES	\$ 149.00	Streets Operations
RINKER DESIGN ASSOCIATES PC	N FRANKLIN ST / DEPOT INTERSECTION	\$ 41,090.98	N.Frank-Coll-Dep intersection
SANDS ANDERSON	ALLEGHENY COMPLAINT APRIL 2025	\$ 7,617.10	N. Franklin Cambria Int
SANDS ANDERSON	GENERAL SERVICES APRIL 2025	\$ 3,616.50	Town Manager
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 435.24	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 82.84	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 108.42	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 1,366.00	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	PW - JANITORIAL SUPPLIES	\$ 507.23	Facility Maintenance
SANICO - SOLUTIONS SYSTEMS INC	CHP - JANITORIAL SUPPLIES	\$ 72.50	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	CHP - JANITORIAL SUPPLIES	\$ 746.67	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	CHP - JANITORIAL SUPPLIES	\$ 299.00	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	CHP - JANITORIAL SUPPLIES	\$ 492.50	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 979.27	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 141.78	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - SCRUBBER REPAIR	\$ 49.80	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 118.00	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 292.69	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 419.99	Parks & Recreation
SETTY & ASSOCIATES LTD.	AQUATICS - HVAC EVAL STUDY/DESIGN	\$ 37,683.00	Aquatics
SKYLINE DOOR & HARDWARE INC	PW BLDG GRNDS - MATERIALS	\$ 244.80	Facility Maintenance
SOUTHERN AIR INC	FIRE DEPT - HVAC SERVICE CALL 04-10-25	\$ 485.00	Fire
SOUTHERN AIR INC	FIRE DEPT - HVAC SERVICE CALL 03-26-25	\$ 2,941.45	Fire
SOUTHERN AIR INC	FIRE DEPT - HVAC SERVICE CALL 04-01-25	\$ 2,365.42	Fire
SOUTHERN AIR INC	REC DEPT - HVAC SERVICE CALL 04-02-25	\$ 7,329.93	Parks & Recreation

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 05.30.25			
Vendor	Description	Detail Amount	Department
STATE ELECTRIC SUPPLY CO. INC.	REC DEPT - ELECTRICAL PARTS	\$ 85.44	Parks & Recreation
STERNES CONRAD AND SCHMIDT CONSULTING ENGINEERS INC	POST CLOSURE LANDFILL	\$ 3,000.00	Landfill
SUPERIOR PAVING CORP	PW - ASPHALT	\$ 994.46	Streets Operations
SUPERIOR PAVING CORP	PW - ASPHALT	\$ 285.05	Streets Operations
SUPERIOR PAVING CORP	PW - ASPHALT	\$ 671.58	Streets Operations
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	AQUATICS - OFFICE SUPPLIES	\$ 149.62	Aquatics
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	ENGINEERING - OFFICE SUPPLIES	\$ 313.73	Engineering
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	FINANCE - STOCK OFFICE SUPPLIES	\$ 597.59	Finance
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	PD - OFFICE SUPPLIES	\$ 57.20	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	PW - OFFICE SUPPLIES	\$ 134.74	Streets Operations
TBC ASSOCIATES II LLC	REC DEPT - RENTALS	\$ 105.00	Parks & Recreation
TBC ASSOCIATES II LLC	REC DEPT - RENTALS	\$ 105.00	Parks & Recreation
TENCARVA MACHINERY CO.	WWTP - Gorman Rupp Controller	\$ 2,019.00	Sewer Pump Station Operations
TOWN GUN SHOP INC	PD - ACCESSORIES	\$ 626.99	Police
TOWN GUN SHOP INC	PD - ACCESSORIES/SUPPLIES	\$ 3,963.20	Police
TREASURER OF MONTGOMERY CO.	REGIONAL TOURISM 1ST-3RD QTR FY 2025	\$ 134,583.75	Town Manager
TYLER TECHNOLOGIES INC	PHASE 4 PRJ MNGR/IMP/TRAVEL	\$ 5,642.54	Finance
TYLER TECHNOLOGIES INC	REMOTE IMP - DECISION ENGINE	\$ 5,400.00	Finance
TYLER TECHNOLOGIES INC	PHASE 4B ASSET MNGT	\$ 2,520.00	Finance
TYLER TECHNOLOGIES INC	ADDL EPL IMP AND PM PROJECT MNGT	\$ 1,800.00	Finance
ULLIMAN SCHUTTE CONSTRUCTION LLC	WWTF Biosolids Mgt Facilities	\$ 435,100.00	WWTP Plant Upgrades
UNIFIRST CORPORATION	WWTP - FLOOR MATS	\$ 54.70	Treatment Plant Operations
UNIFIRST CORPORATION	WWTP - FLOOR MATS	\$ 54.70	Treatment Plant Operations
UNITED INDUSTRIAL SERVICES INC	WWTP - Axle for Primary 2 cross flight	\$ 1,297.64	Treatment Plant Operations
VIRGINIA BUSINESS SYSTEMS	FIRE DPET - PRINTING SERVICES	\$ 10.66	Fire
WETLAND STUDIES AND SOLUTIONS INC	PHLEGAR ST DRAINAGE	\$ 642.90	Culvert Replacement
ZORO TOOLS INC	PW - PARTS/SUPPLIES	\$ 34.32	Streets Operations
<b>Total to be Paid 05.30.25</b>		<b>\$ 1,401,573.26</b>	

