



AMENDED AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JUNE 10, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, June 10, 2025 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Water Rate Increase

IV. CONSENT AGENDA

- A. Approval of Minutes of May 27, 2025 and June 4, 2025
- B. Bill list
- C. Amendment to purchase order and contract with Assured Data Protection at rate of \$180.00 per terabyte per month for archiving services and \$0.01 per gigabyte per month for physical storage (total amount depends on data usage, currently \$4,876.12 for 27 terabytes per month)
- D. Set Town Council Public Hearing for August 12, 2025 for an Ordinance amending Chapter 42 "Zoning" of the Christiansburg Town Code to clarify measurement of frontage on corner lots, correct for spelling and grammar, alphabetize permitted uses, and alphabetize parking requirements.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Code Amendment request by Town of Christiansburg, applicant, to amend Chapter 42 "Zoning" of the Christiansburg Town Code, Section 42-11 – Amendments to chapter (c) Notice and hearing. The request is to 1) remove the requirement for notices of public hearings to be published once a week for two successive weeks and 2) amend the advertising requirements to the first notice appearing no more than 28 days before and the second notice appearing no less than seven days before the date of the meeting referenced in the notice. The change would bring Town Code into alignment with Code of Virginia § 15.2-2204. (Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments).
- B. Conditional Use Permit request by Mary Frances Keith, property owner and applicant, to allow a single-family or two-family dwelling in the B-3 General Business District on property located near the intersection of Boxwood Drive NW and Redwood Drive NW (approximately 0.48-acre Tax Parcels 466 – ((1)) – 49, 50, 51, and 52; Parcel ID 013934).

The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

- C. Conditional Use Permit request by Burch Properties, LLC, property owner, and David Beasley, applicant, to allow for a kennel in the B-3 General Business District on property located at 1605 N. Franklin Street (approximately 10.9-acre Tax Parcel 466 – ((A)) – 20C, Parcel ID 013214). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- D. Rezoning request by RN Investments Annex, LLC, property owner and applicant, to rezone property located at 115 Farmview Road NW (approximately 9.05-acre Tax Parcels 466 – ((1)) – 60A-67A; Parcel ID 070719) from B-3 General Business District to I-2 General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- E. Town of Christiansburg Community Development Block Grant (CDBG) 2025 Annual Action Plan and Amended 2022-2026 Consolidated Plan
- F. Resolution for Adoption of Allocation Formula Agreement Between the County of Montgomery, Virginia, the Town of Blacksburg, Virginia, the Town of Christiansburg, Virginia, Virginia Polytechnic Institute and State University, and the New River Valley Emergency Communications Regional Authority
- G. Resolution Approving a Support Agreement in Connection with the Issuance of Revenue Bonds by the New River Valley Emergency Communications Regional Authority to Finance a New System and the Related Payment Obligations to be Incurred by the Town of Christiansburg, Virginia
- H. Agreement Between Town of Christiansburg and Habitat for Humanity of the New River Valley for HUD CDBG Program Year 2025 – Emergency Home Repair Program
- I. Set Personal Property Tax Rate for Fiscal Year 2025-26
- J. Set Real Property Tax Rate for Fiscal Year 2025-26
- K. Resolution for Water Rate Increase
- L. Budget Allocation for Cost-of-Living Adjustment (COLA)
- M. Budget Allocation for Merit Pool
- N. Resolution for Adoption of Fiscal Year 2025-26 Budget
- O. Resolution for Appropriations for Fiscal Year 2025-26 Budget

- P. Award a construction contract to Branch Builds Inc. in the amount of \$10,587,000.00 for the replacement of the Heating Ventilation and Air Conditioning systems (HVAC) at the Christiansburg Aquatic Center

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
 - 1. Request for a Closed Meeting Under Code of Virginia § 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, “probable litigation” means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The Closed Meeting is being held for discussion of possible litigation regarding the bell tower at 100 W. Main Street.
 - 2. Reconvene in Open Meeting
 - 3. Certification
 - 4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

June 18, 2025, 6:30 p.m. – Regular Work Session

June 24, 2025, 7:00 p.m. – Regular Meeting

July 8, 2025, 7:00 p.m. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing/Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Water Rate Increase
Resolution for Water Rate Increase

DESCRIPTION:

Hold public hearing for the purpose of discussing the proposed water fee increases:

Effective Date: July 1, 2025

Authority: Code of Virginia §15.2-2119

WATER RATES:

Within Corporate limits: First 0 to 1,000 gallons from \$10.00 to \$11.00; Additional 1,000 gallons from \$12.00 to \$13.00; Over 50,000 gallons from \$9.00 to \$10.00.

Outside Corporate limits the rate will increase to 200% of inside Corporate limits rates. First 0 to 1,000 gallons from \$20.00 to \$22.00; Additional 1,000 gallons from \$24.00 to \$26.00; Over 50,000 gallons from \$18.00 to \$20.00.

The Town has determined that we have significant water loss and have a planned leak detection/water listening project which should determine locations of needed water system projects (which will be in the millions) and we are also going to experience increases of 4.5% for both Fiscal Year 2025-26 (\$0.19/1,000 gallons) and Fiscal Year 2067-27 (\$0.20/1,000 gallons) from the New River Valley Regional Water Authority.

ACTION:

Council action

DEPARTMENT:

Administration

PRESENTER:

Town Manager Randy Wingfield

ITEM HISTORY:

See above

INFORMATION PROVIDED:

Water and Sewer Fee Schedule

<https://christiansburg.box.com/s/j66ikzcjz53hvtd90jinp56rywke71x>

Resolution for Water Rate Increase

<https://christiansburg.box.com/s/rcih7oxfh13dihiiwq4ozbrfawdc8akn>

CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
MAY 27, 2025 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MAY 27, 2025, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett; Vice-Mayor Tim Wilson. COUNCIL MEMBERS ABSENT: Casey Jenkins.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Director of Public Relations Christina Bolt; Planning Director Retta Jackson; Planner II Devon Shields; Deputy EMS Chief Josh Settlage; Fire & EMS Chief Billy Hanks; Engineering Director Mike Kelley; Finance Director Katie Miano; Captain Carson Altizer

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilwoman Bowman.

II. ADJUSTMENT OF THE AGENDA

Councilman Wilson made a motion to separate the minutes of May 13, 2025 and May 21, 2025 from the consent agenda due to both Councilman Jenkins and Councilman Wilson being absent. The motion was seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

Councilwoman Bowman made a motion to separate two line items within the bill list pertaining to Flock cameras for the Police Department, seconded by Councilwoman Hicks. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

III. PUBLIC HEARINGS

- A. Code Amendment request by Town of Christiansburg, applicant, to amend Chapter 42 "Zoning" of the Christiansburg Town Code, Section 42-11 – Amendments to chapter (c) Notice and hearing. The request is to 1) remove the requirement for notices of public hearings to be published once a week for two successive weeks and 2) amend the advertising requirements to the first notice appearing no more than 28 days before and the second notice appearing no less than seven days before the date of the meeting referenced in the notice. The change would bring Town Code into alignment with Code of Virginia § 15.2-2204. (Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments).

Councilwoman Hicks expressed she did not agree with the change to the code amendment and would like the Town to ensure maximum transparency for all citizens where public hearings are concerned.

Hearing no further public comment the Public Hearing closed.

- B. Conditional Use Permit request by Mary Frances Keith, property owner and applicant, to allow a single-family or two-family dwelling in the B-3 General Business District on property located near the intersection of Boxwood Drive NW and Redwood Drive NW (approximately 0.48-acre Tax Parcels 466 – ((1)) – 49, 50, 51, and 52; Parcel ID 013934). The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Kim Mills came before Council on behalf of her mother, Mary Frances Keith, and explained that her mother no longer lived at the Boxwood Drive property. Ms. Mills noted the property was zoned commercial but was in a residential area and the plan was to sell the property for residential purposes.

Patrick Melander, 495 Silver Leaf Drive, urged Council to approve items B. through D. stating they are property owners and should be allowed to do what they please with their own property.

Hearing no further public comment the Public Hearing closed.

- C. Conditional Use Permit request by Burch Properties, LLC, property owner, and David Beasley, applicant, to allow for a kennel in the B-3 General Business District on property located at 1605 N. Franklin Street (approximately 10.9-acre Tax Parcel 466 – ((A)) – 20C, Parcel ID 013214). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

David Beasley, owner and operator of Prestige Pet Sitting, addressed Council and explained he specializes in low-density boarding, which means a limited daycare for cats and dogs. Mr. Beasley noted this was a growing need in Christiansburg and asked Council to approve the conditional use permit. He explained the back of the building currently had asphalt, and the plan was to replace that area with turf to keep the area cooler for the animals.

Hearing no further public comment the Public Hearing closed.

- D. Rezoning request by RN Investments Annex, LLC, property owner and applicant, to rezone property located at 115 Farmview Road NW (approximately 9.05-acre Tax Parcels 466 – ((1)) – 60A-67A; Parcel ID 070719) from B-3 General Business District (B-3) to I-2 General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Neal Keesee, owner of 115 Farmview Road, NW, explained to Council he had purchased the property 6 years ago and the Montgomery County Moose Lodge had rented the building until just recently. Mr. Keesee stated that Fortiline Waterworks would be renting the building, which has generated the rezoning request to change to I-2 zoning to allow the store to operate in that area and store materials outside.

Hearing no further public comment the Public Hearing closed.

- E. Town of Christiansburg Community Development Block Grant (CDBG) 2025 Annual Action Plan and Amended 2022-2026 Consolidated Plan

Hearing no public comment the public hearing closed.

IV. CONSENT AGENDA

- A. Approval of Minutes of May 13, 2025 and May 21, 2025

Councilwoman Hockett made a motion to approve the minutes of May 13th, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

Councilwoman Hockett made a motion to approve the minutes of May 21st, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Abstain.

Motion Approved

Councilwoman Hicks expressed there was missing information in the work session minutes of May 21st regarding Mrs. Hicks asking for personal information pertaining to sewer fees from Councilwoman Hockett.

- B. Bill List

Councilman Wilson made a motion to approve the bill list apart from 2-line items concerning the Flock cameras, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Councilwoman Bowman expressed concern for the lip balm purchase item under the bill list in the amount of \$513.11. Mayor Barber explained this purchase was made by Human Resources for job fair giveaways.

Mrs. Bowman also questioned the line item under Public Relations regarding a Disney Resort bill. Christina Bolt, Director of Public Relations, clarified that this was not at the amusement park and explained her department attended a work conference that was held at the Disney resort and that her department was conscious of spending for this trip.

Councilwoman Bowman additionally questioned the cost of the resurfacing of the splash pad at the Christiansburg Huckleberry Park. Town Manager Randy Wingfield explained there had been may have been issues with the concrete surface when it was originally placed though it met temperature requirements for placement. He added this could possibly be a recurring expense but if replaced correctly then it would not be as often. Councilwoman Hicks expressed it was her understanding that everything at the new park had a warranty for issues such as this and questioned a replacement at the Aquatic Center recently. Mr. Wingfield explained there are warranties for replacements at the Huckleberry Park, but the Aquatic Center's original slides and other original equipment were not covered under warranties anymore.

Mr. Wingfield spoke concerning the line item for Flock cameras and explained these were license plate readers for the Police Department that scan areas for license plates and records if they are tagged in the system, alerting police of the vehicle. Mr. Wingfield noted there are currently several in Town and a state provided grant had covered a certain amount of the initial cost. Councilman Wilson suggested the Police Chief present more information on the cameras to Council in the near future. He also noted the readers, that are placed at public intersections, only are looking for license plates that are already in the system for criminal activity. Captain Carson Altizer explained there are rules and safeguards pertaining to retention of license plate recordings as well as search history of those recordings. He added these types of cameras are common throughout Virginia. Councilwoman Hicks expressed that although she had initially voted for the cameras, she had changed her mind. Mrs. Hicks noted several citizens complaining that the cameras invade their privacy and feels there were still questions to be asked. She expressed concerns for future potential lawsuits and questioned if FOIA related inquiries pertained to the records.

Councilman Wilson made a motion to approve the Flock camera items under the bill list, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

- C. Contract renewal #3 with AECOM Technical Services, Inc., for Annual Bridge Inspections and Engineering Services in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000.

Councilwoman Hockett made a motion to approve the contract renewal #3 with AECOM Technical Services, Inc., seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

- D. Contract renewal #3 with SCS Engineers, Inc., for Professional Engineering Service, Post Closure Landfill Engineering and Monitoring in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000.

Councilwoman Hockett made a motion to approve the contract renewal #3 with SCS Engineers, Inc., seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

V. INTRODUCTIONS AND PRESENTATIONS

- A. New River Community College President Dr. Robert Brannon and Interim Executive Director of Educational Foundation Dr. Deborah Kennedy to present on the Access to Community College Education (ACCE) program

Dr. Robert Brannon expressed that Council's leadership through the ACCE program has made a profound impact on student's lives in Christiansburg. Mr. Brannon noted that approximately 300 students had access to higher education and have given back 25,000 hours of service to the community through the ACCE program. He shared that 2,400 students from Montgomery County had enrolled last year in the program and when researching outcomes, 81% of New River Community College graduates stay in their communities, work, and give back to their community. Mr. Brannon thanked Council for their involvement in the ACCE program.

Dr. Deborah Kennedy addressed Council and spoke about various college degrees earned by Montgomery County students as well as student transfers to other colleges. She stated that of the 2025 graduates from Montgomery County, 60 students have committed to the ACCE program. Ms. Kennedy noted that not only was Council investing in Christiansburg, but also the workplace development, economic development, and its regional collaboration.

