



AMENDED AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
AUGUST 26, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, August 26, 2025 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Rezoning request by DW, LLC, property owner and applicant, to rezone property located on the north side of Brammer Lane NE, and adjacent to the east side of 2500 Brammer Lane NE, consisting of approximately 2.57 acres (all of Tax Parcel 501 - ((1)) - 13D, Parcel ID 021972; a portion of Tax Parcels 80 - ((5)) - 1 and 501 - ((1)) - 13D1 and 13F, Parcel IDs 033688, 300315, and 025070) from A Agricultural to I-2 General Industrial. The property is designated as Industrial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Conditional Use Permit request by Lauren-Ashley Elizabeth Potts and Dustin Storm Potts, property owners and applicant, to allow for a single-chair beauty parlor as a major home occupation on property located at 450 Hemlock Street NE (0.331-acre Tax Parcel 529 - ((19)) - 13; Parcel ID 024689) in the R-2 Two-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

IV. CONSENT AGENDA

- A. Approval of Minutes of August 12, 2025 and August 20, 2025
- B. Bill list
- C. Set Town Council Public Hearing for October 28, 2025 for a rezoning request by Roger Woody, Registered Agent for RWJW Properties, LLC, applicant and property owner, to rezone property located at 300 Kimball Lane SW (approximately 37.987-acre Tax Parcel 557 - ((A)) - 20; Parcel ID 016002) from A Agricultural to R-1 Single-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Presentation of Proclamation Recognizing Casey Jenkins' Service to the Town

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Town Council reappointment of Brad Stipes as Town representative and Dr. N.L. Bishop as at-large representative to the Virginia Tech/Montgomery Regional Airport Authority Board of Directors for a four-year term from September 1, 2025 to August 31, 2029
- B. Mayor appointment of Reagan Smith to the Recreation Advisory Commission as student representative for a one-year term from September 1, 2025 to August 31, 2026
- C. A Resolution of the Town Council of the Town of Christiansburg Approving of the Town's Participation in the Proposed Direct Settlement of Opioid-Related Claims Against the Sackler Family, and directing the Town Manager to Execute the Documents Necessary to Effectuate the Town's Participation in the Settlement
- D. A Resolution of the Town Council of the Town of Christiansburg Approving of the Town's Participation in the Proposed Settlement of Opioid-Related Claims Against Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus, and directing the Town Manager to Execute the Documents Necessary to Effectuate the Town's Participation in the Settlement
- E. Discussion of NAACP Banquet Sponsorship and Attendance

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
 - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1) for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. The

Closed Meeting is being held for discussion of a pending Town Council vacancy and discussion of the Town Manager position.

2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

September 9, 2025, 7:00 p.m. – Regular Meeting

September 17, 2025, 6:30 p.m. – Regular Work Session

September 23, 2025, 7:00 p.m. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

MEETING DATE:

August 26, 2025

ITEM TITLE:

Rezoning request by DW, LLC, property owner and applicant, to rezone property located on the north side of Brammer Lane NE, and adjacent to the east side of 2500 Brammer Lane NE, consisting of approximately 2.57 acres (all of Tax Parcel 501 - ((1)) - 13D, Parcel ID 021972; a portion of Tax Parcels 80 - ((5)) - 1 and 501 - ((1)) - 13D1 and 13F, Parcel IDs 033688, 300315, and 025070) from A Agricultural to I-2 General Industrial. The property is designated as Industrial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The purpose of the request is to rezone the parcels from Agriculture (A) to General Industrial (I-2) to allow for construction and use of a 9,000 square foot warehouse/storage building.

On July 28, 2025, Planning Commission voted 7 – 0 to recommend approval of the request with the following proffer:

1. The property shall be developed in general conformance with the masterplan submitted dated June 9, 2025.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/gyr04qsc6fn2bqbb24imocbdreocqyjs>

Planning Commission Resolution

<https://christiansburg.box.com/s/22aobbssovala2p7fr67k7jzbfjas9ee>

Planning Commission Minutes

<https://christiansburg.box.com/s/xrrgaa2ji0scs7ju67ox83erhubh5zgs>

Staff Report with maps

<https://christiansburg.box.com/s/es875bp0fu961ztg2ah68rvmjg5i9s6f>

VDOT Review Letter

<https://christiansburg.box.com/s/2phrsmrstnz5q9h14xlz97p4mnwo8vrq>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

MEETING DATE:

August 26, 2025

ITEM TITLE:

Conditional Use Permit request by Lauren-Ashley Elizabeth Potts and Dustin Storm Potts, property owners and applicant, to allow for a single-chair beauty parlor as a major home occupation on property located at 450 Hemlock Street NE (0.331-acre Tax Parcel 529 – ((19)) – 13; Parcel ID 024689) in the R-2 Two-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

This conditional use permit request is for a major home application to establish a single-chair salon in the Two-Family Residential (R-2) District. Based on a 2017 amendment to Sec. 42-1 of the *Christiansburg Town Code*, a conditional use permit is required for a single-chair beauty parlor as a Major Home Occupation within all residential zoning districts. The basement of the residence is proposed to serve as the hair salon. The basement features an open room with an exterior exit to the driveway, a kitchen, and a bathroom.

On July 28, 2025, Planning Commission voted 7 – 0 to recommend approval of the request with the following conditions:

1. The hours of operation shall be limited to 8:00 a.m. to 8:00 p.m.
2. There shall be no freestanding signage related to the business displayed on the property. One wall sign of a maximum 2 sq. ft. shall be allowed.
3. This permit shall be reviewed by the Planning Commission in one year.
4. Customers shall be seen by appointment only and there shall be no separate waiting area.
5. On-street parking shall be confined to the street right-of-way directly adjacent to the property.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/zedeko5waglrux8o1vp99um47m64ein>

Planning Commission Resolution

<https://christiansburg.box.com/s/smpb7ftla6k74gepuymhum3s0foiiewb>

Planning Commission Minutes

<https://christiansburg.box.com/s/xrrgaa2ji0scs7ju67ox83erhubh5zgs>

Staff Report with maps

<https://christiansburg.box.com/s/501o75pw2udyvfsmnqkc2191zkf5mued>

CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
AUGUST 12, 2025 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON AUGUST 12, 2025, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett; Casey Jenkins; Vice-Mayor Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Director of Public Relations Christina Bolt; Treasurer/Finance Director Katie Miano; Small Business Solutions Manager Miles Campbell; Public Works Director Jim Lancianese; Assistant Director of Public Works, Streets Travis Moles; Planning Director Retta Jackson; Associate Planner Jillian Layton; Aquatics Director Terry Caldwell; Engineering Director Mike Kelley; Police Chief Chris Ramsey

REGULAR MEETING

I. CALL TO ORDER

A. Moment of Reflection

B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Jenkins.

II. ADJUSTMENT OF THE AGENDA

None.

III. PUBLIC HEARINGS

None.

IV. CONSENT AGENDA

A. Approval of Minutes of July 22, 2025

- B. Bill List
- C. Award Contract to Superior Paving Corporation in the amount of \$228,375.00 for the Construction of the Primary Extension Paving
- D. Resolution of Support for FY27 VDOT Revenue Sharing Program Funding application for the Cambria Trail project
- E. Schedule public hearing for September 9, 2025 for a franchise agreement with Shenandoah Cable Television, LLC (Shentel)

Town Manager Wingfield explained that item C. was pertaining to resurfacing west bound Peppers Ferry Road from New River Road to east of Somerset Street. Town Engineering Director Mike Kelley added that this project was 100% funded through VDOT's State of Good Repair (SGR) pavement program.

Councilwoman Hockett made a motion to approve the consent agenda as presented, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

V. INTRODUCTIONS AND PRESENTATIONS

- A. Public Relations Director Christina Bolt and Small Business Solutions Manager Miles Campbell to provide a Small Business Solutions update

Christiana Bolt addressed Council and gave a brief description of the responsibilities of the Small Business Solutions Manager position. Mrs. Bolt referenced several positive comments made by local business owners concerning the resources and guidance they had received through the position. She explained that questions or concerns from local business owners were among the many top priorities of the Small Business Solutions Manager. Mrs. Bolt also pointed out that the goal for the Town is to attract businesses, retain those businesses in the community and then grown them successfully.

Miles Campbell addressed Council and described the top priorities of his position and spoke about the importance of communication with local businesses. He expressed that his involvement in major project updates to the community such as the Hickok Street drainage project and road closures was pertinent to ensure there were no negative impacts to local businesses.

Mr. Campbell touched on the importance of planning and executing programs, such as Launch Christiansburg and the Façade Grant program. He stated that building and updating those programs was an important step for everyone involved. Mr. Campbell spoke about maintaining the downtown property inventory and explained that the

inventory list consisted of all downtown properties that were vacant so when businesses reach out the Town has the most updated information.

