



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
JULY 8, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, July 8, 2025 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

### III. PUBLIC HEARINGS

- A. Conditional Use Permit request by Main Street Preservation LLC, property owner, and Joseph L. Simmons, applicant, to allow residential use, specifically the construction of ten (10) townhomes, on property located at the southeast corner of the intersection of Roanoke Street and Robert Street (approximately 1.008-acre Tax Parcel 528 – ((35)) – 1; Parcel ID 031706) in the B-3 General Business District. **The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.**

### IV. CONSENT AGENDA

- A. Approval of Minutes of June 24, 2025
- B. Bill list
- C. Purchase order to Joe Johnson Equipment for the purchase of a new Vacuum Street Sweeper in the amount of \$399,500.00
- D. Award a construction contract to D & M Painting Corporation for the Buffalo Water Tank Rehabilitation project in the amount of \$1,361,240.00
- E. Set Town Council Public Hearing for August 26, 2025 for a Conditional Use Permit request by Lauren-Ashley Elizabeth Potts and Dustin Storm Potts, property owners and applicants, to allow for a single-chair beauty parlor as a major home occupation on property located at 450 Hemlock Street NE (0.331-acre Tax Parcel 529 – ((19)) – 3; Parcel ID 024689) in the R-2 Two-Family Residential District. **The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.**

### V. INTRODUCTIONS AND PRESENTATIONS

- A. Introduction of Planning Commission candidates Larry Day and Helen Lyman

### VI. CITIZEN COMMENTS

### VII. COMMITTEE REPORTS

### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Certification of Fire Officers

- B. Appointment of Larry Day and Helen Lyman to the Planning Commission for a four-year term (July 1, 2025 to June 30, 2029)
- C. Reappointment of Hil Johnson to the New River Valley Regional Commission Board of Commissioners for a three-year term (July 1, 2025 to June 30, 2028)
- D. Recommendation to the Montgomery County Board of Supervisors for reappointment of Mayor Michael Barber to the Montgomery Regional Economic Development Commission for a three-year term (August 1, 2025 to July 31, 2028)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
  - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1) for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. The Closed Meeting is being held for discussion of the Town Manager position.
  - 2. Reconvene in Open Meeting
  - 3. Certification
  - 4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

July 16, 2025, 6:30 p.m. – Regular Work Session

July 22, 2025, 7:00 p.m. – Regular Meeting

August 12, 2025, 7:00 p.m. – Regular Meeting