Council thanked Dr. Brannon and Dr. Kennedy for the ACCE program update and expressed the importance of the program and the difference it makes in student's lives.

VI. CITIZEN COMMENTS

Beth Umberger, 915 College Street, commented that several ACCE students over time had provided community service for her, and it was a great program.

Patrick Melander, 495 Silver Leaf Drive, noted the importance of Council questioning the bill list on the agenda and felt the line items were vague. Mr. Melander expressed that he appreciates the push back from Councilwoman Bowman and Councilwoman Hicks concerning the Flock cameras. He expressed concern for citizens' privacy and felt the recordings could be used against people. Mr. Melander questioned item A. under Discussion and Action and what it was for. He also noted concern for the Town staff COLA and merit increases stating that his work experiences had been different and not as generous as local government. Mr. Melander asked about item G. under Discussion and Action as well and noted the mural request was odd and referenced the mural supporting another country. He suggested Council look at changing the sign ordinances in Town as well.

VII. COMMITTEE REPORTS

None.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Purchase of property located on the southern side of Cambria Street, N.W. (approximately 2.314-acre Tax Parcel 466 – ((A)) – 8C2; Parcel ID 210032) for \$370,000

Councilman Wilson made a motion to approve the purchase of property located on the southern side of Cambria Street, N.W. and gave Mr. Wingfield and Mayor Barber authorization to sign the closing documents, seconded by Councilwoman Hicks.

Councilwoman Hicks questioned the mayor signing the deed for the purchase of property. Mr. Wingfield explained that typically the mayor signs deeds. Mrs. Hicks expressed the purchase of this property would provide a larger area for parking for the events provided by the Parks and Recreation Center. Councilwoman Bowman questioned the future location of the Farmers Market noting its current location felt unsafe due to traffic. Mr. Wingfield explained that it would remain at the Recreation Center for now, but the Town would provide structures downtown with grant funding soon.

Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

- B. Resolution for Adoption of the New River Valley Hazard Mitigation Plan (2025 Update)

Councilwoman Hockett made a motion to approve the resolution for adoption of the New River Valley Hazard Mitigation Plan (2025 update), seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

- C. Memorandum of Understanding Between the Town of Christiansburg and the Virginia Department of Housing and Community Development to Unify and Expedite Virginia Disaster Assistance Fund Program Assistance to Homeowners and Businesses

Councilman Wilson made a motion to approve the memorandum of understanding between the Town of Christiansburg and the VDHCD, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

Mr. Wingfield noted that this would help expedite private property owner's claims through the Virginia Department of Housing and Community Development.

- D. Resolution for Adoption of Fiscal Year 2024-25 Budget Amendment #5

Councilwoman Hockett expressed confusion for the discussion involving complaints to Council concerning EMS and referencing those individuals as whistleblowers at a previous work session. Mrs. Hockett inquired where the information from the whistleblower was and what was illegal concerning the complaints that were brought forward. She added that any decision to transfer funds over to EMS was an operational decision, not a Council decision, made by the Town Manager and felt it was his place to do so. Councilwoman Bowman stated that she had read her comments at the work session and sent a copy to Town Council. Mrs. Bowman clarified that she felt there was an issue if EMS part-time employees were complaining of lack of hours. Councilwoman Hicks expressed that several EMS employees had their hours cut back recently and she was very upset that Council had not been made aware of the situation sooner. Councilwoman Hockett clarified that information had not been brought to the Emergency Services Committee but that the Committee does support the transfer of funds to cover wages. Councilwoman Bowman explained that Council was told the transfer of \$80,000 was intended for drug box money for EMS, not to support wages. She expressed that the issue may not have been illegal, but it lacked transparency for the public. Deputy EMS Chief Josh Settlage noted that although hours were cut back, EMS was still able to provide all services that were required.

Councilwoman Hicks made a motion to approve the budget amendment #5 relating to the transfer of \$20,000 to EMS for part time wages, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

- E. Resolution for Appropriations for Fiscal Year 2024-25 Budget Amendment #5

Councilman Wilson made a motion to approve the resolution for appropriations for Budget Amendment #5 relating to the transfer of \$20,000 to EMS to cover part-time

wages, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

F. Loop.net

Mr. Wingfield explained that a year ago Councilwoman Hicks had suggested the Town use Loop.net to help advertise the 5 acres of land at the Christiansburg Huckleberry Park that was for sale. He added that the agreement was for one year with a cost of \$99. a month and the agreement would expire in June this year. Mr. Wingfield asked if Council would like to continue using Loop.net. Councilwoman Hicks expressed the importance of using a company such as Loop.net especially for commercial properties. She noted that most viewers were most likely investors which was what you wanted for commercial properties.

Councilwoman Hicks made a motion to approve the continued use of Loop.net, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

G. Request by property owner at 5 Roanoke Street (Tax Parcel 527 – ((A)) – 101; Parcel ID 000816) for Town to lease the mural located on rear building wall in accordance with Christiansburg Town Code Sec. 42-704(a)

Mr. Wingfield explained the property at 5 Roanoke Street included the business Iron Tree Brewery at the front of the building and a small assembly business in the back that sells SnakeClamp products. He noted a complaint/concern had been received regarding a mural on the back wall of the building and whether it needed a sign permit. Mr. Wingfield explained that after speaking with the Town Attorney, it was agreed that the mural would be considered a sign under the Town's ordinance. He had approached the property owner of the building, and they had requested that it be considered an art display instead. Mr. Wingfield stated there is a Town Code section that allows it to be considered an art display, and the Town has done so before with the mural in Cambria. Councilwoman Hicks expressed that the mural should be considered a freedom of speech and not a sign and the Town should not require an agreement with the property owner. Mrs. Hicks also expressed that the Town's sign ordinance should be looked at again and possibly revised. Councilwoman Hockett agreed that Council should adjust how the Town defines signs and what is allowed. She added that revisions had been mentioned in the Central Business Committee before and could possibly be discussed at their next meeting. Mr. Wingfield noted that a Town Code change was made several years ago following a federal court case essentially ruling that advertising and signage regulations had to be content neutral. He added that he would be glad to look at amending the Town Code and working with the Town Attorney to rewrite it. Councilwoman Bowman suggested a work session for this subject and commented that she felt the Town had several Constitutional issues with the current sign ordinance and

would like to be in line with the Constitution. Council agreed that Mr. Wingfield could pause on taking enforcement action until the issue could be looked at closer.

Councilman Wilson made a motion to not take action on this request at this time, seconded by Councilwoman Hicks. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Absent; Wilson – Aye.

Motion Approved

IX. STAFF REPORTS

A. Town Manager

Mr. Wingfield reported that the Aquatic Center's Beach Bash event would take place on May 30th from 5:30 p.m. to 8:00 p.m. He also reported the Town's Rockin Main Street Concert would be held on June 14th from 5:00 p.m. to 9:00 p.m. Mr. Wingfield asked that the public hearing for the water rate increase be held on June 10th. Mr. Wingfield also noted that he had been asked what the balance of the water and sewer enterprise fund was. He explained that the balance changes day to day due to the Town's expenses with Public Works and capital projects. Mr. Wingfield explained that the proposed budget, page 78, would show what the balance would be at the end of the fiscal year. He stated it would be \$2.16 million, which included the water rate increase.

B. Town Attorney – no report.

C. Other Staff – no report.

X. COUNCIL REPORTS

Councilwoman Hicks recognized Memorial Day and all those that have served.

Councilwoman Hockett mentioned a previous accusation from Councilwoman Hicks regarding her residential property being on Town sewer and not being billed. Mrs. Hockett noted concern that Mrs. Hicks had been aware of the property being on sewer and not being charged for some time and not bringing it to the Town. She clarified that Public Works had been to her home and provided tests to assure her property was not on Town sewer but instead on a septic tank. Mrs. Hockett felt the reason behind the accusation was manipulative and noted that Mrs. Hicks had never contacted her before concerning this issue and did not appreciate it being brought up in a work session. Mrs. Hockett noted the work session discussion was pertaining to Town water not sewer. She asked that Councilwoman Hicks think more about citizens instead of focusing on her. Councilwoman Hicks questioned the last time her septic tank had been pumped. Councilwoman Hockett expressed that was not her business and suggested she make a FOIA request to look over the Public Works test results. Mrs. Hicks stated it was her understanding the property was

hooked to Town sewer and she would like to confirm that information. Mrs. Hicks also added that she had informed Councilwoman Hockett several years ago.

Councilwoman Bowman reported that the Agency on Aging has had a 40% increase on food cost and will need to make changes to their programs. She added they would be hosting their annual gala soon which would provide a fundraising opportunity.

Mayor Barber reported that Christy Salmon with GoRail in Virginia had reached out to him. He explained that GoRail was urging Congress to support continued federal funding for rail safety and grade crossing programs. Mayor Barber asked if Council would like to join and support GoRail to receive funding to improve rail crossings throughout Virginia. He added that he had also received a coloring book flyer from a citizen that Norfolk Southern was handing out to stopped vehicles at crossings educating children to learn about rail safety. Mayor Barber added there was no cost for the Town to support GoRail and a letter would be sent from them to the Senate asking them to help provide funding for railroad crossings. Councilwoman Hicks and Councilman Bishop asked for more information. Mayor Barber noted he would send the information to Council by email.

XI. OTHER BUSINESS

None.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting 8:22 p.m.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
SPECIAL MEETING MINUTES
JUNE 4, 2025 – 6:30 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JUNE 4, 2025, AT 6:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Kim Bowman; Johana Hicks; Tanya Hockett; Casey Jenkins (via Zoom); Vice-Mayor Tim Wilson. COUNCIL MEMBERS ABSENT: Samuel M. Bishop.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Clerk of Council Tracy Heinline; Director of Public Relations Christina Bolt; Police Chief Chris Ramsey; Finance Director Katie Miano

SPECIAL MEETING

I. Call To Order

Mayor Barber called the meeting to order.

Councilman Wilson made a motion to allow Councilman Jenkins to join the meeting via Zoom, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Absent; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Abstain; Wilson – Aye.

Motion Approved

II. Adjustment of the Agenda

Councilwoman Hicks made a motion to amend the agenda to include discussion of the budget, seconded by Councilwoman Bowman. Council voted as follows: Bishop – Absent; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

III. Discussion and Action by Mayor and Council

A. Aquatic Center HVAC financing (*and inclusion of budget discussion*)

Councilwoman Bowman questioned the initial estimate for the Aquatic Center HVAC. Assistant Town Manager Scot Shippee explained the original estimate was \$8,728,779.60 and the current

bid came in at \$10,587,000.00. Councilwoman Bowman questioned the condition of the current HVAC units. Town Manager Randy Wingfield explained the HVAC system was the original system which was 16 years old. He added that the life design/expectancy was 8-10 years, so the system was past the useful life. Mr. Wingfield stated the current HVAC units were demanding regular repairs, and the maintenance was costly. Mr. Shippee explained the units were operating at approximately 50% and if they were to fully stop working the Aquatic Center would need to shut down until the new system could be ordered and brought in. He added that waiting for the new system to be delivered could take up to 8 months or longer. Councilwoman Hicks expressed concern for the large cost of the system and questioned if the units could be replaced one at a time. Mr. Wingfield explained that replacing the units individually would cost more in the end. Mr. Shippee added that the existing system would not handle just one exterior unit being fixed. Councilman Wilson stated the chlorine in the air at the facility tends to corrode the HVAC systems faster and unfortunately repairs have been made to the system every year for the last few years. Mr. Shippee explained there was \$1.4 million in the fund balance set aside for the EMS building and funds for the future Connector Road in the amount of \$1 million that could be moved to cover the HVAC system replacement.

Mr. Shippee expressed the need for a long-range capital improvement plan for the Town which would result in looking at all buildings and underground infrastructure so Council could prepare for what is needed and future costs.

Councilwoman Hicks suggested the Town ask Virginia Tech for assistance with the HVAC repair. Mr. Wingfield and Mr. Shippee noted they would inquire and see if there was anything they could assist with but explained there was a contract and all maintenance for the Aquatic Center falls on the Town.

Councilwoman Hockett expressed concern for transferring funds from EMS and asked what the plan was for moving forward and replacing that money. Mr. Wingfield explained that staff would work to replace those funds in the near future.

Councilman Wilson agreed with Councilwoman Hicks to ask Virginia Tech for assistance although the contract does relieve them of paying for any maintenance. Mr. Wilson noted that although the Town does not have funds set aside for larger maintenance repairs such as this, the current situation could force the Town to look at what is needed and move in a direction of being more aware.

Council agreed that funds should be transferred over to allow the HVAC repair. Mr. Wingfield noted the item would be on the next agenda for a vote by Council.

Councilwoman Bowman questioned the merit increases in the budget for Town employees and expressed that the Town's 4-year average for increases was 7% and was higher than other surrounding localities. Councilwoman Hicks questioned why the merit system began in the first place. Mr. Wingfield explained there had been a step system and that employees would receive a step for satisfactory job performance previously but now a more formal performance evaluation was tied to the increases to show employee performance before receiving an increase from a merit pool.

Councilwoman Hicks questioned the need for the digital sign for the Christiansburg Huckleberry Park in the budget. Mayor Barber explained that currently there was no sign at the park and to have one would be a positive marketing tool. Councilwoman Hicks asked if tourism could pay for the sign instead. Mayor Barber explained the item would need to be approved within the budget first and then a potential contribution could be looked at in the future.