Mr. Campbell spoke concerning existing programs and the continuous growth each year. He expressed that Launch Christiansburg had received more applications this year and there seemed to be more interest in the program. Mr. Campbell touched on the Façade Grant program stating there had been several changes this year including mini workshops that guide applicants through the program. He spoke about the Halloween Treat Trail and the involvement of local businesses staying connected to the community. Mr. Campbell mentioned new upcoming programs and several prospective programs that were still in the discussion stage.

Mrs. Bolt expressed that the 1st and 3rd place winners of Launch Christiansburg were well on their way with their businesses. Mrs. Bolt added that the Small Business Solutions Manager was helping build bridges and making Christiansburg more of a business community.

Councilman Bishop questioned if tenants were expressing what they would like to see in their buildings downtown. Mrs. Bolt explained that Mr. Campbell was still compiling and working his inventory list but had hopes in answering that question soon.

Councilwoman Hicks questioned the Childcare Business Development Program that was mentioned as one of the possible new programs. Mrs. Hicks wanted to ensure that this type of program would benefit current daycares and not hurt their businesses. She expressed concern that citizens have complained to her that it is difficult to open a business in Christiansburg. Mrs. Hicks suggested not charging for permits to help those individuals when starting a business. Mrs. Bolt stated that this program would not compete with current daycares and one potential goal was to work with and support churches that already have the space.

Councilwoman Hicks also questioned business incubators and wanted to make sure current businesses were not being pushed out of the community. Mr. Campbell explained that business incubators were in discussion currently and would welcome any feedback from Council. Mrs. Bolt explained that other localities have these incubators and that they are used when new businesses were not quite ready to open an actual brick and mortar business. She added that they could rent a space instead without making that commitment.

Councilwoman Hicks expressed that the applications for the Façade Grant program were not filled out completely noting concern that businesses were only making small changes to their buildings or property with the grant funds. Mrs. Bolt disagreed and expressed that many of the applications were filled out completely and the Town was proud of the work pertaining to the Façade Grant program. Mrs. Bolt noted that the Town does not advertise for large projects only and if that was what Council would like to see then the program would need to readvertise what they were asking for.

Mrs. Bolt noted that this year 1 business has completed work through the Façade Grant and has been reimbursed, 2 businesses have asked for extensions, and 1 will not be completing the project.

Councilwoman Hicks expressed concern that the \$10,000 for the Façade Grant program had not come before Town Council for a vote. Mrs. Bolt explained that funds that hadn't been used were rolled over from last fiscal year.

Councilwoman Bowman asked how many businesses had left Christiansburg and how many businesses has the Town gained. Mr. Campbell stated that one business has left and there was potential for two new businesses to move in soon.

VI. CITIZEN COMMENTS

Chris Waltz, 1370 Rigby Street, expressed that Council should make a final decision if they would like to grant extensions for the Façade Grant program because there seemed to be some confusion. He urged Council to make a final decision.

VII. COMMITTEE REPORTS

Councilman Bishop gave an update on the Town's Aquatic Center explaining there were currently more solar panels to be installed at the facility before final completion. Mr. Bishop also reported the replacement of the HVAC system would begin in the next few days. Director of Aquatics Terry Caldwell explained she would be meeting with the Public Relations Department on August 13th to keep the public informed of any closings or changes to the facility and then the work on the HVAC system would begin.

Councilwoman Hicks reported that the New River Valley Agency on Aging Committee had a meeting last week and expressed her appreciation of their continuous support and resources to the community.

Councilwoman Bowman questioned a recent accident concerning one of the Fire Department's ladder trucks. Town Manager Wingfield explained there had been an accident and the vehicle's damage was being assessed. Mr. Wingfield noted that the Town still has one functioning ladder truck and has mutual aid with the Town of Blacksburg if needed.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Request by Samuel Kamienski to install flag holders on veterans' graves at Sunset Cemetery as part of an Eagle Scout project

Mr. Kamienski greeted Town Council and gave a brief background of the history of the Eagle Scouts working with Sunset Cemetery. He explained that working with Sunset Cemetery's records the veterans' graves could be located, then flags could be placed to

honor their service. Mr. Kamienski stated that PVC pipe would be cut into six-inch sections to hold the flags and then placed at least 12 inches from the headstone on each veterans' grave.