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
ABC TIRE AND AUTO LLC	INSPECTION	\$ 20.00	Police
ABC TIRE AND AUTO LLC	INSPECTION/MAINTENANCE	\$ 916.09	Police
ADAMS CONSTRUCTION CO.	15.26 TONS SURFACE MIX	\$ 1,449.70	Streets Operations
ADVANCE AUTO PARTS	COUNTY FIRE - OIL DRY SUPPLIES	\$ 275.77	Fire
ALL PEST CONTROL INC	PEST CONTROL	\$ 225.00	Facility Maintenance
AMAZON CAPITAL SERVICES INC	CHAIRS/STORAGE	\$ 2,297.47	Aquatics
AMAZON CAPITAL SERVICES INC	CHAIRS	\$ 110.92	Aquatics
AMAZON CAPITAL SERVICES INC	TEST KITS	\$ 29.61	Aquatics
AMAZON CAPITAL SERVICES INC	FLAG POLE ROPE	\$ 101.74	Fac Maint Town hall
AMAZON CAPITAL SERVICES INC	SPLICE BOXES	\$ 99.74	Fac Maint Town hall
AMAZON CAPITAL SERVICES INC	POWER CORD	\$ 12.99	Parks & Recreation
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	LIFEGUARD TRAINING	\$ 188.00	Aquatics
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM 04-22-25 TO 05-05-25	\$ 74,797.29	Fringe Pool
APPALACHIAN POWER COMPANY	02-12-25 TO 03-13-25	\$ 80,293.52	Town Wide
APPALACHIAN POWER COMPANY	STREET LIGHTS	\$ 3,263.12	Street Lights
ARC3 GASES	CO2 TANK RENTAL	\$ 216.00	Aquatics
ARC3 GASES	CO2 TANK RENTAL	\$ 279.14	Aquatics
ARC3 GASES	CO2 TANK RENTAL	\$ 239.40	Fleet Maintenance
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING 04-08-25 TO 05-07-25	\$ 3,132.03	Town Wide
AXON ENTERPRISE INC	WING CLIPS	\$ 204.00	Police
BANE OIL COMPANY INC	DIESEL	\$ 1,966.45	Public Works
BMS DIRECT	JUNE 2025 WATER BILLS \$5000 POSTAGE/\$1000 PRINTING	\$ 6,000.00	Public Works
BRANDON COLLINS	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Streets Operations
BSN SPORTS COLLEGIATE PACIFIC	BASE PLUGS FOR HARKRADER	\$ 290.82	Parks & Recreation
C. CURTIS WHITT	Travel Advance Chief's Summit May 2025	\$ 133.82	Fire
C. CURTIS WHITT	Travel Advance Scottsdale AZ Conference	\$ 203.04	Fire
CAMBRIA 24073 LLC	MAINTENANCE	\$ 1,020.01	Rescue
CAMBRIA 24073 LLC	PARTS/REPAIRS/MAINTENANCE	\$ 5,330.78	Rescue
CARDMEMBER SERVICE	AQUATICS - SPOTIFY	\$ 11.99	Aquatics
CARDMEMBER SERVICE	AQUATICS - WALMART	\$ 11.76	Aquatics
CARDMEMBER SERVICE	AQUATICS - VA DMV	\$ 5.00	Aquatics
CARDMEMBER SERVICE	AQUATICS - THE ROANOKE TIMES	\$ 19.99	Aquatics
CARDMEMBER SERVICE	AQUATICS - CONSTANT CONTACT	\$ 245.00	Aquatics
CARDMEMBER SERVICE	AQUATICS - HARBOR FREIGHT	\$ 128.89	Aquatics
CARDMEMBER SERVICE	ENGINEERING - DOUBLETREE BY HILTON	\$ 279.06	Engineering
CARDMEMBER SERVICE	ENGINEERING - TAPESTRY COLLECTION BY HILTON	\$ 383.73	Engineering
CARDMEMBER SERVICE	ENGINEERING - REFUND VA ASSOC OF SURVEYORS	\$ (62.00)	Engineering
CARDMEMBER SERVICE	ENGINEERING - UVA CTS VA LTAP REG	\$ 60.00	Engineering
CARDMEMBER SERVICE	FINANCE - AGA	\$ 105.00	Finance
CARDMEMBER SERVICE	FIRE DEPT - HYDROW SUBSCRIPTION	\$ 528.00	Fire



TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
CARDMEMBER SERVICE	FIRE DEPT - SUPER SHOES	\$ 179.00	Fire
CARDMEMBER SERVICE	FIRE DEPT - FDIC INTERNATIONAL	\$ 87.00	Fire
CARDMEMBER SERVICE	COUNTY FIRE - DELTA AIRLINES	\$ 808.37	Fire
CARDMEMBER SERVICE	FIRE DEPT - FEDERAL EXPRESS	\$ 165.63	Fire
CARDMEMBER SERVICE	REC DEPT - JAYPRO SPORTS	\$ 421.84	Huckleberry Park
CARDMEMBER SERVICE	HR - INDEED	\$ 286.51	Human Resources
CARDMEMBER SERVICE	HR - WALMART	\$ 124.32	Human Resources
CARDMEMBER SERVICE	HR - SAMS CLUB	\$ 95.44	Human Resources
CARDMEMBER SERVICE	IT DEPT - LAST PASS	\$ 1,058.40	Information Technology
CARDMEMBER SERVICE	IT DEPT - FUSION LEARNING PARTNERS	\$ 225.00	Information Technology
CARDMEMBER SERVICE	IT DEPT - TECH SMITH	\$ 150.09	Information Technology
CARDMEMBER SERVICE	IT DEPT - FUSION LEARNING PARTNERS	\$ 80.00	Information Technology
CARDMEMBER SERVICE	REC DEPT - WRIST-BAND.COM	\$ 97.99	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - PRECIOUS VALLEY FARMS	\$ 100.00	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 43.84	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 530.00	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 51.73	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - OTC BRANDS	\$ 164.25	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - VA REC & PARK SOCIETY	\$ 200.00	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - AUTOZONE	\$ 48.42	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - SAMS CLUB	\$ 98.28	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - CHRISTIANBURG HIGH SCHOOL	\$ 200.00	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - VA REC & PARK SOCIETY	\$ 70.00	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 7.97	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - ACADEMY SPORTS	\$ 594.93	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 23.91	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 29.17	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - GRAINGER	\$ 2,859.98	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - S&S WORLDWIDE INC	\$ 258.18	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - HOLIDAY INN EXPRESS	\$ 336.00	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 49.88	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 665.96	Parks & Recreation
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 668.09	Parks & Recreation
CARDMEMBER SERVICE	PLANNING - TOTAL CAR CARE	\$ 20.00	Planning
CARDMEMBER SERVICE	PD - DROPBOX INC	\$ 119.88	Police
CARDMEMBER SERVICE	PD - TRANSUNION	\$ 185.00	Police
CARDMEMBER SERVICE	PD - TRANSUNION	\$ 185.00	Police
CARDMEMBER SERVICE	PD - HOLIDAY INN EXPRESS	\$ 266.42	Police
CARDMEMBER SERVICE	PD - FBI LEEDA	\$ 50.00	Police
CARDMEMBER SERVICE	PD - INVESTIGATIVE CONCEPTS	\$ 442.00	Police