Mayor Barber stated there would be a public hearing Tuesday night concerning the water rate increase followed by a vote for the budget. He explained the items concerning the water rate increase, the COLA, and the merit increases would be divided out for a vote individually and then a vote for the budget would follow.

IV. Adjournment

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 7:37 p.m.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

TO BE PAID BILL LIST 06.10.25

Vendor

BILLS FOR MAY & JUNE 2025

| Vendor | Description | Detail | Amount | Department |
|--|---------------------------------------|--------|-----------|----------------------|
| RUMMEL KLEPPER & KAHL LLP | ANNUAL PAVING | \$ | 9,155.89 | Annual Paving |
| AMAZON CAPITAL SERVICES INC | AQUATICS - FIRST AID SUPPLIES | \$ | 12.95 | Aquatics |
| AMAZON CAPITAL SERVICES INC | AQUATICS - FIRST AID SUPPLIES | \$ | 116.10 | Aquatics |
| AMAZON CAPITAL SERVICES INC | AQUATICS - SUPPLIES | \$ | 277.28 | Aquatics |
| AMERICAN RED CROSS-HEALTH & SAFETY SERVICES | AQUATICS - TRAINING | \$ | 543.00 | Aquatics |
| AMERICAN RED CROSS-HEALTH & SAFETY SERVICES | AQUATICS - FIRST AID TRAINING | \$ | 240.00 | Aquatics |
| COLORADO TIME SYSTEMS | AQUATICS - ANTENNA | \$ | 940.00 | Aquatics |
| ELECTRICAL SUPPLY CO | AQUATICS - MATERIALS | \$ | 138.00 | Aquatics |
| MCNEIL ROOFING INC | AQUATICS - REPAIRS 05-20-25 | \$ | 1,680.00 | Aquatics |
| MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC | AQUATICS - PAK 4 COMPRESSOR 4 REPAIRS | \$ | 8,991.65 | Aquatics |
| MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC | AQUATICS - HVAC SERVICE CALL | \$ | 995.00 | Aquatics |
| NEW RIVER ENGRAVING | AQUATICS - ENGRAVED SIGNS | \$ | 315.00 | Aquatics |
| NEW RIVER ENGRAVING | AQUATICS - ENGRAVED SIGNS | \$ | 70.00 | Aquatics |
| NORTHWEST HARDWARE CO INC | AQUATICS - SUPPLIES | \$ | 3.23 | Aquatics |
| SOUTHERN REFRIGERATION CORP. | AQUATICS - WATER PUMP | \$ | 418.68 | Aquatics |
| STAGE SOUND INC | AQUATICS - SOUND SYSTEM | \$ | 10,000.00 | Aquatics |
| STAGE SOUND INC | AQUATICS - SOUND SYSTEM | \$ | 3,756.63 | Aquatics |
| STAGE SOUND INC | AQUATICS - SOUND SYSTEM | \$ | 30,000.00 | Aquatics |
| TIME TECHNOLOGIES INC | AQUATICS - SERVICE CALL 05-19-25 | \$ | 475.00 | Aquatics |
| XEROX CORPORATION | AQUATICS - PRINTER SERVICES | \$ | 28.92 | Aquatics |
| XEROX CORPORATION | AQUATICS - PRINTER SERVICES | \$ | 55.08 | Aquatics |
| XEROX CORPORATION | BLDG INS/ENG/PLN - PRINTER SERVICES | \$ | 33.22 | Building |
| CINTAS CORPORATION NO. 2 | CEMETERY - UNIFORMS | \$ | 23.97 | Cemetery |
| CINTAS CORPORATION NO. 2 | CEMETERY - UNIFORMS | \$ | 23.97 | Cemetery |
| NORTHWEST HARDWARE CO INC | CEMETERY - PARTS | \$ | 4.07 | Cemetery |
| DELL MARKETING L.P. | IT DEPT - LAPTOP | \$ | 178.57 | Engineering |
| XEROX CORPORATION | BLDG INS/ENG/PLN - PRINTER SERVICES | \$ | 33.22 | Engineering |
| XEROX CORPORATION | ENGINEERING - PRINTER SERVICES | \$ | 41.37 | Engineering |
| NORTHWEST HARDWARE CO INC | TOWN HALL - MATERIALS | \$ | 52.18 | Fac Maint Town hall |
| SANICO - SOLUTIONS SYSTEMS INC | TOWN HALL - JANITORIAL SUPPLIES | \$ | 457.29 | Fac Maint Town hall |
| AMAZON CAPITAL SERVICES INC | PW - SUPPLIES | \$ | 9.99 | Facility Maintenance |
| ELECTRICAL SUPPLY CO | BLDG GRND - LED SUPPLIES | \$ | 54.00 | Facility Maintenance |
| ELECTRICAL SUPPLY CO | BLDG GRND - LED SUPPLIES | \$ | 48.00 | Facility Maintenance |
| NORTHWEST HARDWARE CO INC | BLDG GRNDS - SUPPLIES | \$ | 24.81 | Facility Maintenance |
| NORTHWEST HARDWARE CO INC | PW - BLDG GRND MATERIALS | \$ | 24.29 | Facility Maintenance |
| NORTHWEST HARDWARE CO INC | PW BLDG GRND - SUPPLIES | \$ | 17.98 | Facility Maintenance |
| QUALITY TIRE & BRAKE SERVICE | BLDG GRND - TIRE SERVICES | \$ | 25.00 | Facility Maintenance |

TOWN OF CHRISTIANSBURG
TO BE PAID BILL LIST 06.10.25

BILLS FOR MAY & JUNE 2025

| Vendor | Description | Detail Amount | Department |
|---------------------------------------|--|----------------------|------------------------|
| AMAZON CAPITAL SERVICES INC | REC DEPT - FARMERS MARKET SUPPLIES | \$ 545.58 | Farmer's Market |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | CREDIT/RETURN - FINANCE - ORG INV 136172 | \$ (58.30) | Finance |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | FINANCE - OFFICE SUPPLIES | \$ 310.54 | Finance |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | FINANCE - OFFICE SUPPLIES | \$ 21.85 | Finance |
| TYLER TECHNOLOGIES INC | PH 4B ASST MNGT/TRAINING TRAVEL | \$ 5,316.25 | Finance |
| TYLER TECHNOLOGIES INC | FINANCE - PRINTER | \$ 1,623.00 | Finance |
| XEROX CORPORATION | FINANCE - PRINTER SERVICES | \$ 150.98 | Finance |
| XEROX CORPORATION | FINANCE - PRINTER SERVICES | \$ 16.74 | Finance |
| AMAZON CAPITAL SERVICES INC | FIRE DEPT - OFFICE SUPPLIES | \$ 79.13 | Fire |
| AMAZON CAPITAL SERVICES INC | FIRE DEPT - VEH PARTS | \$ 94.75 | Fire |
| AMAZON CAPITAL SERVICES INC | FIRE DEPT - BLDG GRND MATERIALS | \$ 27.72 | Fire |
| AMAZON CAPITAL SERVICES INC | FIRE DEPT - OFFICE SUPPLIES | \$ 24.99 | Fire |
| CINTAS CORPORATION NO. 2 | FIRE DEPT - UNIFORMS | \$ 18.37 | Fire |
| CINTAS CORPORATION NO. 2 | FIRE DEPT - UNIFORMS | \$ 18.37 | Fire |
| PROFESSIONAL COMMUNICATIONS | FIRE DEPT - BATTERIES | \$ 169.82 | Fire |
| SANICO - SOLUTIONS SYSTEMS INC | FIRE DEPT - JANITORIAL SUPPLIES | \$ 54.28 | Fire |
| SOUTHERN REFRIGERATION CORP. | FIRE DEPT - SENSOR | \$ 87.42 | Fire |
| XEROX CORPORATION | FIRE DEPT - PRINTER SERVICES | \$ 0.07 | Fire |
| XEROX CORPORATION | FIRE DEPT - PRINTER SERVICES | \$ 51.84 | Fire |
| SANICO - SOLUTIONS SYSTEMS INC | CHP - JANITORIAL SUPPLIES | \$ 88.78 | Huckleberry Park |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 359.92 | Huckleberry Park |
| SOUTHERN AIR INC | CHP - CONTRACT C45764 - HVAC MAINT SVC | \$ 892.00 | Huckleberry Park |
| NEW RIVER ENGRAVING | HR - BRASS PLATE | \$ 43.50 | Human Resources |
| SIMPLIVERIFIED LLC | HR - EMPLOYEE SCREENINGS | \$ 1,182.00 | Human Resources |
| AMAZON CAPITAL SERVICES INC | IT DEPT - OWL BAR VIDEO CONF DEVICE | \$ 1,799.00 | Information Technology |
| DELL MARKETING L.P. | IT DEPT - LAPTOP | \$ 5,219.26 | Information Technology |
| KING-MOORE INC | IT DEPT - 11 HOURS SUPPORT | \$ 1,210.00 | Information Technology |
| XEROX CORPORATION | PW - PRINTER SERVICES | \$ 91.86 | Information Technology |
| XEROX CORPORATION | BLDG INS/ENG/PLN - PRINTER SERVICES | \$ 91.86 | Information Technology |
| XEROX CORPORATION | FINANCE - PRINTER SERVICES | \$ 91.86 | Information Technology |
| XEROX CORPORATION | REC DEPT - PRINTER SERVICES | \$ 91.86 | Information Technology |
| XEROX CORPORATION | ADMIN - PRINTER SERVICES | \$ 91.86 | Information Technology |
| XEROX CORPORATION | WWTP - PRINTER SERVICES | \$ 91.86 | Information Technology |
| XEROX CORPORATION | WATER OPS - PRINTER SERVICES | \$ 91.86 | Information Technology |
| XEROX CORPORATION | WWTP - PRINTER SERVICES | \$ 28.41 | Information Technology |
| XEROX CORPORATION | FINANCE - PRINTER SERVICES | \$ 28.41 | Information Technology |
| XEROX CORPORATION | FIRE DEPT - PRINTER SERVICES | \$ 28.41 | Information Technology |

TOWN OF CHRISTIANSBURG
TO BE PAID BILL LIST 06.10.25

BILLS FOR MAY & JUNE 2025

| Vendor | Description | Detail Amount | Department |
|--------------------------------|-------------------------------------|----------------------|-------------------------|
| XEROX CORPORATION | PW - PRINTER SERVICES | \$ 28.41 | Information Technology |
| XEROX CORPORATION | ENGINEERING - PRINTER SERVICES | \$ 14.28 | Information Technology |
| XEROX CORPORATION | AQUATICS - PRINTER SERVICES | \$ 58.18 | Information Technology |
| XEROX CORPORATION | FIRE DEPT - PRINTER SERVICES | \$ 58.18 | Information Technology |
| XEROX CORPORATION | EMS - PRINTER SERVICES | \$ 58.18 | Information Technology |
| XEROX CORPORATION | AQUATICS - PRINTER SERVICES | \$ 58.18 | Information Technology |
| RUMMEL KLEPPER & KAHL LLP | NORTH FRANKLIN SW IN-FILL | \$ 12,760.75 | NFRANKLIN SIDEWALK FILL |
| AMAZON CAPITAL SERVICES INC | REC DEPT - OFFICE SUPPLIES | \$ 33.93 | Parks & Recreation |
| BSN SPORTS COLLEGIATE PACIFIC | REC DEPT - BSAKETBALLS | \$ 559.51 | Parks & Recreation |
| BSN SPORTS COLLEGIATE PACIFIC | REC DEPT - BASKETBALL NETS | \$ 140.05 | Parks & Recreation |
| GENUINE PARTS COMPANY INC | REC DEPT - VEH PARTS | \$ 22.86 | Parks & Recreation |
| GENUINE PARTS COMPANY INC | REC DEPT - VEH PARTS | \$ 40.90 | Parks & Recreation |
| MCNEIL ROOFING INC | REC DEPT - REPAIRS 05-20-25 | \$ 597.00 | Parks & Recreation |
| PEACHY KLEEN JANITORIAL LLC | REC DEPT - CUSTODIAL SERVICES | \$ 110.00 | Parks & Recreation |
| POWER ZONE | REC DEPT - PARTS/SUPPLIES | \$ 61.70 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 146.34 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 1,475.52 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 1,013.92 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 30.00 | Parks & Recreation |
| SKYLINE DOOR & HARDWARE INC | REC DEPT - PADLOCKS | \$ 815.00 | Parks & Recreation |
| SUBURBAN REMODELING CORP | REC DEPT - WOMENS RESTROOM REMODEL | \$ 175,078.00 | Parks & Recreation |
| TBC ASSOCIATES II LLC | REC DEPT - RENTALS | \$ 105.00 | Parks & Recreation |
| TBC ASSOCIATES II LLC | REC DEPT - RENTALS | \$ 435.20 | Parks & Recreation |
| TELVENT USA HOLDINGS LLC | REC/PW - WEATHER/FORECAST SERVICES | \$ 211.68 | Parks & Recreation |
| XEROX CORPORATION | REC DEPT - PRINTER SERVICES | \$ 95.59 | Parks & Recreation |
| ZORO TOOLS INC | REC DEPT - PADLOCKS | \$ 259.45 | Parks & Recreation |
| AMAZON CAPITAL SERVICES INC | PLANNING - OFFICE SUPPLIES | \$ 6.99 | Planning |
| AMAZON CAPITAL SERVICES INC | PLANNING - OFFICE SUPPLIES | \$ 24.99 | Planning |
| XEROX CORPORATION | BLDG INS/ENG/PLN - PRINTER SERVICES | \$ 33.21 | Planning |
| ABC TIRE AND AUTO LLC | PD - STATE INSP/REPAIRS | \$ 484.05 | Police |
| AMAZON CAPITAL SERVICES INC | PD - SUPPLIES | \$ 971.88 | Police |
| AMAZON CAPITAL SERVICES INC | PD - SUPPLIES/ACCESSORIES | \$ 489.92 | Police |
| DUNCAN FORD MAZDA | PD - TIRE CHANGE SERVICES | \$ 125.00 | Police |
| GALLS PARENT HOLDINGS LLC | PD UNIFORM SUPPLIES | \$ 198.85 | Police |
| GALLS PARENT HOLDINGS LLC | PD UNIFORM SUPPLIES | \$ 213.78 | Police |
| GALLS PARENT HOLDINGS LLC | PD UNIFORM SUPPLIES | \$ 138.78 | Police |
| GALLS PARENT HOLDINGS LLC | PD UNIFORM SUPPLIES | \$ 74.07 | Police |