Mr. Kamienski noted that all United States Veterans would be recognized at Sunset Cemetery and that the Eagle Scouts would provide extra holders for future use. He expressed how much the recognition means to him and how he wanted to ensure that the process will continue in years to come. Mr. Kamienski added that during this process the scouts are honored to meet current veterans and hear their stories. Mr. Kamienski explained the flag placing was planned for August 16th contingent on Town Council approval.

Councilman Wilson made a motion to approve the installation of flag holders on veterans' graves at Sunset Cemetery, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

- B. Town Council recommendation to the Montgomery County Circuit Court of reappointment of Karen Drake-Whitney to the Board of Zoning Appeals for a five-year term from September 1, 2025 to August 31, 2030

Councilman Wilson made a motion to approve the recommendation of reappointment of Karen Drake-Whitney to the Board of Zoning Appeals, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

- C. Town Council reappointment of Johana Hicks as representative and Kim Bowman as alternate to the New River Valley Agency on Aging Board of Directors for a one-year term from October 1, 2025 to September 30, 2026

Councilman Wilson made a motion to reappoint Johana Hicks as representative and Kim Bowman as alternate to the New River Valley Agency on Aging Board of Directors, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

IX. STAFF REPORTS

- A. Town Manager

Mr. Wingfield reported a reschedule of a public hearing rezoning request on the north side of Brammer Lane NE, and adjacent to the east side of 2500 Brammer Lane NE. The

public hearing previously scheduled for August 12th would be moved to August 26th. Mr. Wingfield reported that the NAACP banquet will be held September 27th at 6:00 p.m. at the Inn at Virginia Tech. Mr. Wingfield inquired if Council would like a table for the event. Councilwoman Hicks made a motion for all Councilmembers to be responsible for their own tickets to the NAACP event. For a lack of a second to the motion, the motion failed. Mr. Wingfield stated he would place this on a future agenda and would in the meantime email Council the information. Mr. Wingfield also reported both the Museum Heritage Day event, and the Agape Center reopening would be held August 23rd. Mr. Wingfield added the Dialogue on Race was also scheduled for August 23rd at the Christiansburg Huckleberry Park.

Mr. Wingfield referenced the earlier discussion concerning in-home daycare and acquiring conditional use permits through the Town. He clarified there were fees associated with conditional use permits on the Town's side such as advertising for the CUPs. He added that also there could be building improvements that need to be made by the owner before opening a daycare business, such as smoke alarms or tempered glass on doors. Mr. Wingfield also referenced the budget policy that gives the Town Manager and Finance Director the authority to move up to a \$10,000 line-item transfer in the Town's budget.

B. Town Attorney – no report.

C. Other Staff – no report.

X. COUNCIL REPORTS

Councilwoman Hicks thanked all staff for their involvement in the National Night Out event on August 5th. Mrs. Hicks expressed that the event was well attended and thanked Public Relations for their great work on the video related to the event. Mrs. Hicks also thanked staff for their hard work with the Rockin' Main event.

Mayor Barber recognized the National Night Out event as well and Police Captain Randy Bonds for organizing the event. Chief of Police Chris Ramsey added there were close to 1,500 in attendance.

Councilman Wilson recognized the Montgomery County Chamber of Commerce for supporting small business retail. Mr. Wilson expressed that Town Council had approved a resolution last year for Small Business Week and the Chamber had placed an informational video out to the public concerning small business and had received an award.

Councilwoman Bowman acknowledged National Night Out and expressed it was great for the children in the community.

Mayor Barber reported that Christiansburg High School had reached out and asked the Town to take over the planning and operations of the Veterans Day parade. He noted that a meeting had taken place and there would be changes to the parade such as potentially moving the parade to

Saturday so more could attend. Council agreed that the Town should take over operations and planning for the parade.

XI. OTHER BUSINESS

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting 8:18 p.m.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
SPECIAL MEETING MINUTES
AUGUST 20, 2025 – 6:30 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON AUGUST 20, 2025, AT 6:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Kim Bowman; Johana Hicks; Tanya Hockett; Vice-Mayor Tim Wilson. ABSENT: Samuel M. Bishop; Casey Jenkins.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Tracy Heinline; Public Relations Director Christina Bolt; Planning Director Retta Jackson; Director of Parks and Recreation Brad Epperley

WORK SESSION

I. Call To Order

Mayor Barber called the meeting to order.

II. Adjustment of the Agenda

None.