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
CARDMEMBER SERVICE	PD - COLORADO DRONE CHARGERS	\$ 895.00	Police
CARDMEMBER SERVICE	PD - KROGER	\$ 60.13	Police
CARDMEMBER SERVICE	PD - SANDROS PIZZERIA	\$ 237.31	Police
CARDMEMBER SERVICE	PD - NATIONAL TACTICAL OFFICERS ASSOC	\$ 450.00	Police
CARDMEMBER SERVICE	PD - FBI ACADEMY	\$ 135.00	Police
CARDMEMBER SERVICE	PD - ZORO	\$ 1,163.99	Police
CARDMEMBER SERVICE	PUBLIC RELATIONS - AMERICAN AIRLINES	\$ 1,451.92	Public Relations
CARDMEMBER SERVICE	PUBLIC RELATIONS - ALLIANZ TRAVEL INSURANCE	\$ 121.24	Public Relations
CARDMEMBER SERVICE	PUBLIC RELATIONS - DISNEY RESORT	\$ 291.38	Public Relations
CARDMEMBER SERVICE	PUBLIC RELATIONS - GOVT SOCIAL MEDIA	\$ 2,438.00	Public Relations
CARDMEMBER SERVICE	PUBLIC RELATIONS - THE ROANOKE TIMES	\$ 23.99	Public Relations
CARDMEMBER SERVICE	PUBLIC RELATIONS - META FACEBOOK	\$ 1.98	Public Relations
CARDMEMBER SERVICE	FIRE DEPT - RADIO REFERENCE.COM	\$ 60.00	Radio Shop Installs
CARDMEMBER SERVICE	EMS - AMERICAN COMM SYSTEMS	\$ 77.00	Rescue
CARDMEMBER SERVICE	EMS - 5.11 TACTICAL	\$ 628.80	Rescue
CARDMEMBER SERVICE	EMS - SNAKESTAFF SYSTEMS	\$ 134.46	Rescue
CARDMEMBER SERVICE	EMS - TACO BELL	\$ 50.66	Rescue
CARDMEMBER SERVICE	EMS - AMERICAN AIRLINES	\$ 596.36	Rescue
CARDMEMBER SERVICE	EMS - KROGER	\$ 26.04	Rescue
CARDMEMBER SERVICE	EMS - NERDUSED	\$ 20.38	Rescue
CARDMEMBER SERVICE	EMS - AMERICAN AIRLINES	\$ 1,078.36	Rescue
CARDMEMBER SERVICE	EMS - NORTH AMERICAN RESCUE	\$ 50.39	Rescue
CARDMEMBER SERVICE	EMS - AMERICAN AIRLINES	\$ 568.04	Rescue
CARDMEMBER SERVICE	EMS - HOME2 SUITES BY HILTON	\$ 1,872.24	Rescue
CARDMEMBER SERVICE	EMS - NATIONAL REGISTRY OF EMERGENCY MEDICAL TECH	\$ 64.00	Rescue
CARDMEMBER SERVICE	EMS - BEST BUY	\$ 50.53	Rescue
CARDMEMBER SERVICE	EMS - CARILION CLINIC	\$ 25.00	Rescue
CARDMEMBER SERVICE	EMS - ADOBE INC	\$ 12.99	Rescue
CARDMEMBER SERVICE	EMS - PROCLIP USA INC	\$ 469.91	Rescue
CARDMEMBER SERVICE	EMS - DUNKIN DONUTS	\$ 31.56	Rescue
CARDMEMBER SERVICE	EMS - EL BRONCO	\$ 29.81	Rescue
CARDMEMBER SERVICE	SEWER OPS - APPALACHIAN POWER CO	\$ 1,128.96	Sewer Pump Station Operations
CARDMEMBER SERVICE	PW - ATSSA	\$ 600.00	Streets Administration
CARDMEMBER SERVICE	PW - VA DMV	\$ 5.00	Streets Operations
CARDMEMBER SERVICE	ADMIN - LOOPNET.COM	\$ 99.00	Town Manager
CARDMEMBER SERVICE	WWTP - PSI EXAMS	\$ 126.00	Treatment Plant Operations
CARILION HEALTHCARE CORP.	EMPLOYEE TESTING	\$ 160.00	Human Resources
CARL RAY LIGHT	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Water Operations
CHANDLER CONCRETE COMPANY OF VA INC	WIRE MESH SHEETS	\$ 38.00	Fac Maint Town hall
CITIZENS	PHONE/INTERNET BILLING MAY 2025	\$ 4,898.12	Information Technology