TOWN OF CHRISTIANSBURG

TO BE PAID BILL LIST 06.10.25

| Vendor | Description | Detail Amount | Department |
|---------------------------------------|----------------------------------|---------------|-------------------------------|
| MUNICIPAL EMERGENCY SERVICES INC | PD - UNIFORM SUPPLIES | \$ 4.00 | Police |
| NEW RIVER COMMUNITY COLLEGE | PD - LAW ENFORCEMENT CLASS | \$ 840.00 | Police |
| NEW RIVER ENGRAVING | PD - BADGES | \$ 74.85 | Police |
| QUALITY TIRE & BRAKE SERVICE | PD - OIL CHANGE SERVICES | \$ 73.00 | Police |
| QUALITY TIRE & BRAKE SERVICE | PD - OIL CHANGES SERVICES | \$ 383.00 | Police |
| QUALITY TIRE & BRAKE SERVICE | PD - TIRE SERVICES | \$ 50.00 | Police |
| SANICO - SOLUTIONS SYSTEMS INC | PD - JANITORIAL SUPPLIES | \$ 136.00 | Police |
| SANICO - SOLUTIONS SYSTEMS INC | PD - JANITORIAL SUPPLIES | \$ 882.28 | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PD - OFFICE SUPPLIES | \$ 66.30 | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PD - OFFICE SUPPLIES | \$ 25.75 | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PD - OFFICE SUPPLIES | \$ 10.85 | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PD - OFFICE SUPPLIES | \$ 256.35 | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PD - OFFICE SUPPLIES | \$ 61.82 | Police |
| TOWN GUN SHOP INC | PD - ACCESSORIES | \$ 144.00 | Police |
| VIRGINIA BUSINESS SYSTEMS | PD - PRINTING SERVICES | \$ 529.05 | Police |
| LIFE-ASSIST INC | EMS - MEDICAL SUPPLIES | \$ 225.59 | Rescue |
| LIFE-ASSIST INC | EMS - MEDICAL SUPPLIES | \$ 881.98 | Rescue |
| LIFE-ASSIST INC | EMS - MEDICAL SUPPLIES | \$ 249.31 | Rescue |
| LIFE-ASSIST INC | EMS - MEDICAL SUPPLIES | \$ 135.94 | Rescue |
| ROBERTS OXYGEN COMPANY INC | EMS - OXYGEN | \$ 112.79 | Rescue |
| SANICO - SOLUTIONS SYSTEMS INC | EMS - JANITORIAL SUPPLIES | \$ 195.32 | Rescue |
| XEROX CORPORATION | EMS - PRINTER SERVICES | \$ 20.41 | Rescue |
| ALVIS-LAING ELECTRIC COMPANY | WWTP - SLATE BRANCH SERVICE CALL | \$ 525.00 | Sewer Pump Station Operations |
| ALVIS-LAING ELECTRIC COMPANY | WWTP - WALTERS PS SERVICE CALL | \$ 3,543.60 | Sewer Pump Station Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ 5.31 | Sewer Pump Station Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ 29.00 | Sewer Pump Station Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ 18.04 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | SEWER OPS - UNIFORMS | \$ 129.09 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | SEWER OPS - UNIFORMS | \$ 75.16 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | SEWER OPS - UNIFORMS | \$ 129.09 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | SEWER OPS - UNIFORMS | \$ 75.16 | Sewer Pump Station Operations |
| COLE TRUCK PARTS INC | SEWER OPS - PARTS/SUPPLIES | \$ 552.14 | Sewer Pump Station Operations |
| EAST COAST EMERGENCY VEHICLES LLC | PW-497 DOCK SETUP | \$ 587.60 | Sewer Pump Station Operations |
| FERGUSON ENTERPRISES INC #75 | SEWER OPS - STOCK SUPPLIES | \$ 76.49 | Sewer Pump Station Operations |
| FERGUSON ENTERPRISES INC #75 | SEWER OPS - PARTS/SUPPLIES | \$ 656.75 | Sewer Pump Station Operations |
| FERGUSON ENTERPRISES INC #75 | SEWER OPS - STOCK SUPPLIES | \$ 84.66 | Sewer Pump Station Operations |
| FERGUSON ENTERPRISES INC #75 | SEWER OPS - STOCK SUPPLIES | \$ 229.46 | Sewer Pump Station Operations |

TOWN OF CHRISTIANSBURG

TO BE PAID BILL LIST 06.10.25

BILLS FOR MAY & JUNE 2025

| Vendor | Description | Detail | Amount | Department |
|--------------------------------|-----------------------------------|--------|-----------|-------------------------------|
| FERGUSON ENTERPRISES INC #75 | SEWER OPS - STOCK SUPPLIES | \$ | 180.68 | Sewer Pump Station Operations |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ | 25.44 | Sewer Pump Station Operations |
| KINGS TIRE SERVICE INC | SOLID WASTE - TIRES | \$ | 590.00 | Solid Waste |
| KINGS TIRE SERVICE INC | SOLID WASTE - TIRES | \$ | 480.00 | Solid Waste |
| MCCLUNG-LOGAN EQUIPMENT CO INC | SOLID WASTE - AUTO GREASE MACHINE | \$ | 8,966.40 | Solid Waste |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ | 5.31 | Storm Drain Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ | 29.01 | Storm Drain Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ | 18.04 | Storm Drain Operations |
| AMAZON CAPITAL SERVICES INC | STORMWATER - SUPPLIES | \$ | 36.26 | Storm Drain Operations |
| CINTAS CORPORATION NO. 2 | STORMWATER - UNIFORMS | \$ | 165.07 | Storm Drain Operations |
| CINTAS CORPORATION NO. 2 | STORMWATER - UNIFORMS | \$ | 36.40 | Storm Drain Operations |
| FERGUSON ENTERPRISES INC #75 | PW - STOCK SUPPLIES | \$ | 91.33 | Storm Drain Operations |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ | 25.43 | Storm Drain Operations |
| ADAMS CONSTRUCTION CO. | PW - SM-9.5 BMD | \$ | 1,253.05 | Streets Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ | 5.31 | Streets Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ | 29.00 | Streets Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ | 179.62 | Streets Operations |
| AMAZON CAPITAL SERVICES INC | PW - OFFICE SUPPLIES | \$ | 584.99 | Streets Operations |
| AMAZON CAPITAL SERVICES INC | PW - OFFICE SUPPLIES | \$ | 9.49 | Streets Operations |
| BOONE TRACTOR & IMPLEMENT INC. | PW - Boom Mower | \$ | 20,400.00 | Streets Operations |
| CINTAS CORPORATION NO. 2 | PW - UNIFORMS | \$ | 351.14 | Streets Operations |
| CINTAS CORPORATION NO. 2 | PW - UNIFORMS | \$ | 180.68 | Streets Operations |
| CINTAS CORPORATION NO. 2 | PW - UNIFORMS | \$ | 351.14 | Streets Operations |
| CINTAS CORPORATION NO. 2 | PW - UNIFORMS | \$ | 163.85 | Streets Operations |
| DELL MARKETING L.P. | IT DEPT - LAPTOP | \$ | 269.89 | Streets Operations |
| DUNCAN FORD MAZDA | PW - VEH PARTS | \$ | 2,211.96 | Streets Operations |
| DUNCAN FORD MAZDA | CORE RETURN - ORG INV 313728 | \$ | (250.00) | Streets Operations |
| FERGUSON ENTERPRISES INC #75 | PW - STOCK SUPPLIES | \$ | 91.33 | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ | 25.44 | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - VEH PARTS | \$ | 83.06 | Streets Operations |
| GENUINE PARTS COMPANY INC | CREDIT - TAX ON 057947 | \$ | (3.14) | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - BATTERY | \$ | 67.85 | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - BATTERY | \$ | 44.23 | Streets Operations |
| GENUINE PARTS COMPANY INC | CREDIT/RETURN - ORG INV 058217 | \$ | (71.45) | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - BATTERY | \$ | 71.41 | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - VEH PARTS | \$ | 70.51 | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - VEH PARTS | \$ | 72.65 | Streets Operations |

TOWN OF CHRISTIANSBURG

TO BE PAID BILL LIST 06.10.25

BILLS FOR MAY & JUNE 2025

| Vendor | Description | Detail Amount | Department |
|---------------------------------------|--|---------------|----------------------------|
| MOBOTREX INC | PW - MATERIALS | \$ 195.00 | Streets Operations |
| MOBOTREX INC | PW - RELAY ASSEMBLY | \$ 195.00 | Streets Operations |
| NORTHWEST HARDWARE CO INC | BLDG GRNDS - TOOLS | \$ 33.29 | Streets Operations |
| POWER ZONE | PW - WHEEL | \$ 96.59 | Streets Operations |
| POWER ZONE | PW - LANDSCAPE SUPPLIES | \$ 80.82 | Streets Operations |
| POWER ZONE | PW - VEH PARTS | \$ 1,018.72 | Streets Operations |
| POWER ZONE | PW - LANDSCAPE PARTS | \$ 309.83 | Streets Operations |
| POWER ZONE | PW - STOCK SUPPLIES | \$ 375.43 | Streets Operations |
| POWER ZONE | PW - LANDSCAPE SERVICES | \$ 15.00 | Streets Operations |
| QUALITY TIRE & BRAKE SERVICE | PW - TIRE SERVICES | \$ 318.00 | Streets Operations |
| SARA S DULANEY | PW - ANNUAL PLANT/FLOWER ORDER | \$ 7,775.80 | Streets Operations |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | CREDIT/RETURN - PD ORG INV 136468 | \$ (143.96) | Streets Operations |
| TELVENT USA HOLDINGS LLC | REC/PW - WEATHER/FORECAST SERVICES | \$ 123.48 | Streets Operations |
| XEROX CORPORATION | PW - PRINTER SERVICES | \$ 62.42 | Streets Operations |
| XEROX CORPORATION | PW - PRINTER SERVICES | \$ 36.87 | Streets Operations |
| XEROX CORPORATION | ADMIN - PRINTER SERVICES | \$ 82.46 | Town Manager |
| AMAZON CAPITAL SERVICES INC | WWTP - PPW SUPPLIES | \$ 25.23 | Treatment Plant Operations |
| AMAZON CAPITAL SERVICES INC | WWTP - OFFICE SUPPLIES | \$ 99.75 | Treatment Plant Operations |
| AMAZON CAPITAL SERVICES INC | WWTP - FIRST AID SUPPLIES | \$ 884.88 | Treatment Plant Operations |
| CINTAS CORPORATION NO. 2 | WWTP - GLOVES | \$ 78.00 | Treatment Plant Operations |
| CITY ELECTRIC SUPPLY CO | WWTP - SUPPLIES | \$ 45.36 | Treatment Plant Operations |
| CORE & MAIN LP | WWTP - DIGESTER VALVES | \$ 6,165.00 | Treatment Plant Operations |
| ENVIRONMENTAL EXPRESS INC | WWTP - TSS Filters for lab | \$ 530.87 | Treatment Plant Operations |
| HD SUPPLY INC | WWTP - FILTERS | \$ 225.30 | Treatment Plant Operations |
| SANICO - SOLUTIONS SYSTEMS INC | WWTP - JANITORIAL SUPPLIES | \$ 157.60 | Treatment Plant Operations |
| TROJAN TECHNOLOGIES CORP | WWTP - SERVICE ON UV LIGHTS | \$ 4,219.00 | Treatment Plant Operations |
| UNIFIRST CORPORATION | WWTP - FLOOR MATS | \$ 54.70 | Treatment Plant Operations |
| UNIFIRST CORPORATION | WWTP - FLOOR MATS | \$ 54.70 | Treatment Plant Operations |
| XEROX CORPORATION | WWTP - PRINTER SERVICES | \$ 19.65 | Treatment Plant Operations |
| XEROX CORPORATION | WWTP - PRINTER SERVICES | \$ 12.89 | Treatment Plant Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ 5.31 | Water Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ 29.00 | Water Operations |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ 18.04 | Water Operations |
| CINTAS CORPORATION NO. 2 | WATER OPS - UNIFORMS | \$ 182.68 | Water Operations |
| CINTAS CORPORATION NO. 2 | WATER OPS - UNIFORMS | \$ 178.65 | Water Operations |
| COLUMN SOFTWARE PBC | WATER OPS - WATER INCREASE LEGAL NOTICE | \$ 698.26 | Water Operations |
| FERGUSON ENTERPRISES INC #75 | Ferguson - 6" Mechanical Valve and other parts | \$ 14,646.64 | Water Operations |

