



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
JUNE 10, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, June 10, 2025 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Water Rate Increase

IV. CONSENT AGENDA

- A. Approval of Minutes of May 27, 2025 and June 4, 2025
- B. Bill list
- C. Amendment to purchase order and contract with Assured Data Protection at rate of \$180.00 per terabyte per month for archiving services and \$0.01 per gigabyte per month for physical storage (total amount depends on data usage, currently \$4,876.12 for 27 terabytes per month)
- D. Set Town Council Public Hearing for August 12, 2025 for an Ordinance amending Chapter 42 "Zoning" of the Christiansburg Town Code to clarify measurement of frontage on corner lots, correct for spelling and grammar, alphabetize permitted uses, and alphabetize parking requirements.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Code Amendment request by Town of Christiansburg, applicant, to amend Chapter 42 "Zoning" of the Christiansburg Town Code, Section 42-11 – Amendments to chapter (c) Notice and hearing. The request is to 1) remove the requirement for notices of public hearings to be published once a week for two successive weeks and 2) amend the advertising requirements to the first notice appearing no more than 28 days before and the second notice appearing no less than seven days before the date of the meeting referenced in the notice. The change would bring Town Code into alignment with Code of Virginia § 15.2-2204. (Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments).
- B. Conditional Use Permit request by Mary Frances Keith, property owner and applicant, to allow a single-family or two-family dwelling in the B-3 General Business District on property located near the intersection of Boxwood Drive NW and Redwood Drive NW (approximately 0.48-acre Tax Parcels 466 – ((1)) – 49, 50, 51, and 52; Parcel ID 013934).

The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

- C. Conditional Use Permit request by Burch Properties, LLC, property owner, and David Beasley, applicant, to allow for a kennel in the B-3 General Business District on property located at 1605 N. Franklin Street (approximately 10.9-acre Tax Parcel 466 – ((A)) – 20C, Parcel ID 013214). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- D. Rezoning request by RN Investments Annex, LLC, property owner and applicant, to rezone property located at 115 Farmview Road NW (approximately 9.05-acre Tax Parcels 466 – ((1)) – 60A-67A; Parcel ID 070719) from B-3 General Business District to I-2 General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- E. Town of Christiansburg Community Development Block Grant (CDBG) 2025 Annual Action Plan and Amended 2022-2026 Consolidated Plan
- F. Resolution for Adoption of Allocation Formula Agreement Between the County of Montgomery, Virginia, the Town of Blacksburg, Virginia, the Town of Christiansburg, Virginia, Virginia Polytechnic Institute and State University, and the New River Valley Emergency Communications Regional Authority
- G. Agreement Between Town of Christiansburg and Habitat for Humanity of the New River Valley for HUD CDBG Program Year 2025 – Emergency Home Repair Program
- H. Set Personal Property Tax Rate for Fiscal Year 2025-26
- I. Set Real Property Tax Rate for Fiscal Year 2025-26
- J. Resolution for Water Rate Increase
- K. Resolution for Adoption of Fiscal Year 2025-26 Budget – COLA
- L. Resolution for Appropriations for Fiscal Year 2025-26 Budget – COLA
- M. Resolution for Adoption of Fiscal Year 2025-26 Budget – merit pool
- N. Resolution for Appropriations for Fiscal Year 2025-26 Budget – merit pool
- O. Resolution for Adoption of Fiscal Year 2025-26 Budget – remainder of Budget
- P. Resolution for Appropriations for Fiscal Year 2025-26 Budget – remainder of Budget
- Q. Award a construction contract to Branch Builds Inc. in the amount of \$10,587,000.00 for the replacement of the Heating Ventilation and Air Conditioning systems (HVAC) at the Christiansburg Aquatic Center

IX. STAFF REPORTS

A. Town Manager

B. Town Attorney

C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting Under Code of Virginia § 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, “probable litigation” means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The Closed Meeting is being held for discussion of possible litigation regarding the bell tower at 100 W. Main Street.
2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

June 18, 2025, 6:30 p.m. – Regular Work Session

June 24, 2025, 7:00 p.m. – Regular Meeting

July 8, 2025, 7:00 p.m. – Regular Meeting