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
CMC SUPPLY INC.	HILLTOP BATHROOM REPAIR	\$ 317.85	Huckleberry Park
CMC SUPPLY INC.	PARTS/SUPPLIES	\$ 892.78	Sewer Pump Station Operations
COLUMN SOFTWARE PBC	BUFFALO TANK REHAB	\$ 572.40	Buffalo Tank Rehab
CRYSTAL SPRINGS	WATER	\$ 247.81	Police
CURTIS BAY MEDICAL WASTE VIRGINIA LLC	MEDICAL WASTE	\$ 98.27	Aquatics
CURTIS BAY MEDICAL WASTE VIRGINIA LLC	MEDICAL WASTE	\$ 143.57	Rescue
DAVID STEWART	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Streets Operations
DEPARTMENT OF MOTOR VEHICLES	DMV STOPS 03-24-25 TO 04-18-25	\$ 200.00	Finance
DONNA COLLINS AKERS	Meal Money for Travel to Ashburn, VA	\$ 100.00	Police
EMS TECHNOLOGY SOLUTIONS LLC	FLEET MANAGEMENT - RESCUE	\$ 497.00	Rescue
EXPRESS SERVICES INC	LANDSCAPING LABOR/CEMETERY - 04-27-25	\$ 486.00	Cemetery
EXPRESS SERVICES INC	LANDSCAPING LABOR/CEMETERY - 05-04-25	\$ 486.00	Cemetery
EXPRESS SERVICES INC	LANDSCAPING LABOR/CEMETERY - 04-27-25	\$ 4,647.38	Streets Operations
EXPRESS SERVICES INC	LANDSCAPING LABOR/CEMETERY - 05-04-25	\$ 3,928.51	Streets Operations
FAPS HOLDING INC	VELOCITY BILLING APRIL 2025	\$ 30.00	Finance
FEDERAL EXPRESS CORPORATION	TRACKING #1633	\$ 28.81	Police
FIRE & SAFETY EQUIPMENT CO INC	SLING	\$ 670.00	Fire
FITNESS CONCEPTS INC	Fitness Concepts - Active Console	\$ 3,148.90	Fire
FLOCK GROUP INC	CAMERAS - PD	\$ 5,500.00	Police
FLOCK GROUP INC	CAMERAS - PD	\$ 12,500.00	Police
FOREMOST PROMOTIONS	SUPPLIES	\$ 3,203.32	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS	\$ 206.05	Police
GRANITE TELECOMMUNICATIONS LLC	PHONE/INTERNET BILLING - MAY 2025	\$ 1,150.61	Town Wide
HALL'S GARAGE DOORS INC	SERVICE CALL - FIRE DEPT	\$ 165.00	Fire
HUNTER SMITH'S CUSTOM MILLING	LUMBER	\$ 550.00	Streets Operations
IES COMMERCIAL INC	CABLE INSTALLATION	\$ 2,550.00	Police
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	COUNTY FIRE - BATTERIES	\$ 839.70	Fire
JACKSON BROWN	Uniforms: Safety Shoe Reimbursement	\$ 84.22	Streets Operations
JAMES A LANCIANESE	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Streets Operations
JASON & SHERRA PRICE	WASTE MANAGEMENT - DOG PARK	\$ 780.00	Huckleberry Park
JASON LAWSON	Meal Money for Travel to Cardinal Academy	\$ 384.00	Police
JAY WALLER	TRAVEL CLOSEOUT - BALTIMORE, MD	\$ 558.50	Information Technology
JIMMY UTT	Uniforms: Safety Shoe Reimbursement	\$ 108.98	Streets Operations
JOHNSON CARS INC	MAINTENANCE	\$ 1,179.41	Police
JOSHUA N HUFF	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Sewer Pump Station Operations
LANCASTER INC.	TOWING - FORD F450	\$ 200.00	Parks & Recreation
LANCASTER INC.	TOWING - PONTIAC GRAND AM	\$ 325.00	Police
LANCASTER INC.	TOWING - PW	\$ 200.00	Treatment Plant Operations
LANDSCAPE SUPPLY INC.	LANDSCAPE SUPPLIES	\$ 474.50	Huckleberry Park
LANGUAGE LINE SERVICES	INTERPRETATION	\$ 13.44	Police

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
LITTLE RIVER POOL AND SPA INC	POOL CHEMICALS	\$ 623.64	Aquatics
MANSFIELD OIL COMPANY	FUEL BILLING 04-01-25 TO 04-15-25	\$ 14,972.58	Town Wide
MARKETING ON MAIN STREET LLC	LIP MOISTURIZER	\$ 513.11	Human Resources
MCNEIL ROOFING INC	ROOF REPAIR - FIRE DEPT	\$ 831.00	Fire
MITCHELL REPAIR INFORMATION COMPANY LLC	SHOPKEY PRODEMAND	\$ 2,820.00	Fleet Maintenance
MONT REGIONAL SOLID WASTE (RECYL)	ACCT 9930 - APRIL 2025	\$ 6,394.00	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	APRIL 2025	\$ 9.75	Aquatics
MONT REGIONAL SOLID WASTE AUTHORITY	APRIL 2026	\$ 6.50	Parks & Recreation
MONT REGIONAL SOLID WASTE AUTHORITY	APRIL 2027	\$ 68.72	Parks & Recreation
MONT REGIONAL SOLID WASTE AUTHORITY	APRIL 2028	\$ 39,630.84	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	APRIL 2029	\$ 5,385.90	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	APRIL 2030	\$ 45,223.00	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	APRIL 2031	\$ (51.52)	Treatment Plant Operations
MONT REGIONAL SOLID WASTE AUTHORITY	APRIL 2032	\$ 1,264.66	Treatment Plant Operations
MOTOR MILE CAR WASH	CAR WASH PACKAGE - INSP	\$ 100.00	Building
MOTOR MILE CAR WASH	CAR WASH PACKAGE - FIRE DEPT	\$ 100.00	Fire
MOTOR MILE CAR WASH	CAR WASH PACKAGE - RESCUE	\$ 25.00	Rescue
NATIONAL POOLS OF ROANOKE INC.	Pump for Competition Pool	\$ 7,235.00	Aquatics
NEW RIVER ENGRAVING	PLASTIC SIGNS	\$ 225.00	Aquatics
NEW RIVER ENGRAVING	NAME PLATES - PD	\$ 30.00	Police
NEW RIVER GLASS	COUNTY FIRE - CERAMIC GLASS	\$ 92.25	Fire
NEW RIVER VALLEY REGIONAL COMMISSION	COMPREHENSIVE PLAN - MARCH 2025	\$ 2,969.77	Planning
NOAH SCOTT SPENCER	ROCKIN MAIN - MAY 10, 2025	\$ 500.00	Parks & Recreation
ONETIME PAY VENDORS	Refund 2025 VSMP fee	\$ 2,400.00	Storm Drain Operations
ONETIME PAY WATER	WATER REFUNDS	\$ 4,058.17	Water Operations
PB ELECTRONICS	HANDHELD RADAR	\$ 70.00	Police
PHILIP LESTER	SPRING 2025 CALENDAR	\$ 199.95	Public Relations
POWER ZONE	COUNTY FIRE - STIHL BLOWER REPAIRS	\$ 79.50	Fire
PROFESSIONAL COMMUNICATIONS	TUBE/EAR MOLD - PD	\$ 343.40	Police
PSYCHOLOGICAL HEALTH ROANOKE	EMPLOYEE TESTING	\$ 750.00	Human Resources
QUADIENT INC.	ADDED POSTAGE 04-16-25	\$ 3,019.86	Town Wlde
RICHARD A WEBER	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Water Operations
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 800.34	Rescue
SAFETY & COMPLIANCE SERVICES INC.	EMPLOYEE TESTING	\$ 955.00	Human Resources
SAMPSON-BLADEN OIL CO INC	S BLUE DEF	\$ 526.87	Streets Operations
SAMS CLUB	REC DEPT - SENIOR SUPPLIES	\$ 169.31	Parks & Recreation
SEAN CROMER	Meal Money for Travel to Cardinal Academy in Salem	\$ 456.00	Police
SHELOR MOTOR MILE	MAINTENANCE - 2016 FORD F450	\$ 883.54	Rescue
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 05-02-25 TO 06-01-25	\$ 95.97	Aquatics
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING - 05-02-25 TO 06-01-25	\$ 84.00	Fire