TOWN OF CHRISTIANSBURG
TO BE PAID BILL LIST 06.10.25

BILLS FOR MAY & JUNE 2025

| Vendor | Description | Detail Amount | Department |
|--|--|----------------------|-------------------|
| FERGUSON ENTERPRISES INC #75 | Ferguson - 6" Mechanical Valve and other parts | \$ 249.62 | Water Operations |
| FERGUSON ENTERPRISES INC #75 | Ferguson - Tapping sleeve | \$ 3,473.65 | Water Operations |
| FERGUSON ENTERPRISES INC #75 | WATER OPS - STOCK SUPPLIES | \$ 54.50 | Water Operations |
| FERGUSON ENTERPRISES INC #75 | WATER OPS - STOCK SUPPLIES | \$ 875.15 | Water Operations |
| FERGUSON ENTERPRISES INC #75 | WATER OPS - STOCK SUPPLIES | \$ 651.09 | Water Operations |
| FERGUSON ENTERPRISES INC #75 | WATER OPS - FIRE HYDRANT | \$ 861.87 | Water Operations |
| FERGUSON ENTERPRISES INC #75 | CREDIT/RETURN - ORG INV 0107856 | \$ (61.56) | Water Operations |
| FERGUSON ENTERPRISES INC #75 | WATER OPS - STOCK SUPPLIES | \$ 45.08 | Water Operations |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ 25.44 | Water Operations |
| NORTHWEST HARDWARE CO INC | WATER OPS - MATERIALS | \$ 12.77 | Water Operations |
| XEROX CORPORATION | WATER OPS - PRINTER SERVICES | \$ 32.02 | Water Operations |
| Total To Be Paid Bill List 06.10.25 | | \$ 380,412.19 | |

TOWN OF CHRISTIANSBURG

PAID BILL LIST 06.10.25

Vendor

BILLS FOR MAY - JUNE 2025

| Vendor | Description | Amount | Department |
|---------------------------------------|--|-------------|------------|
| AIRECO SUPPLY INC | PARTS/SUPPLIES - AQUATIC | \$ 141.89 | Aquatics |
| ATMOS ENERGY | GAS & TRANSPORTATION - APRIL 2025 | \$ 2,257.20 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - SPOTIFY | \$ 11.99 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - RECREONICS | \$ 262.37 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - WALMART | \$ 198.00 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - DOMINOS PIZZA | \$ 57.90 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - THE ROANOKE TIMES | \$ 19.99 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - VA HOSPITALITY & TRAVEL ASSOC | \$ 504.00 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - WALMART | \$ 18.95 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - WALMART | \$ 16.17 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - CAESARS VA HOTEL | \$ 160.02 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - CARPETLAND USA | \$ 280.00 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - WHISTLE EXPRESS CAR WASH | \$ 10.00 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - FACEBOOK META | \$ 9.92 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - CONSTANT CONTACT | \$ 245.00 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - VRPS MEMBERSHIP | \$ 70.00 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - SPOTIFY | \$ 11.99 | Aquatics |
| CARDMEMBER SERVICE | AQUATICS - CANON DIRECT | \$ 379.99 | Aquatics |
| LOWES HOME CENTERS INC | AQUATICS - SUPPLIES | \$ 28.46 | Aquatics |
| LOWES HOME CENTERS INC | AQUATICS - SUPPLIES | \$ 9.77 | Aquatics |
| LOWES HOME CENTERS INC | AQUATICS - SUPPLIES/MATERIALS | \$ 75.13 | Aquatics |
| LOWES HOME CENTERS INC | AQUATICS - MATERIALS/SUPPLIES | \$ 201.75 | Aquatics |
| LOWES HOME CENTERS INC | AQUATICS - MATERIALS | \$ 589.05 | Aquatics |
| LOWES HOME CENTERS INC | AQUATICS - SUPPLIES | \$ 47.46 | Aquatics |
| LOWES HOME CENTERS INC | AQUATICS - MATERIALS | \$ 10.08 | Aquatics |
| LOWES HOME CENTERS INC | AQUATICS - SUPPLIES | \$ 28.44 | Aquatics |
| NORTHWEST HARDWARE CO INC | PARTS/SUPPLIES | \$ 52.17 | Aquatics |
| ONETIME PAY AQUATICS | Background Checks for Camp Staff | \$ 40.00 | Aquatics |
| ROGER JORDAN ROLLER JR | AQUARIUM MAINTENANCE 05-08-25 | \$ 75.00 | Aquatics |
| SCHINDLER ELEVATOR CORPORATION | PREVENTIVE MAINTENANCE JUNE 2025 | \$ 145.00 | Aquatics |
| CARDMEMBER SERVICE | BLDG INSP - WALMART | \$ 50.48 | Building |
| HOME DEPOT | BLDG INSP - UNIFORM SUPPLIES | \$ 9.98 | Building |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | OFFICE SUPPLIES - INSP | \$ 153.80 | Building |
| CARDMEMBER SERVICE | PW - HARBOR FREIGHT | \$ 39.99 | Cemetery |
| CROWS NEST GREENHOUSES | FLOWERS - CEMETERY | \$ 34.24 | Cemetery |
| EXPRESS SERVICES INC | LANDSCAPING LABOR/CEMETERY 05-11-25 | \$ 486.00 | Cemetery |
| EXPRESS SERVICES INC | LANDSCAPING LABOR/CEMETERY - 05-18-25 | \$ 162.00 | Cemetery |
| LOWES HOME CENTERS INC | CEMETERY - MATERIALS/SUPPLIES | \$ 262.81 | Cemetery |

TOWN OF CHRISTIANSBURG

PAID BILL LIST 06.10.25

Vendor

BILLS FOR MAY - JUNE 2025

| Vendor | Description | Amount | Department |
|----------------------------------|--|---------------|-----------------------|
| TRACTOR SUPPLY CO. | CEMETERY - TIRES | \$ 319.96 | Cemetery |
| WHOLESALE MONUMENT COMPANY INC | COLUMBARIUM ENGRAVING | \$ 228.00 | Cemetery |
| WHOLESALE MONUMENT COMPANY INC | COLUMBARIUM ENGRAVING | \$ 200.00 | Cemetery |
| FELIX CLARKE | Planning Commission Meetings 1st Quarter 2025 | \$ 120.00 | Community Development |
| JEANANNE KNIES | Planning Commission Meetings 1st Quarter 2025 | \$ 150.00 | Community Development |
| JENNIFER SOWERS | Planning Commission Meetings 1st Quarter 2025 | \$ 90.00 | Community Development |
| MARK CURTIS | Planning Commission Meetings 1st Quarter 2025 | \$ 90.00 | Community Development |
| MIKE SCARRY | Planning Commission Meetings 1st Quarter | \$ 150.00 | Community Development |
| RICHARD HILDING JOHNSON | Planning Commission Meetings 1st Quarter 2025 | \$ 120.00 | Community Development |
| THOMAS FRANK BERNARD | Planning Commission Meetings 1st Quarter 2025 | \$ 30.00 | Community Development |
| NEW RIVER VALLEY AGENCY ON AGING | COMMUNITY SUPPORT FY 2024-2025 | \$ 9,500.00 | Economic Developemt |
| ALAN B. SHAW | Boot Allowance-Purchase of Carolina Composite Boot | \$ 125.00 | Engineering |
| CARDMEMBER SERVICE | ENG - HACH COMPANY | \$ 156.90 | Engineering |
| CARDMEMBER SERVICE | ENG - HACH COMPANY | \$ 30.75 | Engineering |
| CARDMEMBER SERVICE | ENG - HACH COMPANY | \$ 73.78 | Engineering |
| CARDMEMBER SERVICE | ENG - MARRIOTT COURTYARD RICHMOND | \$ 383.73 | Engineering |
| CARDMEMBER SERVICE | ENG - QUALITY TIRE | \$ 752.00 | Engineering |
| CARDMEMBER SERVICE | ENG - ENGINEERING EDUCATION & TRAINING | \$ 1,050.00 | Engineering |
| ONETIME PAY VENDORS | Release of ESC Cash Bond 975 Radford St Townhomes | \$ 2,000.00 | Engineering |
| RINKER DESIGN ASSOCIATES PC | BOOKER T WASHINGTON PARKWAY | \$ 2,494.80 | Engineering |
| ALL PEST CONTROL INC | PEST CONTROL SERVICE -TOWN HALL | \$ 90.00 | Fac Maint Town hall |
| ATMOS ENERGY CORPORATION | NATURAL GAS BILLING 04-10-25 TO 05-09-25 | \$ 164.77 | Fac Maint Town hall |
| LOWES HOME CENTERS INC | TOWN HALL - SUPPLIES | \$ 14.23 | Fac Maint Town hall |
| SCHINDLER ELEVATOR CORPORATION | PREVENTIVE MAINTENANCE JUNE 2025 | \$ 145.00 | Fac Maint Town hall |
| CHARLES BISHOP LEE | DIAGNOSTIC - WARREN ST COMMUNICATION SITE | \$ 185.00 | Facility Maintenance |
| LOWES HOME CENTERS INC | SIGN SHOP SUPPLIES | \$ 24.07 | Facility Maintenance |
| KLA ENTERPRISES LLC | FARMERS MARKET BANNER & DECALS | \$ 335.00 | Farmer's Market |
| KLA ENTERPRISES LLC | FARMERS MARKET BANNER & DECALS | \$ 324.42 | Farmer's Market |
| CARDMEMBER SERVICE | FINANCE - VA GOVT FINANCE OFFICERS ASSOC | \$ 50.00 | Finance |
| CARDMEMBER SERVICE | CREDIT - POINTS REDEEMED | \$ (525.00) | Finance |
| ADVANCE AUTO PARTS | FIRE DEPT - VEH SUPPLIES | \$ 48.75 | Fire |
| AIRECO SUPPLY INC | FAN BLADE/MOTOR - FIRE DEPT | \$ 48.09 | Fire |
| ALL PEST CONTROL INC | PEST CONTROL - BUFFALO RADIO TOWER | \$ 160.00 | Fire |
| AMAZON CAPITAL SERVICES INC | BATTERY | \$ 158.46 | Fire |
| AMAZON CAPITAL SERVICES INC | BATTERIES | \$ 284.46 | Fire |
| ATLANTIC EMERGENCY SOLUTIONS INC | REPAIRS/MAINTENANCE - FD | \$ 4,192.81 | Fire |
| CARDMEMBER SERVICE | FIRE DEPT - WESTIN HOTELS | \$ 856.44 | Fire |
| CARDMEMBER SERVICE | REFUND - FIRE DEPT VA FIRE CHIEF ASSOC | \$ (1,950.00) | Fire |

TOWN OF CHRISTIANSBURG

PAID BILL LIST 06.10.25

Vendor

BILLS FOR MAY - JUNE 2025

| Vendor | Description | Amount | Department |
|--|---|---------------|-------------------|
| CARDMEMBER SERVICE | FIRE DEPT - SANDROS PIZZERIA | \$ 100.11 | Fire |
| CARDMEMBER SERVICE | FIRE DEPT - SANDROS PIZZERIA | \$ 12.39 | Fire |
| CARDMEMBER SERVICE | FIRE DEPT - KNOX COMPANY | \$ 77.92 | Fire |
| CARDMEMBER SERVICE | FIRE DEPT - REFUND VA FIRE CHIEFS ASSOC | \$ (325.00) | Fire |
| CARDMEMBER SERVICE | FIRE DEPT - SENSIT TECHNOLOGIES | \$ 843.72 | Fire |
| CARDMEMBER SERVICE | COUNTY FIRE - SOPHIA LEARNING | \$ 299.00 | Fire |
| HALL'S GARAGE DOORS INC | SERVICE CALL - FIRE DEPT | \$ 165.00 | Fire |
| LOWES HOME CENTERS INC | FIRE DEPT - MATERIALS/SUPPLIES | \$ 212.50 | Fire |
| LOWES HOME CENTERS INC | FIRE DEPT - SUPPLIES | \$ 48.24 | Fire |
| LOWES HOME CENTERS INC | FIRE DEPT - SUPPLIES | \$ 156.67 | Fire |
| LOWES HOME CENTERS INC | FIRE DEPT - MATERIALS | \$ 73.68 | Fire |
| LOWES HOME CENTERS INC | COUNTY FIRE - SUPPLIES | \$ 19.93 | Fire |
| LOWES HOME CENTERS INC | FIRE DEPT - PAINT SUPPLIES | \$ 136.29 | Fire |
| SCHINDLER ELEVATOR CORPORATION | PREVENTIVE MAINTENANCE JUNE 2025 | \$ 145.00 | Fire |
| CARDMEMBER SERVICE | PW - VA STATE POLICE | \$ 19.20 | Fleet Maintenance |
| ANTHEM BLUE CROSS AND BLUE SHIELD | 05-06-25 TO 05-12-25/MONTHLY | \$ 42,643.91 | Fringe Pool |
| ANTHEM BLUE CROSS AND BLUE SHIELD | 05-06-25 TO 05-12-25/MONTHLY | \$ 49,967.04 | Fringe Pool |
| ANTHEM BLUE CROSS AND BLUE SHIELD | 05-13-25 TO 05-19-25 | \$ 34,561.91 | Fringe Pool |
| ANTHEM BLUE CROSS AND BLUE SHIELD | 05-13-25 TO 05-19-25 | \$ 34,114.57 | Fringe Pool |
| DELTA DENTAL OF VIRGINIA | DENTAL CLAIMS - APRIL 2025 | \$ 13,100.37 | Fringe Pool |
| LEGAL RESOURCES | LEGAL RESOURCES - MAY 2025 | \$ 616.00 | Fringe Pool |
| STANDARD INSURANCE COMPANY | JUNE STANDARD LIFE/WHOLE LIFE | \$ 6,721.88 | Fringe Pool |
| STANDARD INSURANCE COMPANY | JUNE 2025 ACC/CC/HOSP | \$ 3,267.35 | Fringe Pool |
| TREASURER OF VIRGINIA - VRS | VRS MAY 2025 | \$ 267,038.31 | Fringe Pool |
| VA ASSOC OF COUNTIES GROUP SELF-INSURANCE RISK POO | MEMBER 726 - 102 LIVES | \$ 2,379.13 | Fringe Pool |
| ANTHONY RYAN COMBS | WEEDEATER & BLOWER REPAIR - CHP | \$ 1,010.00 | Huckleberry Park |
| CARDMEMBER SERVICE | REC DEPT - TRACTOR SUPPLY | \$ 1,039.96 | Huckleberry Park |
| CARDMEMBER SERVICE | REC DEPT - GLOBAL INDUSTRIAL | \$ 273.29 | Huckleberry Park |
| CARDMEMBER SERVICE | REC DEPT - WALMART | \$ 49.97 | Huckleberry Park |
| CARDMEMBER SERVICE | CREDIT - JAYPRO SPORTS | \$ (25.29) | Huckleberry Park |
| CARDMEMBER SERVICE | REC DEPT - WALMART | \$ 228.00 | Huckleberry Park |
| CARDMEMBER SERVICE | REC DEPT - TRACTOR SUPPLY | \$ 743.58 | Huckleberry Park |
| FERGUSON ENTERPRISES INC #75 | CHP TOILET REPAIR | \$ 248.41 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - MATERIALS | \$ 124.44 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - FENCE POSTS | \$ 223.46 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - MATERIALS/SUPPLIES | \$ 30.24 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - MATERIALS/SUPPLIES | \$ 70.23 | Huckleberry Park |
| LOWES HOME CENTERS INC | REC DEPT - MATERIALS | \$ 27.53 | Huckleberry Park |