III. Discussion and Action by Mayor and Council

A. Farmers Market

Director of Parks and Recreation Brad Epperley stated that currently the Farmers Market was being held at the Christiansburg Huckleberry Park. He explained that previously it was located in the front lot of the Christiansburg Parks and Recreation Center but eventually moved to the back of the Recreation building. Mr. Epperley expressed that vendors for the market have consistently reported higher sales along with increased foot traffic at the park. He added that since moving to the park in late June, weekly attendance has remained strong with more than 250 patrons. He referenced positive comments made by

Farmers Market vendors that preferred the park over the Parks and Recreation Center location.

Planning Director Retta Jackson addressed Council and spoke regarding the ARC Grant Award that was received from the Virginia Department of Housing and Community Development, VDHCD. She explained the grant was awarded to the Town in the amount of \$275,000 for a Downtown Christiansburg Community Gathering Space. Mrs. Jackson explained she had met with a DHCD agent and asked specific questions pertaining to the grant. She explained that if the Town cancels the contract with DHCD then the Town would lose \$275,000. She added that if the Town keeps the Downtown Hickok Street venue but alternates locations for the market, it will not meet the Performance Measures in the contract. Mrs. Jackson added that if the venue is moved then there would need to be a new environmental review plus the Town would have to provide unique matching funds. She concluded that if the Town decides to cancel the contract, then the Town would be required to repay the grant for work already performed. She explained the 2025 YTD design expenditures totaled \$15,301.

Mayor Barber expressed that when the Farmers Market was first established it was well attended, but then numbers started declining. He added there were more people that lived near the park that could access the Farmers Market easier than the downtown location. Mayor Barber also noted that parking downtown was difficult for patrons but more efficient at the park.

Councilwoman Hicks commented that the market was started to bring people downtown but expressed that brick-and-mortar businesses in downtown pay considerably more to start their businesses than vendors at the Farmers Market. She expressed concern for business owners and the competition of a market, noting that vendors were not required to get a business license, obtain insurance, or pay a vendor deposit to sell their product. Mrs. Hicks expressed that everything has been done to make the Farmers Market a success but felt that sometimes you need to let go of things when they're not working.

Mayor Barber explained that several people in the community enjoy fresh product and were willing to pay more. He felt that closing the market would underserve a group of citizens that enjoy the market. He explained it was more cost effective to have the Farmers Market at the Park and the Town employees that work the market are regular employees that have other responsibilities, not just the market.

Mrs. Jackson offered more information concerning the Placemaking Plan the Town used to apply for the ARC grant for the Farmers Market. She shared feedback from the community concerning a market downtown. Several wanted to see a permanent structure downtown for a market, stating that the "Farmers Market needs to be prioritized and could become a catalyst for Downtown". Mrs. Jackson shared more feedback from a 2025 Farmers Market survey, which was held prior to the location change to Christiansburg Huckleberry Park. She showed that most patrons wanted the Farmers Market location downtown.

Public Relations Director Christina Bolt explained the recent community survey was posted to social media and the Town's website. She noted that she could perform another

survey that asked local businesses their thoughts on a downtown Farmers Market. She added that she could reach out to other localities as well to see if they require deposits or business licenses for vendors.

Councilman Wilson and Councilwoman Bowman both agreed the park was an appropriate location for now. Mrs. Bowman did express that she prefers the downtown area but does not want to spend the money to build a structure.

Councilwoman Hockett expressed that prior to the work session she felt the market should be held downtown but after hearing from the vendors she felt it should remain at the park for now.

Council agreed to proceed with another survey for local businesses and that information will be used to make a final decision at the September 9th Town Council meeting.

IV. Adjournment

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:05 p.m.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG**TO BE PAID BILL LIST****BILLS FOR AUGUST 2025**