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	BILLS FOR MAY 2025 Description	Amount	Department
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 05-02-25 TO 06-01-25	\$ 84.00	Parks & Recreation
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 05-07-25 TO 06-06-25	\$ 353.86	Police
SHRED-IT US JV LLC	SHREDDING SERVICES	\$ 403.07	Finance
SHRED-IT US JV LLC	SHREDDING SERVICES	\$ 89.69	Rescue
SLC OF THE NRV	PESTICIDE APPLICATION - HARKRADER/KIWANIS	\$ 680.00	Parks & Recreation
SMITHS MANAGEMENT GROUP	UNIFORMS	\$ 7,761.50	Parks & Recreation
SOUTHERN STATES	AQUATICS - TOOLS	\$ 62.99	Aquatics
SOUTHERN STATES	AQUATICS - SMALL TOOL	\$ 21.99	Aquatics
SOUTHERN STATES	PW - ROUNDUP	\$ 147.38	Streets Operations
SOUTHERN STATES	PW - PROPANE	\$ 17.80	Streets Operations
SOUTHERN STATES	PW - MIRACLE GROW	\$ 189.90	Streets Operations
STAND ENERGY CORPORATION	GAS & TRANSPORTATION - APRIL 2025	\$ 4,744.88	Aquatics
STANDARD INSURANCE COMPANY	STANDARD - WHOLELIFE - ADD/BASIC	\$ 6,814.76	Fringe Pool
STANDARD INSURANCE COMPANY	STANDARD ACC/CC/HOSP	\$ 3,348.66	Fringe Pool
SUPERIOR PAVING CORP	7.06 GALLONS SURFACE MIX	\$ 651.29	Streets Operations
THE BLOOD CONNECTION INC	WHOLE BLOOD	\$ 395.00	Rescue
THE BLOWHARD COMPANY LLC	COUNTY FIRE - POWER SUPPLY REPAIR	\$ 234.00	Fire
THE CFS GROUP BLUE RIDGE DISPOSAL & RECYCLING SERV	SLUDGE HAULING - APRIL 2025	\$ 1,190.34	Treatment Plant Operations
TREASURER OF VIRGINIA - DEQ	SHAH DEVELOPMENT & NORFLOK SOUTHERN RAILWAY	\$ 1,708.00	Storm Drain Operations
VA ASSOCIATION OF VOLUNTEER RESCUE SQUADS	2025 VAVRS DISTRICT 7 DUES	\$ 25.00	Rescue
VERIZON	INTERNET BILLING MAY 2025	\$ 114.95	Police
VICTOR CAMPOS	Meal Money for Travel to Covington, VA	\$ 160.00	Police
VIRGINIA DEPT. OF TAXATION	RETAIL SALES TAX - APRIL 2025	\$ 19.31	Finance
VIRGINIA TOURISM AUTHORITY	WELCOME CENTER BROCHURES 2025	\$ 240.00	Aquatics
VSC FIRE & SECURITY INC	FIRE ALARM MONITORING	\$ 75.00	Police
WESLEY HARRIS	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Streets Operations
WEST PUBLISHING CORPORATION	CLEAR SUBSCRIPTION - APRIL 2025	\$ 160.82	Finance
WILLIAM L HANKS	Travel Advance Chief Summit Glen Allen May 2025	\$ 133.82	Fire
WILLIAM L HANKS	Travel Advance Scottsdale AZ Conference	\$ 203.04	Fire
WITMER PUBLIC SAFETY GROUP INC	COUNTY FIRE - MERCEDES FIRE HOSES	\$ 2,560.00	Fire
WITMER PUBLIC SAFETY GROUP INC	COUNTY FIRE - FIRE HELMET	\$ 909.05	Fire
WRANGLER HOLDCO CORP	RESCUE - FRONT LOAD SVC 04-01-25	\$ 215.92	Rescue
WRANGLER HOLDCO CORP	RECYCLING APRIL 2025	\$ 30,628.65	Solid Waste
XEROX CORPORATION	XEROX BILLING - MARCH 2025	\$ 1,795.16	Town Wide
<b>Total Paid</b>		<b>\$ 475,376.85</b>	
<b>TO BE PAID BILL LIST 05.30.25</b>		<b>\$ 1,401,573.26</b>	
<b>TOTAL ALL</b>		<b>\$ 1,876,950.11</b>	

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
SPECIAL MEETING MINUTES  
MAY 21, 2025 – 6:00 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MAY 21, 2025, AT 6:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett. ABSENT: Casey Jenkins; Vice-Mayor Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Clerk of Council Tracy Heinline; Director of Public Works Jim Lancianese; Assistant Director of Public Works - Streets Travis Moles; Human Resources Director Alicia Dials; Police Chief Chris Ramsey; Finance Director Katie Miano; EMS Deputy Chief Joshua Settlege

**WORK SESSION**

I. Call To Order

Mayor Barber called the meeting to order.

II. Adjustment of the Agenda

None.