TOWN OF CHRISTIANSBURG

PAID BILL LIST 06.10.25

Vendor

BILLS FOR MAY - JUNE 2025

| Vendor | Description | Amount | Department |
|--|---|-------------|------------------------|
| LOWES HOME CENTERS INC | REC DEPT - MATERIALS | \$ 14.71 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - SMALL TOOLS | \$ 25.61 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - SHOP SUPPLIES | \$ 34.14 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - MATERIALS | \$ 34.16 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - WALKWAY SUPPLIES | \$ 205.65 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - SUPPLIES | \$ 9.28 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - SUPPLIES/MATERIALS | \$ 155.87 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - MATERIALS | \$ 15.12 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - SUPPLIES | \$ 24.68 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - MATERIALS | \$ 8.53 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - SHOP TOOLS | \$ 150.28 | Huckleberry Park |
| LOWES HOME CENTERS INC | CHP - WALKWAY MATERIALS | \$ 27.54 | Huckleberry Park |
| BRAVO SUBS LLC | LUNCH BOXES | \$ 256.50 | Human Resources |
| CARDMEMBER SERVICE | HR - MARRIOTT VA BEACH | \$ 661.17 | Human Resources |
| CARDMEMBER SERVICE | HR - HR CERTIFICATION INST | \$ 169.00 | Human Resources |
| CARDMEMBER SERVICE | HR - SHRM | \$ 165.00 | Human Resources |
| CARDMEMBER SERVICE | HR - PSHRA PUBLIC SECTOR | \$ 420.00 | Human Resources |
| MEDEXPRESS URGENT CARE P.C. - VIRGINIA | EMPLOYEE TESTING | \$ 54.00 | Human Resources |
| CARDMEMBER SERVICE | IT DEPT - FS.COM | \$ 152.00 | Information Technology |
| COMCAST HOLDINGS CORP | INTERNET BILLING 05-15-25 TO 06-14-25 | \$ 702.07 | Information Technology |
| FEDERAL EXPRESS CORPORATION | TRACKING #3249 | \$ 38.31 | Information Technology |
| SHENTEL CABLE COMPANY | SPECIAL CIRCUIT - 05-18-25 TO 06-17-25 | \$ 699.00 | Information Technology |
| AT&T MOBILITY | PHONE/INTERNET BILLING 05-19-25 TO 06-18-25 | \$ 212.50 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - WALMART | \$ 123.84 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - WALMART | \$ 139.52 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - ACADEMY SPORTS | \$ 199.99 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - JOANN FABRICS | \$ 32.93 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - TERRABOUND SOLUTIONS | \$ 976.00 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - MACADOS | \$ 33.53 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - DICKS SPORTING GOODS | \$ 118.83 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - ACADEMY SPORTS | \$ 34.93 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - SUBWAY | \$ 778.32 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - HUMAN KINETICS COACH EDUCATION | \$ 558.60 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - WALMART | \$ 121.34 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - HUMAN KINETICS COACH EDUCATION | \$ 19.95 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - WALMART | \$ 29.82 | Parks & Recreation |
| CARDMEMBER SERVICE | REC DEPT - WALMART | \$ 42.04 | Parks & Recreation |
| DREW PACE MUSIC LLC | ROCKIN MAIN - JUNE 14, 2025 | \$ 1,200.00 | Parks & Recreation |

TOWN OF CHRISTIANSBURG

PAID BILL LIST 06.10.25

Vendor

BILLS FOR MAY - JUNE 2025

| Vendor | Description | Amount | Department |
|---------------------------------------|--|-------------|--------------------|
| LOWES HOME CENTERS INC | REC DEPT - SUPPLIES | \$ 20.37 | Parks & Recreation |
| LOWES HOME CENTERS INC | REC DEPT - BATTERIES | \$ 20.88 | Parks & Recreation |
| LOWES HOME CENTERS INC | REC DEPT - SUPPLIES | \$ 86.89 | Parks & Recreation |
| LOWES HOME CENTERS INC | REC DEPT - MATERIALS | \$ 56.98 | Parks & Recreation |
| LOWES HOME CENTERS INC | REC DEPT - SUPPLIES | \$ 25.63 | Parks & Recreation |
| LOWES HOME CENTERS INC | REC DEPT - SUPPLIES | \$ 23.73 | Parks & Recreation |
| LOWES HOME CENTERS INC | REC DEPT - SUPPLIES | \$ 41.70 | Parks & Recreation |
| LOWES HOME CENTERS INC | REC DEPT - SUPPLIES | \$ 15.12 | Parks & Recreation |
| LOWES HOME CENTERS INC | REC DEPT - SUPPLIES/MATERIALS | \$ 195.74 | Parks & Recreation |
| ONETIME PAY PARK&REC | Reimburse for Sherlock | \$ 70.00 | Parks & Recreation |
| CARDMEMBER SERVICE | PLANNING - VAZO | \$ 300.00 | Planning |
| CARDMEMBER SERVICE | PLANNING - BEST BUY | \$ 305.35 | Planning |
| ABC TIRE AND AUTO LLC | STATE INSPECTION | \$ 20.00 | Police |
| ABC TIRE AND AUTO LLC | STATE INSPECTION | \$ 20.00 | Police |
| ADVANCE AUTO PARTS | PD - BATTERY | \$ 165.37 | Police |
| ATMOS ENERGY CORPORATION | NATURAL GAS BILLING 04-10-25 TO 05-09-25 | \$ 50.08 | Police |
| CARDMEMBER SERVICE | PD - VACAP SPRING MEETING | \$ 100.00 | Police |
| CARDMEMBER SERVICE | PD - TERRYS TOWING SERVICE | \$ 72.80 | Police |
| CARDMEMBER SERVICE | PD - FAA DRONE ZONE | \$ 10.00 | Police |
| CARDMEMBER SERVICE | PD - HARDEES | \$ 9.43 | Police |
| CARDMEMBER SERVICE | PD - BUDGET INN | \$ 62.87 | Police |
| CARDMEMBER SERVICE | PD - DAIRY QUEEN | \$ 42.99 | Police |
| CARDMEMBER SERVICE | PD - SANDROS | \$ 341.06 | Police |
| CARDMEMBER SERVICE | PD - NEW RIVER COMM COLLEGE | \$ 75.00 | Police |
| CARDMEMBER SERVICE | PD - WALMART | \$ 131.44 | Police |
| CARDMEMBER SERVICE | PD - FBI-LEEDA | \$ 795.00 | Police |
| CARDMEMBER SERVICE | PD - COURTYARD BY MARRIOTT | \$ 314.30 | Police |
| FEDERAL EXPRESS CORPORATION | TRACKING #9010 | \$ 28.81 | Police |
| LOWES HOME CENTERS INC | PD - MATERIALS | \$ 14.98 | Police |
| LOWES HOME CENTERS INC | POLICE - SUPPLIES/MATERIALS | \$ 24.66 | Police |
| PB ELECTRONICS | TUNING FOR CALIBRATION | \$ 470.00 | Police |
| SCHINDLER ELEVATOR CORPORATION | PREVENTIVE MAINTENANCE JUNE 2025 | \$ 145.00 | Police |
| SEGRA / LUMOS NETWORKS | BILLING JUNE 2025 | \$ 41.67 | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | OFFICE SUPPLIES - PD | \$ 234.44 | Police |
| TRACTOR SUPPLY CO. | PD - GLOVES | \$ 12.99 | Police |
| VERIZON | INTERNET BILLING 05-07-25 TO 06-06-25 | \$ 124.99 | Police |
| VICTOR CAMPOS | Meal Money for Travel to Atlanta, GA | \$ 160.00 | Police |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 1,470.35 | Public Relations |

TOWN OF CHRISTIANSBURG

PAID BILL LIST 06.10.25

Vendor

BILLS FOR MAY - JUNE 2025

| Vendor | Description | Amount | Department |
|--|---|-------------|------------------|
| CARDMEMBER SERVICE | PR - THE ROANOKE TIMES | \$ 23.99 | Public Relations |
| CARDMEMBER SERVICE | PR - FACEBOOK META | \$ 47.42 | Public Relations |
| AMAZON CAPITAL SERVICES INC | CHARGERS/DECALS - RESCUE | \$ 216.35 | Rescue |
| AMAZON CAPITAL SERVICES INC | PHONE SUPPLIES - RESCUE | \$ 36.50 | Rescue |
| AUTOZONE INC | PARTS/SUPPLIES - RESCUE | \$ 86.58 | Rescue |
| AUTOZONE INC | PARTS/SUPPLIES - RESCUE | \$ 19.99 | Rescue |
| AUTOZONE INC | BATTERY | \$ 391.98 | Rescue |
| AUTOZONE INC | TOOLS/SUPPLIES | \$ 38.28 | Rescue |
| BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES - RESCUE | \$ 97.68 | Rescue |
| BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES - RESCUE | \$ 367.53 | Rescue |
| BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES - RESCUE | \$ 399.84 | Rescue |
| BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES - RESCUE | \$ 21.51 | Rescue |
| CAMBRIA 24073 LLC | MAINTENANCE/REPAIRS - RESCUE | \$ 3,081.74 | Rescue |
| CARDMEMBER SERVICE | EMS - KROGER | \$ 9.34 | Rescue |
| CARDMEMBER SERVICE | EMS - WALMART | \$ 47.56 | Rescue |
| CARDMEMBER SERVICE | EMS - PAPA JOHNS | \$ 46.83 | Rescue |
| CARDMEMBER SERVICE | EMS - OREILLYS AUTO PARTS | \$ 299.90 | Rescue |
| CARDMEMBER SERVICE | EMS - CHICFILA | \$ 71.89 | Rescue |
| CARDMEMBER SERVICE | EMS - BEST BUY | \$ 114.97 | Rescue |
| CARDMEMBER SERVICE | EMS - THE HOME DEPOT | \$ 234.42 | Rescue |
| CARDMEMBER SERVICE | EMS - GATES FLOWERS | \$ 72.00 | Rescue |
| CARDMEMBER SERVICE | EMS - ADOBE | \$ 12.99 | Rescue |
| CARDMEMBER SERVICE | EMS - US POSTAL SERVICE | \$ 10.10 | Rescue |
| EMORY UNIVERSITY | CARES ANNUAL SUBSCRIPTION FEE 2025 | \$ 1,500.00 | Rescue |
| FERGUSON ENTERPRISES INC #75 | PARTS/SUPPLIES | \$ 295.26 | Rescue |
| FERGUSON ENTERPRISES INC #75 | PARTS/SUPPLIES - RETURN ORIG INV #8129876 | \$ (379.00) | Rescue |
| FERGUSON ENTERPRISES INC #75 | PARTS/SUPPLIES | \$ 379.00 | Rescue |
| FERGUSON ENTERPRISES INC #75 | PARTS/SUPPLIES | \$ 25.04 | Rescue |
| FIRE RESCUE AND TACTICAL INC | UNIFORMS | \$ 113.00 | Rescue |
| FIRE RESCUE AND TACTICAL INC | UNIFORMS | \$ 12.00 | Rescue |
| LAERDAL MEDICAL CORP | RQI TRANSITION 02-01-25 TO 01-31-26 | \$ 4,868.97 | Rescue |
| LAERDAL MEDICAL CORP | RQI TRANSITION 02-01-25 TO 01-31-26 | \$ 5,000.00 | Rescue |
| LOWES HOME CENTERS INC | EMS - BLDG GRND SUPPLIES | \$ 229.40 | Rescue |
| LOWES HOME CENTERS INC | EMS - BLDG GRNDS SUPPLIES | \$ 18.35 | Rescue |
| LOWES HOME CENTERS INC | EMS - SUPPLIES | \$ 12.33 | Rescue |
| SCHINDLER ELEVATOR CORPORATION | PREVENTIVE MAINTENANCE JUNE 2025 | \$ 145.00 | Rescue |
| THE BLOOD CONNECTION INC | WHOLE BLOOD | \$ 395.00 | Rescue |
| VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS IN | BENEFIT ASSESSMENT - RESCUE | \$ 818.50 | Rescue |