III. Discussion and Action by Mayor and Council

A. Fiscal Year 2025-26 Budget

*Water Increases*

Mayor Barber explained the Town was facing a 19% water increase from the Water Authority which would total an anticipated increase of 4.5% (\$0.19/1,000 gallons) for FY25-26. He stated there were several things the Town's Enterprise Fund was responsible for, such as the cost of waterline maintenance and funding of Public Works employees to maintain water infrastructures. Town Manager Wingfield reminded Council that 2013 was the last year the Town's water rates were increased. He explained the water increase

would generate \$1.5 million the first year for reserves and approximately \$200,000-\$250,000 next year. Mr. Wingfield noted that a Leak Detection Study was currently in the beginning stages and would provide Town staff locations of issues with water loss. Assistant Town Manager Scot Shippee added that the Town purchases 37-38% more water than the Town provides. Mr. Wingfield explained although that percentage could be lower, it would never be zero due to issues like water evaporation, but mentioned there was a lot of room for improvement.

Councilwoman Hicks expressed concern for raising water rates and questioned if funds from other Town projects could be transferred over to the Enterprise Fund instead. Mr. Wingfield explained that would be at Town Council's discretion but if money is transferred from the General Fund over to the Enterprise Fund, then essentially you are subsidizing water and sewer service.

Councilwoman Bowman stated she was not in favor of the water rate increase and suggested transferring funds over as well. She expressed the current economic environment was declining and citizens needed a break from additional expenses.

Councilwoman Hockett expressed the Town needs to stay conscience of where the savings goal is for larger repairs. She noted that saving for multiple future repairs makes sense and placing funds aside for one issue only would be a mistake. Councilwoman Bowman disagreed with Mrs. Hockett and expressed there were several things lacking in Town infrastructure and there needed to be priorities for those issues. Councilwoman Hicks suggested proposed reserve funds go in the General Operating Fund, giving the Town more borrowing power as well as making the Town look more financially stable.

#### Town Employee COLA and Merit Increases

Mayor Barber referenced a handout showing what other surrounding localities are providing their employees pertaining to COLA and merit increases. Councilwoman Hicks suggested a 3% COLA, but no merit increase for Town employees. She spoke about the state of the economy and the importance of the Town's image to citizens. Mrs. Hicks further suggested merit increases could be observed as political gain for Council or even manipulation of employees.

Mayor Barber suggested that when Council votes for budget approval, the budget can be broken down into several items: the water rate increase, COLA, merit, and the remaining budget items. Mayor Barber mentioned he had trust in administrators and department heads as far as merit increases were concerned and one of the positives of both increases was to keep the Town competitive with surrounding localities.

#### B. Fire and EMS Staffing

Councilwoman Bowman questioned why Council was not made aware of a recent staff reduction at EMS. Mrs. Bowman felt the chain of command and lack of Council and staff interaction potentially prohibited her from being made aware of the situation. She noted that EMS part-time staff had their working hours reduced which has cause disgruntled employees. Mrs. Bowman expressed confusion due to Council suggesting additional paid EMS staff at a previous work session but later seeing advertisement for volunteers. She

also expressed concern for EMS call times and asked if the Town was meeting the standards according to the Town's 2024 Emergency Response Plan. Mrs. Bowman noted that she understands human error but has a problem with the lack of transparency and felt that Council should have been made aware of the issue.

Mr. Wingfield explained there had been changes in the new Tyler-Munis software and unfortunately a coding entry error within the system impacted where wage charges were recorded. He added that once the internal error was reconciled internally, it was discovered that the Town was over-running its wage budget for EMS. He explained that to minimize wage overruns part-time hours needed to be reduced. Mr. Wingfield added that in addition to over-running its wage budget, EMS had other budget challenges such as the setup of an in-house pharmacy, an approximately \$45,000 unfunded federal mandate. He explained that this has caused additional staff time, equipment, and consumable purchases. Mr. Wingfield noted that new internal oversight procedures have been implemented and will result in more organizational efficiency with future budgets. He added that Town staff proposes shifting \$20,000 from savings in the operating wage lines to Rescue-Wages in the current FY 2024-25 Budget to allow additional scheduling of part-time employees for the remainder of the fiscal year.

Councilwoman Hicks inquired if there had been calls for mutual aid recently due to the reduction in staff hours and questioned how many employees the reduction affected. EMS Deputy Chief Josh Settlage explained that mutual aid was a common occurrence during any year for both the Town of Christiansburg and Montgomery County. Mr. Settlage explained that hours were reduced across the board for employees and positions were not eliminated due to the error. He added there was one resignation that could be contributed to the error, although the employee had plans to resign before the reduction of hours.

Council agreed the proposal for \$20,000 from operational wage lines should be transferred to Rescue-Wages to aid in paying EMS staff and asked for the item to be placed on the next Town Council agenda for a vote.

Mr. Wingfield noted a public hearing for the water rate increase would need to be advertised and that after the public hearing for the increase, Council could then vote to approve the budget.

#### IV. Adjournment

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 7:40 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Contract renewal #3 with AECOM Technical Services, Inc., for Annual Bridge Inspections and Engineering Services in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000

**DESCRIPTION:**

Professional Services Contract renewal to provide annual bridge inspection and engineering services. The contract period shall be for an additional one year, with the possibility of one additional one-year renewal thereafter. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the Fee Schedule as attached. Work completed in a contract year shall not exceed \$500,000. Work completed on any single task shall not exceed \$150,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:**

Contract Amendment approval and authorize the Town Manager to enter into this renewal on behalf of the Town with AECOM Technical Services.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

The Town is required to provide periodic inspections of bridges and large culverts within its jurisdiction. This term contract will include these periodic inspections assigned as needed as well as on-call services for other bridge related professional engineering services. The Town issued an RFP for professional services January 30, 2022. Four firms responded and AECOM Technical Services, Inc., was selected as the best qualified firm.

This is the third of four allowed renewals to the contract dated July 1, 2022.

**INFORMATION PROVIDED:**

Original Contract

<https://christiansburg.box.com/s/i8ft50kazwlsve4o4oizo795ytin1kmj>

Amendment 3

<https://christiansburg.box.com/s/cz4fcwikl9q5293a8n8o27j8kfgveqhr>

Fee Schedule

<https://christiansburg.box.com/s/zdxrrnd52kdhmc2dnubllupzrjlnv3i9>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Contract renewal #3 with SCS Engineers, Inc., for Professional Engineering Service, Post Closure Landfill Engineering and Monitoring in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000.