TOWN OF CHRISTIANSBURG

PAID BILL LIST 06.10.25

| Vendor | Description | Amount | Department |
|------------------------------------|--|-------------|-------------------------------|
| WRANGLER HOLDCO CORP | DUMPSTER - RESCUE - MAY 2025 | \$ 215.92 | Rescue |
| AMERICAN MINE RESEARCH INC. | COMMUNICATIONS REPAIRS | \$ 1,041.00 | Sewer Pump Station Operations |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 481.42 | Sewer Pump Station Operations |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 120.67 | Sewer Pump Station Operations |
| CARDMEMBER SERVICE | SEWER OPS - HURCO TECHNOLOGIES | \$ 682.48 | Sewer Pump Station Operations |
| CMC SUPPLY INC. | GRINDER PUMP | \$ 1,742.36 | Sewer Pump Station Operations |
| CMC SUPPLY INC. | GRINDER PUMP | \$ 1,742.36 | Sewer Pump Station Operations |
| DAVID WEISSER | Uniforms: Safety Shoe Reimbursement | \$ 125.00 | Sewer Pump Station Operations |
| HAJOMA CORPORATION | PARTS/SUPPLIES | \$ 106.26 | Sewer Pump Station Operations |
| ISAIAH STICKLER | Uniforms: Safety Shoe Reimbursement | \$ 125.00 | Sewer Pump Station Operations |
| JUSTIN C. SHEPHERD | Uniforms: Safety Shoe Reimbursement | \$ 123.19 | Sewer Pump Station Operations |
| ROANOKE ELECTRIC ZUPPLY INC | PARTS/SUPPLIES | \$ 266.00 | Sewer Pump Station Operations |
| STATE ELECTRIC SUPPLY CO. INC. | FUSE TIME DELAY | \$ 24.90 | Sewer Pump Station Operations |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 237.55 | Solid Waste |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 58.44 | Solid Waste |
| CARDMEMBER SERVICE | SOLID WASTE - VA DMV | \$ 5.00 | Solid Waste |
| INFRASTRUCTURE SOLUTIONS GROUP INC | PARTS/SUPPLIES | \$ 81.97 | Solid Waste |
| INFRASTRUCTURE SOLUTIONS GROUP INC | PARTS/SUPPLIES | \$ 868.58 | Solid Waste |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 481.42 | Storm Drain Operations |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 120.66 | Storm Drain Operations |
| DWIGHT J PRICE | Uniforms: Safety Shoe Reimbursement | \$ 101.08 | Storm Drain Operations |
| LOWES HOME CENTERS INC | STORMWATER - MATERIALS/SUPPLIES | \$ 269.27 | Storm Drain Operations |
| ONETIME PAY VENDORS | Refund of 2025 VSMP fee TOCPN 02295 Falling Branch | \$ 650.00 | Storm Drain Operations |
| CARDMEMBER SERVICE | PW - IMSA TRAINING | \$ 1,500.00 | Streets Administration |
| CARDMEMBER SERVICE | PW - HAMPTON INN | \$ 356.00 | Streets Administration |
| CARDMEMBER SERVICE | PW - APWA | \$ 63.00 | Streets Operations |
| CARDMEMBER SERVICE | PW - HARBOR FREIGHT | \$ 79.98 | Streets Operations |
| EXPRESS SERVICES INC | LANDSCAPING LABOR/CEMETERY 05-11-25 | \$ 3,847.50 | Streets Operations |
| EXPRESS SERVICES INC | LANDSCAPING LABOR/CEMETERY - 05-18-25 | \$ 4,677.75 | Streets Operations |
| FLEET PRIDE INC | PARTS/SUPPLIES | \$ 135.00 | Streets Operations |
| LOWES HOME CENTERS INC | PW - FENCE REPAIR SUPPLIES | \$ 28.46 | Streets Operations |
| LOWES HOME CENTERS INC | SIGN SHOP - MATERIALS | \$ 41.48 | Streets Operations |
| MATTHEW DAVID GILLISPIE | Uniforms: Safety Shoe Reimbursement | \$ 125.00 | Streets Operations |
| SHENTEL CABLE COMPANY | CABLE/INTERNET BILLING 05-22-25 TO 06-21-25 | \$ 84.00 | Streets Operations |
| TJ ELLIOTT | Uniforms: Safety Shoe Reimbursement | \$ 125.00 | Streets Operations |
| WESLEY HARRIS | REIMBURSEMENT HANGING BASKET CHAINS | \$ 44.62 | Streets Operations |
| CARDMEMBER SERVICE | COUNCIL - MONT CO CHAMBER OF COMMERCE | \$ 30.00 | Town Council |
| CARDMEMBER SERVICE | ADMIN - LOOPNET.COM | \$ 99.00 | Town Manager |

TOWN OF CHRISTIANSBURG

PAID BILL LIST 06.10.25

Vendor

BILLS FOR MAY - JUNE 2025

| Vendor | Description | Amount | Department |
|---------------------------------------|---|--------------|----------------------------|
| CARDMEMBER SERVICE | ADMIN - KROGER | \$ 68.43 | Town Manager |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | OFFICE SUPPLIES | \$ 73.86 | Town Manager |
| MANSFIELD OIL COMPANY | FUEL BILLING 04-16-25 TO 04-30-25 | \$ 34,694.73 | Town Wide |
| VERIZON-WIRELESS | PHONE/INTERNET BILLING 04-11-25 TO 05-10-25 | \$ 7,660.52 | Town Wide |
| AUTOMATIC CONTROLS OF VA INC | MOTOR | \$ 352.00 | Treatment Plant Operations |
| BEVERAGE TRACTOR & EQUIPMENT LLC | REPAIRS/MAINTENANCE - KUBOTA | \$ 1,917.68 | Treatment Plant Operations |
| BLUE RIDGE ANALYTICAL LLC | LAB TESTING - WWTP | \$ 1,122.00 | Treatment Plant Operations |
| CHA CONSULTING INC | BIOSOLIDS MANAGEMENT PROGRAM | \$ 2,520.21 | Treatment Plant Operations |
| CHA CONSULTING INC | WTF IN-PLANT OPERATIONAL ASSISTANCE | \$ 2,848.50 | Treatment Plant Operations |
| CRYSTAL SPRINGS | WATER - WWTP | \$ 455.16 | Treatment Plant Operations |
| LOWES HOME CENTERS INC | WWTP - SUPPLIES | \$ 43.66 | Treatment Plant Operations |
| LOWES HOME CENTERS INC | WWTP - SUPPLIES | \$ 12.60 | Treatment Plant Operations |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 481.42 | Water Operations |
| BMS DIRECT | WATER BILLS - MAY 2025 | \$ 120.67 | Water Operations |
| CARDMEMBER SERVICE | WATER OPS - RURAL KING | \$ 649.99 | Water Operations |
| CARDMEMBER SERVICE | WATER OPS - HARBOR FREIGHT | \$ 229.99 | Water Operations |
| CHRISTOPHER LEON MARTIN | Uniforms: Safety Shoe Reimbursement | \$ 125.00 | Water Operations |
| CORE & MAIN LP | PARTS/SUPPLIES | \$ 3,315.00 | Water Operations |
| CORE & MAIN LP | PARTS/SUPPLIES | \$ 1,216.28 | Water Operations |
| LOWES HOME CENTERS INC | WATER OPS - MATERIALS | \$ 10.34 | Water Operations |
| LOWES HOME CENTERS INC | WATER OPS - GARDEN METER SUPPLIES | \$ 15.18 | Water Operations |
| NORTHWEST HARDWARE CO INC | PARTS/SUPPLIES | \$ 18.87 | Water Operations |
| ONETIME PAY WATER | WATER REFUND(S) | \$ 2,048.62 | Water Operations |
| SUKAR & SONS OF VIRGINIA INC | WATER REFUND | \$ 100.00 | Water Operations |

| | |
|------------|---------------|
| Total Paid | \$ 605,203.00 |
|------------|---------------|

| | |
|-------------------------------|---------------|
| TO BE PAID BILL LIST 06.10.25 | \$ 380,412.19 |
|-------------------------------|---------------|

| | |
|-----------|---------------|
| TOTAL ALL | \$ 985,615.19 |
|-----------|---------------|



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

MEETING DATE:

June 10, 2025

ITEM TITLE:

Amendment to purchase order and contract with Assured Data Protection at rate of \$180.00 per terabyte per month for archiving services and \$0.01 per gigabyte per month for physical storage (total amount depends on data usage, currently \$4,876.12 for 27 terabytes per month)

DESCRIPTION:

Assured Data Protection is a managed service that provides the Town with backup and disaster recovery services on the Town's critical server systems.

POTENTIAL ACTION:

Approve Amendment

DEPARTMENT:

IT

PRESENTER:

Randy Wingfield

INFORMATION PROVIDED:

Assured Data Protection Purchase Order/Contract

<https://christiansburg.box.com/s/fg6kqn180rti30bgikqd4ykez372di1o>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Code Amendment request by Town of Christiansburg, applicant, to amend Chapter 42 “Zoning” of the Christiansburg Town Code, Section 42-11 – Amendments to chapter (c) Notice and hearing. The request is to 1) remove the requirement for notices of public hearings to be published once a week for two successive weeks and 2) amend the advertising requirements to the first notice appearing no more than 28 days before and the second notice appearing no less than seven days before the date of the meeting referenced in the notice. The change would bring Town Code into alignment with Code of Virginia § 15.2-2204. (Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments).

DESCRIPTION:

The Zoning Ordinance amendment would remove the requirement for notices of public hearings to be published once a week for two successive weeks and replace it with a requirement that the first notice must appear no more than 28 days before and the second notice must appear no less than seven days before the date of the meeting referenced in the notice. There was a recent change in Code of Virginia § 15.2-2204 ([§ 15.2-2204. Advertisement of plans, ordinances, etc.; joint public hearings; written notice of certain amendments](#)) and this would bring the Christiansburg Town Code into alignment with that change.

On April 28, 2025, Planning Commission voted 5 – 0 to recommend approval of the amendment as written.

POTENTIAL ACTION:

Take Action

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Draft Ordinance

<https://christiansburg.box.com/s/1n3ur738peewe07n7zk6t8hfruzey4pm>

Amendments

<https://christiansburg.box.com/s/dmnt6dyqlxpqkos7wnjd3end5qsgdsef>

Staff Report

<https://christiansburg.box.com/s/8tyddnw7qmnru1ey7q7jc5wa0jjfh1m>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Conditional Use Permit request by Mary Frances Keith, property owner and applicant, to allow a single-family or two-family dwelling in the B-3 General Business District on property located near the intersection of Boxwood Drive NW and Redwood Drive NW (approximately 0.48-acre Tax Parcels 466 – ((1)) – 49, 50, 51, and 52; Parcel ID 013934). The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow residential use, specifically one (1) single-family or two-family dwelling, within the General Business District (B-3) zoning. The proposed development will adhere to the R-3 development standards. The property is not located within either the 100- or 500-Year Flood Hazard Area.

On April 28, 2025, Planning Commission voted 5 – 0 to recommend approval of the request with no conditions.

POTENTIAL ACTION:

Council Action

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/i3iezfhfme51f7qqxq7a6kajng72s8xm>

Planning Commission Resolution (draft)

<https://christiansburg.box.com/s/jzs7m704j6gwmella644t3cmysrhcyz3>

Planning Commission Minutes

<https://christiansburg.box.com/s/48bni65n55iuve22vb1p6o15ofliq51>

Staff Report with maps

<https://christiansburg.box.com/s/sv2kg9pxy3b6vluqwjbeq3jrbzg151tg>

Aerial map

<https://christiansburg.box.com/s/mh4n323kbl3de5e9q3y9yz1ml09b3ngc>

Future Land Use map

<https://christiansburg.box.com/s/r9ptwxal4pm239j564kg87pr6h5kagu>

Zoning Map

<https://christiansburg.box.com/s/bue61ak8h4my226ars9lift92nw1i3pd>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Conditional Use Permit request by Burch Properties, LLC, property owner, and David Beasley, applicant, to allow for a kennel in the B-3 General Business District on property located at 1605 N. Franklin Street (approximately 10.9-acre Tax Parcel 466 – ((A)) – 20C, Parcel ID 013214). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow a kennel. The applicant proposes to operate a retail store to sell pet accessories and pet food and currently offers grooming services. If the proposed CUP is approved, the existing pet spa could potentially add pet day care and boarding for dogs and cats.

Based on documents provided with the application, at full capacity, the “pet hotel” would house:

- 20 dogs boarding
- 20 dogs in day care
- 10-20 cats in foster care / for adoption

The applicant has provided a layout of the facility, including an outdoor fenced (7.5-foot metal slatted fencing) playground for the pet daycare. The applicant has indicated that hours of operation for the daycare would be 7:00am to 6:00pm.