**DESCRIPTION:**

Professional Services Contract renewal to provide post closure landfill engineering and monitoring. The contract period shall be for an additional one year, with the possibility of one (1) additional one-year renewal thereafter. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the Fee Schedule as attached. Work completed in a contract year shall not exceed \$500,000. Work completed on any single task shall not exceed \$150,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:**

Contract Amendment approval and authorize the Town Manager to enter into this renewal on behalf of the Town with SCS Engineers, Inc., subject to Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

The Town is required to monitor and maintain the closed landfill on Wades Lane. This term contract for services includes routine groundwater monitoring, routine landfill gas monitoring, and evaluation and design of site and landfill gas collection system improvements. The Town issued an RFP for professional services on February 13, 2022. Two firms responded and SCS Engineers, Inc. was selected as the best qualified firm. This is the third of four allowed renewals to the contract dated July 1, 2022. The engineer is requesting an increase of 2.78% to the hourly rates. This is equal to the year over year rate from April 2024 to April 2025 CPI for All Urban Customers.

**INFORMATION PROVIDED:**

Amendment 3

<https://christiansburg.box.com/s/e1151pube1wydiir722wddrlmaiw8v09>

Original Contract

<https://christiansburg.box.com/s/eowlg0wqfcm7vqb7i8j6ygd1hjz0lg6s>

Fee Schedule

<https://christiansburg.box.com/s/rzhpddyk0obca09segxhi0e9aglrq8v8>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Purchase of property located on the southern side of Cambria Street, N.W. (approximately 2.314-acre Tax Parcel 466 – ((A)) – 8C2; Parcel ID 210032) for \$370,000

**DESCRIPTION:**

Hold public hearing for the purchase of property located on the southern side of Cambria Street, N.W. (approximately 2.314-acre Tax Parcel 466 – ((A)) – 8C2; Parcel ID 210032) for \$370,000. Terms include the purchase price of \$370,000 plus the Town paying 2025 Montgomery County and Town of Christiansburg real property taxes upon closing.

Title search found the following issues:

Attached is the title report and the title commitment for the lot behind the Recreation Center. The cover sheet for the title report lists the following encumbrances. Town staff does not feel these encumbrances will impact the Town's intended use for the Property, though we are in discussions to remove some of the verbiage as we believe it is applicable only to portions of larger areas of property lying outside the parcel under consideration prior to subdivision and do not lie within the parcel under consideration.

Utility and Access Easements:

- Appalachian Power Company easements recorded at Deed Book 62/46, partially released by instruments at 449/687, 103/157, 103/159, 142/59, 447/829, 447/831, and 811/822.
- Chesapeake & Potomac Telephone easements at 119/446 and 120/97.
- Slope and fill easement and sedimentation pond easement granted to Lowe's Investment Corporation per 532/221.
- 20' sanitary sewer easement granted to Richardson-Horne Funeral Homes at 573/459.

2. Right-of-Way & Plat References:

- Deed at 891/115 includes the express vacation of a right-of-way retained by Hardie Enterprises as shown on Plat Book 532/502, except for the 50' R/W retained as shown on Plat Book 16/408.

3. Current Plat and Site Conditions (Instrument No. 2014001013):

- Storm drainage inlet
- Private HDPE pipe
- Slope and sedimentation pond easement (per 532/221)
- CMP pipe and concrete headwall
- Old sediment pond outlet structure
- ½" rebar found in old fence line
- Stormwater management easement for the common use of Lots 1 and 2 dedicated by this plat.

4. Title Conflict – Area of Overlap (0.117 Acres): An area of conflict exists due to discrepancies between the deed description and historical conveyances:

- The current deed and Plat Book 21, Page 16 define the southern boundary between Points ‘A’ and ‘B’.
- However, a prior deed (DB 1126/274 to Roger Woody) defined the boundary from Point ‘A’ to ‘C’, along an older tract line (see PB 19/324).
- Since the adjoining landowners (including Brookhollow Associates LLC, DB 1092/518) were conveyed the area south of the A–C line prior to the current conveyance, those owners likely hold senior title.
- The overlap issue likely originated from the survey recorded in PB 21/16 and the subsequent deed

**POTENTIAL ACTION:**

Council action

**DEPARTMENT(S):**

Administration

**PRESENTER:**

Town Manager, Randy Wingfield

**INFORMATION PROVIDED:**

Deed

<https://christiansburg.box.com/s/0x76vmcox0co21tmvz71ap8rey8wl717>

Survey

<https://christiansburg.box.com/s/kt8ozjcrk20vzb1kegoyvqhfaral6wtw>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Resolution for Adoption of the New River Valley Hazard Mitigation Plan (2025 Update)

**DESCRIPTION:**

This plan has been submitted to FEMA and is pending approval based on the acceptance by all localities within the New River Valley. Town Planning Staff participated on the steering committee over the last year and valuable information and direction was provided by other Town departments such as the Fire and Engineering Departments.

The full plan can be found on the Regional Commission's web site at [Hazard Mitigation Plan | EngageNRV](#).

Council is asked to review and take action on the attached resolution.

**POTENTIAL ACTION:**

Council Discussion and Action

**DEPARTMENT:**

Planning Department

**PRESENTER:**

Retta Jackson, Planning Director

**ITEM HISTORY:**

The New River Valley Hazard Mitigation Plan was last updated in 2017.

**INFORMATION PROVIDED:**

Draft Resolution

<https://christiansburg.box.com/s/swc1e4ule325ue4swoyhydaj7wxdw9yc>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Memorandum of Understanding Between the Town of Christiansburg and the Virginia Department of Housing and Community Development to Unify and Expedite Virginia Disaster Assistance Fund Program Assistance to Homeowners and Businesses

**DESCRIPTION:**

The Memorandum of Understanding Between the Town of Christiansburg and the Virginia Department of Housing and Community Development to Unify and Expedite Virginia Disaster Assistance Fund Program Assistance to Homeowners and Businesses is intended to create a shorter timeframe for disaster assistance for private property owners. Information on the fund is available here: [Virginia Disaster Assistance Fund | DHCD](#).

There will be a future budget commitment that would need to be agreed upon by DHCD and the Town and the local dollar amount will be established closer to final execution of the agreement once the number of properties are identified.

**POTENTIAL ACTION:**

Council Discussion and Action

**DEPARTMENT:**

Administration

**PRESENTER:**

Town Manager Randy Wingfield

**INFORMATION PROVIDED:**

Memorandum of Understanding

<https://christiansburg.box.com/s/tgru07s555bwpb2jkedep5s13nqviwlh>

Virginia Disaster Assistance Fund Guidelines

<https://christiansburg.box.com/s/c265z0p8yfdzsq149k0lajwo97uq10uc>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion by Mayor and Council

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Budget Amendment #5 to the 2024–25 budget.

**DESCRIPTION:**

This amendment, to the approved 2024-2025 budget, increases the amount appropriated for wages in the EMS Billing Special Revenue Fund. The request is for an additional \$20,000 to allocate for the remaining of the fiscal year. The additional funds will be appropriated from unassigned general fund balance. The aggregate increase in expenditure amount is less than 1% of the total approved budget at this time and therefore would not require a public hearing.

**POTENTIAL ACTION:**

Approve resolution to adopt budget amendment #5 and approve appropriation resolution for budget amendment #5.

**DEPARTMENT:**

Finance/Treasurer

**PRESENTER:**

Katie Miano

**ITEM HISTORY:**

None

**INFORMATION PROVIDED:**

Requesting Department	Description	Budget Amount Change	From Unassigned Fund Balance
<b>Speical Revenue Fund:</b>			
EMS	Additional Appropriation for Part-Time Wages	20,000	20,000
	<b>Total Special Revenue Fund</b>	<b>20,000</b>	<b>20,000</b>
	<b>Grand Total Budget Amendment Amount</b>	<b>20,000</b>	<b>20,000</b>

Resolution for Adoption

<https://christiansburg.box.com/s/mivoddlhi8c7nxgto3zlgrirombfrzfv5>

Resolution for Appropriations

<https://christiansburg.box.com/s/2tqwunwlm75ni1knzq4xcq8mgzrftiiy>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Loop.net

**DESCRIPTION:**

The Town began a subscription to Loop.net approximately a year ago at the direction of Town Council to engage in the marketing of the approximately 5-acre outparcel at the Christiansburg Huckleberry Park: [Peppers Ferry NW rd, Christiansburg, VA 24073 - Peppers Ferry NW Rd, Christiansburg, VA 24073 | LoopNet.](#)

The Town pursued the year-long option which included a price of \$99 per month. The year requirement to obtain this rate is expiring and staff desires to know if Town Council desires to continue the subscription.

**POTENTIAL ACTION:**

Council Discussion and Action

**DEPARTMENT:**

Administration

**PRESENTER:**

Town Manager Randy Wingfield

**INFORMATION PROVIDED:**

Loop.net Packages

<https://christiansburg.box.com/s/d30ymqzrn79i2d5h7sfbqo3wizdaobtn>





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

May 27, 2025

**ITEM TITLE:**

Request by property owner at 5 Roanoke Street (Tax Parcel 527 – ((A)) – 101; Parcel ID 000816) for Town to lease the mural located on rear building wall in accordance with Christiansburg Town Code Sec. 42-704(a)

**DESCRIPTION:**

Town Manager Randy Wingfield received a complaint/concern regarding the Ukraine mural that is located on the rear of the building located at 5 Roanoke Street (Tax Parcel 527 – ((A)) – 101; Parcel ID 000816) as to the mural not being permitted as an advertisement/sign under the Town's Zoning Ordinance. Mr. Wingfield conferred with Town Attorney Reid Broughton and they reached agreement that the mural would be considered a sign under the Zoning Ordinance and therefore subject to permit.

The property at 5 Roanoke Street is owned by Snakeclamp Products LLC and Mr. Wingfield spoke to the property owner representative Mr. Tom Zuckerwar, who questioned whether a permit should be required and how other murals had been permitted. Mr. Wingfield explained that the Advertising Article of the Zoning Ordinance had been amended to be content neutral due to a former U.S. Supreme Court case and that it would fall under the definition of a sign. Mr. Wingfield explained that the Town had previously issued permits for murals, such as the MCEAP mural located at 7 Roanoke Street under the prior Town Code provisions. Mr. Wingfield stated that the only mural that had been permitted since the Town Code amendment had been the "Spirit of Cambria" which the Town had paid for after entering into an agreement with the property owner per Sec. 42-704(a) of Chapter 42 "Zoning" of the Christiansburg Town Code:

**Sec. 42-704. - Permit not required.**

The following are allowed but do not require a permit:

- (a) Signs owned or erected by a governmental body or required by law. Such signs are exempt from the regulations of this article.
- (b) Flags.
- (c) One or more temporary signs per tax map parcel with a total area not exceeding 12 square feet in size in the A, R1-A, R-1, R-2, R-3, and MU-1 zoning districts and 20 square feet in size in the B-1, B-2, B-3, MU-2, I-1, and I-2 zoning districts removed within 90 days after being erected.
- (d) Not more than two minor signs per parcel.

(e) One or more portable signs per tax map parcel not exceeding 12 square feet in size in the A, R1-A, R-1, R-2, R-3, and MU-1 zoning districts and 20 square feet in size in the B-1, B-2, B-3, MU-2, I-1, and I-2 zoning districts.

(f) Signs on the inside of store windows, except those signs specified as "prohibited signs" in this article.

Mr. Wingfield subsequently received the attached e-mail request from Mr. Zuckerwar, proposing the Town lease his mural.

**POTENTIAL ACTION:**

Council Discussion and Action

**DEPARTMENT:**

Administration

**PRESENTER:**

Town Manager Randy Wingfield

**INFORMATION PROVIDED:**

5-16-25 E-mail from Tom Zuckerwar

<https://christiansburg.box.com/s/2vswx1ukqa2au0e6km7217qwzcj635pj>