On April 28, 2025, Planning Commission voted 5 – 0 to recommend approval of the request with the following condition:

1. The Conditional Use Permit shall apply solely to the structures, use and property described on the permit. Any additional proposed kennels on Tax Parcel 466-((A))-20C shall require a separate Conditional Use Permit.

POTENTIAL ACTION:

Council Action

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/92h3lpbxr3yi36v6csratulsrzsc00ye>

Planning Commission Resolution (draft)

<https://christiansburg.box.com/s/016z87q1t8auj1kxun51prhk2qy37eon>

Planning Commission Minutes

<https://christiansburg.box.com/s/48bni65n55iuve22vb1p6o15oflhiq51>

Staff Report with maps

<https://christiansburg.box.com/s/nfs4wllcxh8zrhmu113owzuv074d6s3d>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Rezoning request by RN Investments Annex, LLC, property owner and applicant, to rezone property located at 115 Farmview Road NW (approximately 9.05-acre Tax Parcels 466 – ((1)) – 60A-67A; Parcel ID 070719) from B-3 General Business District to I-2 General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The purpose of the request is to rezone the parcel from B-3 to I-2 to allow for plumbing and electrical supplies, manufacture, sale or storage. Specifically, the storage and sale of plumbing supplies not under cover. In the B-3 District, plumbing supply storage is required to be under cover, while there is no requirement for cover in the I-2 District.

On June 2, 2025, Planning Commission voted 5-0 to recommend approval of the request with the following proffer:

1. The only uses permitted by right shall be the following uses set out in Section 42-397(a)(5), (a)(10), (a)(11), (a)(12), (a)(18), (a)(25), (a)(26), (a)(28), (a)(30), (a)(34), (a)(37), (a)(38) of the Town of Christiansburg Zoning Ordinance.

POTENTIAL ACTION:

Council Action

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/1umnef3tag000agqj8mzertbfyrbw88e>

Planning Commission Resolution (draft)

<https://christiansburg.box.com/s/uyy8muvblm0fb8bq65zwiigifxrj1rb0>

Planning Commission Minutes

April 28th

<https://christiansburg.box.com/s/48bni65n55iuve22vb1p6o15oflhiq51>

May 19th

<https://christiansburg.box.com/s/q2px4240kb528gyrb0wn5jkw5gk1dnjs>

Staff Report with maps

<https://christiansburg.box.com/s/49uk6orujpwceqzai2jxr6qv35nla62o>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Town of Christiansburg Community Development Block Grant (CDBG) 2025 Annual Action Plan and Amended 2022-2026 Consolidated Plan

DESCRIPTION:

The Annual Action Plan outlines the activities the Town will undertake using federal funds granted by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG). Programs and activities are intended to primarily benefit low-income and moderate-income (LMI) residents of the Town of Christiansburg, neighborhoods with high concentrations of low-income and moderate-income residents, and the Town as a whole. The estimated amount the Town is scheduled to receive is \$155,108.00. Activities proposed include completion of the East Main Street sidewalk project located in one of the Town's qualifying low- to moderate-income Census Tract Block Groups and a Town-wide income-qualified emergency home repair program. Additional money is allocated toward homelessness prevention as part of the continuum of care.

The 2022-2026 Consolidated Plan has been updated to include LMI neighborhoods that were identified as part of the 2020 Census.

POTENTIAL ACTION:

Council Action

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Draft 2025 Annual Action Plan

<https://christiansburg.box.com/s/zlcywsvqrsbdae9avf6jnah8bzyg37z2>

Draft Amended Consolidated Plan

<https://christiansburg.box.com/s/qx0fngicas06owss99g06c6gnln3hvt>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Resolution for Adoption of Allocation Formula Agreement Between the County of Montgomery, Virginia, the Town of Blacksburg, Virginia, the Town of Christiansburg, Virginia, Virginia Polytechnic Institute and State University, and the New River Valley Emergency Communications Regional Authority

Resolution Approving a Support Agreement in Connection with the Issuance of Revenue Bonds by the New River Valley Emergency Communications Regional Authority to Finance a New System and the Related Payment Obligations to be Incurred by the Town of Christiansburg, Virginia

DESCRIPTION:

The Allocation Formula Agreement Between the County of Montgomery, Virginia, the Town of Blacksburg, Virginia, the Town of Christiansburg, Virginia, Virginia Polytechnic Institute and State University, and the New River Valley Emergency Communications Regional Authority is an agreement between the members of the 911 authority to share in the cost of the tower, equipment, software and radio upgrade project. Cost for the towers and associated equipment will be split evenly between each member located on the respective tower. The cost for general equipment and software will be split evenly between each member (25% each). The cost of radios will be based on the number of radios requested by each member.

The Town of Christiansburg is planning on paying for our radios (\$1,357,360) in a lump sum in the FY 2026-27 Budget as they will not be billed until then. The Town of Christiansburg is proposing to finance the cost of the towers, equipment and software with a payment schedule as outlined in Attachment A. The Town of Christiansburg's first payment would be \$139,131 for Fiscal Year 2025-26.

The Town of Christiansburg has \$500,000 under Assigned Fund Balance – Capital Reserve in the proposed Fiscal Year 2025-26 Budget which the Town was planning on paying for the first debt service payment and then applying for the remainder toward the radios with the FY 2026-27 Budget. We did not budget the \$139,131 under the Operating Fund as we were not sure of the dollar amount for the first year's payment early in the budget process, though we have mentioned that we plan on shifting the payment of \$139,131 to Operating Fund with a Fall 2025 Budget Amendment as one will be needed with our Fiscal Year 2024-25 Budget reconciliation and using the remainder toward radios.

The Support Agreement is required for the Authority to be able to obtain the bond.

POTENTIAL ACTION:

Council Action

DEPARTMENT(S):

Administration

PRESENTER:

Town Manager Randy Wingfield

INFORMATION PROVIDED:

Allocation Formula Agreement Between the County of Montgomery, Virginia, the Town of Blacksburg, Virginia, the Town of Christiansburg, Virginia, Virginia Polytechnic Institute and State University, and the New River Valley Emergency Communications Regional Authority

<https://christiansburg.box.com/s/kjwf1ngq5r449cs8g4aj8xyzgy5jnyb>

Resolution for Adoption of Allocation Formula Agreement Between the County of Montgomery, Virginia, the Town of Blacksburg, Virginia, the Town of Christiansburg, Virginia, Virginia Polytechnic Institute and State University, and the New River Valley Emergency Communications Regional Authority

<https://christiansburg.box.com/s/fnatwm0p03hos29sceywovnaledx0m3m>

Support Agreement in Connection with the Issuance of Revenue Bonds by the New River Valley Emergency Communications Regional Authority to Finance a New System and the Related Payment Obligations to be Incurred by the Town of Christiansburg, Virginia

<https://christiansburg.box.com/s/4g1o1aw8ytzmhg4hg7j28e98l9o1z9c9>

Resolution Approving a Support Agreement in Connection with the Issuance of Revenue Bonds by the New River Valley Emergency Communications Regional Authority to Finance a New System and the Related Payment Obligations to be Incurred by the Town of Christiansburg, Virginia

<https://christiansburg.box.com/s/o65taym66p3lop464x09ea1xa6qada6d>

Attachment A

<https://christiansburg.box.com/s/mvl8x1nqqihom3sbz22mw4vkluprsps7>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Agreement between Town of Christiansburg and Habitat for Humanity of the New River Valley for HUD CDBG Program Year 2025 – Emergency Home Repair Program

DESCRIPTION:

The Agreement designates Habitat for Humanity as subrecipient for the utilization of HUD Community Development Block Grant (CDBG) entitlement funding. The contract is on a continuing basis for administration of a Town-wide income-qualified emergency home repair program. The expected allocation for the 2025 program year is \$45,000 and is included in the 2025 CDBG Annual Action Plan.

POTENTIAL ACTION:

Approve Agreement and authorize Town Manager to execute Agreement.

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Draft Agreement

<https://christiansburg.box.com/s/jt2tjayw7vb2ead0sodyl6htmys6li8o>

Draft Emergency Home Repair Guidelines

<https://christiansburg.box.com/s/t42uhvlgmeh5w5apa5i4fdbthlq2dosg>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE(s):

Resolution to adopt ordinance setting the real estate tax rate for calendar 2025 at \$0.14 per \$100

Resolution to adopt ordinance setting the personal property tax rate for calendar 2025 at \$0.45 per \$100, unchanged.

Resolution to adopt ordinance setting water, sewer, and garbage rates for in Town of Christiansburg and outside Town for fiscal year 2025.

DESCRIPTION:

Each year the Town Council must set and approve the tax rate to be assessed on real estate. The tax rate will be set at \$0.14 per \$100 of assessed value.

Each year the Town Council must set and approve the tax rate to be assessed on personal property. The tax rate will be set at \$0.45 per \$100 of assessed value, unchanged from last year.

All fees and utility rates when changed are to be approved by resolution. This year water rates are to be changed as follows:

1. The water rates will be set for inside Town Limits at \$11 for the first 1,000 gallons; \$13 for each 1,000 gallons up to 49,999 and 10.00 per 1,000 for each 1,000 increments of 50,000 or more. Outside water rates will be set at 200% of inside rates.

This year sewer, garbage and recycling rates are to remain the same as FY 2024-25 as follows:

2. The sewer rates for inside Town Limits are set at \$10 for the first 1,000 gallons; \$10.25 for each 1,000 gallons there after no change from previous year. Outside sewer rates will be set at 200% of inside rates.
3. Garbage and recycling rates will be set at \$23 per month per set of carts (one garbage, one recycle can). Outside Town limits the rate will be 200% of the inside rate.

Public hearing for water rates held June 10, 2025.

Public hearing for the FY 2025 budget held May 13, 2025.

POTENTIAL ACTION:

Approval of 3 resolutions to adopt ordinances setting the real estate tax rate, personal property tax rate and water, sewer, and garbage rates for fiscal year 2025.

DEPARTMENT:

Finance

PRESENTER:

Finance Director, Katie Miano

ATTACHMENT(S):

Ordinance setting the Real Estate rate

<https://christiansburg.box.com/s/fmh2ykof2xcpdhabfce9w8mcs0p677my>

Ordinance setting Personal Property/Machinery/Tools rate

<https://christiansburg.box.com/s/yqhwjh0ht8hz6r7u8rk0ui4eptkjm7f2>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Resolution to adopt the budget for fiscal year July 1, 2024 to June 30, 2025.

Resolution to appropriate funds for the FY 2025-26 budget.

DESCRIPTION:

The annual budget must be adopted each year before the beginning of the next fiscal year which is July 1st. Approving the budget requires the approval of the real estate tax rate, the personal property tax rate, adoption of new water rates, sewer rates, and garbage fees, adoption of the budget and appropriation of the funds in the approved budget.

POTENTIAL ACTION:

Approve the annual budget for fiscal year 2026 by adoption of the budget resolution and the appropriation resolution.

DEPARTMENT:

Finance

PRESENDER:

Katie Miano

ITEM HISTORY:

Council was presented with a first draft of the budget dated March 25, 2025. Work sessions and discussions with Council were held and a public hearing on the budget was held on May 13, 2025. Since that time some changes have been made. The reduction of community support grants, rollover of some capital items not expected to be delivered until July, some minor adjustment, and the reappropriation of reserved balance(s). Our unassigned ending fund balance is projected to be \$16.9 million and 34% to remain within our fund balance policy. The Budget has been available for review on our website and in the Town Manager's Office.

ATTACHMENT:

Adoption Budget Resolution

<https://christiansburg.box.com/s/cxk7g0lnhb4jlux82twlmdro277x75cs>

Appropriation Budget Resolution

<https://christiansburg.box.com/s/9o64grxwdhudxbn633udgkxdjd5ivdbu>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

June 10, 2025

ITEM TITLE:

Award a construction contract to Branch Builds Inc. in the amount of \$10,587,000.00 for the replacement of the Heating Ventilation and Air Conditioning systems (HVAC) at the Christiansburg Aquatic Center

DESCRIPTION:

The project consists of removal, disposal, and replacement of 4 HVAC units at the Christiansburg Aquatic Center including associated architectural, civil, electrical, and plumbing work to support the new units. The project includes reconfiguration of the existing mechanical yards, the addition of a new, yard, mechanical chases, reconfiguration of retaining walls, additional equipment support, site grading, utilities coordination, and stormwater management. The General Contractor shall provide all expertise, labor, and resources in connection with the work. It is estimated that lead time for ordering the 4 replacement HVAC units is approximately 20 to 26 weeks. Substantial completion for the project is anticipated on 8/1/2026. Commissioning and training are expected to be complete by 10/1/2026.

POTENTIAL ACTION:

Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work, subject to Attorney review and approval.

DEPARTMENT:

Aquatics/Engineering

PRESENTER:

Randy Wingfield/Terry Caldwell

ITEM HISTORY:

The Town issued IFB# 255000015 on February 7, 2025, for the replacement of the HVAC for the leisure and competitive pools. The bid opening was scheduled for March 17, 2025. The Town did not receive any bids and the IFB was cancelled. The Town issued IFB# 255000019 on April 14, 2025, and received one bid. Branch Builds Inc. was the one bid. The Town's engineering consultant has reviewed the bid and has determined that it is a responsible bid and recommends entering into contract with Branch Builds Inc. for the HVAC Replacement project.

INFORMATION PROVIDED:

Notice of Award

<https://christiansburg.box.com/s/d4p1v1pzp53zbmarboc75arajuj3pc9q>

Award Recommendation Letter

<https://christiansburg.box.com/s/1ltanbf5ftwm8dxlin3m493begrx0ox3>