| Vendor | Description | Detail Amount | Department |
|--|---------------------------------------|----------------------|--------------------------------|
| AMAZON CAPITAL SERVICES INC | AQUATICS - SUPPLIES | \$ 119.69 | Aquatics |
| BRANCH BUILDS INC | AQUATICS - HVAC | \$ 240,069.75 | Aquatics |
| GENUINE PARTS COMPANY INC | AQUATICS - VEH PARTS | \$ 147.54 | Aquatics |
| MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC | AQUATICS - COMPRESSOR REPLACEMENT | \$ 7,556.98 | Aquatics |
| NRV LAWNS & LANDSCAPING LLC | TOWN MOWING - JULY 2025 | \$ 949.72 | Aquatics |
| SETTY & ASSOCIATES LTD. | AQUATICS - HVAC STUDY/DESIGN | \$ 15,471.00 | Aquatics |
| VIRGINIA REC. & PARK SOCIETY | AQUATICS - MEMBERSHIP RENEWAL | \$ 200.00 | Aquatics |
| WETLAND STUDIES AND SOLUTIONS INC | BLUE LEAF RESTORATION | \$ 3,173.61 | BlueLeaf Channel Stabalization |
| CINTAS CORPORATION NO. 2 | CEMETERY - UNIFORMS | \$ 23.97 | Cemetery |
| CURTIS LANE HOLDINGS LLC | CEMETERY - VEH PARTS | \$ 275.24 | Cemetery |
| NRV LAWNS & LANDSCAPING LLC | CEMETERY MOWING - JULY 2025 | \$ 7,500.00 | Cemetery |
| WETLAND STUDIES AND SOLUTIONS INC | PHLEGAR ST DRAINAGE | \$ 813.98 | Culvert Replacement |
| NEW RIVER VALLEY MPO | FY 25-26 MPO FUNDS | \$ 8,300.00 | Economic Developemt |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | ENG - OFFICE SUPPLIES | \$ 44.52 | Engineering |
| ELECTRICAL SUPPLY CO | TOWN HALL - SUPPLIES | \$ 9.90 | Fac Maint Town hall |
| ELECTRICAL SUPPLY CO | PW - SUPPLIES | \$ 13.02 | Facility Maintenance |
| FLEET PRIDE INC | PW - STOCK PARTS | \$ 16.70 | Facility Maintenance |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ 55.08 | Facility Maintenance |
| NORTHWEST HARDWARE CO INC | BLDG GRNDS - SUPPLIES | \$ 17.91 | Facility Maintenance |
| NORTHWEST HARDWARE CO INC | BLDG GRNDS - SUPPLIES | \$ 8.09 | Facility Maintenance |
| SANICO - SOLUTIONS SYSTEMS INC | PW - JANITORIAL SUPPLIES | \$ 252.50 | Facility Maintenance |
| AMAZON CAPITAL SERVICES INC | FINANCE - OFFICE SUPPLIES | \$ 6.75 | Finance |
| FAPS HOLDING INC | FINANCE - CLEAR SERVICES | \$ 30.00 | Finance |
| TYLER TECHNOLOGIES INC | PHASE 4B ASSET MANAGEMENT IMP | \$ 630.00 | Finance |
| CINTAS CORPORATION NO. 2 | FIRE DEPT - UNIFORMS | \$ 18.37 | Fire |
| NORTHWEST HARDWARE CO INC | FIRE DEPT - SUPPLIES | \$ 17.09 | Fire |
| NRV LAWNS & LANDSCAPING LLC | TOWN MOWING - JULY 2025 | \$ 397.48 | Fire |
| QUALITY TIRE & BRAKE SERVICE | FIRE DEPT - OIL CHANGE SERVICES | \$ 160.00 | Fire |
| QUALITY TIRE & BRAKE SERVICE | FIRE DEPT - TIRE SERVICES | \$ 25.00 | Fire |
| SANICO - SOLUTIONS SYSTEMS INC | FIRE DEPT - JANITORIAL EQUIPMENT | \$ 3,100.00 | Fire |
| SHELOMOTOR MILE | FIRE DEPT - VEH REPAIRS | \$ 5,772.38 | Fire |
| TIME TECHNOLOGIES INC | FIRE DEPT - LED SIGN REPAIRS | \$ 562.50 | Fire |
| AMAZON CAPITAL SERVICES INC | FLEET MAINT - SUPPLIES | \$ 10.59 | Fleet Maintenance |
| AMAZON CAPITAL SERVICES INC | FLEET MAINT - STOCK SUPPLIES | \$ 313.00 | Fleet Maintenance |
| AMAZON CAPITAL SERVICES INC | FLEET MAINT - PAINT BOOTH | \$ 2,581.67 | Fleet Maintenance |
| AMAZON CAPITAL SERVICES INC | FLEET MAINT - RESPIRATOR PAINTERS KIT | \$ 2,330.61 | Fleet Maintenance |
| AMAZON CAPITAL SERVICES INC | FLEET MAINT - STOCK SUPPLIES | \$ 130.00 | Fleet Maintenance |

TOWN OF CHRISTIANBURG**TO BE PAID BILL LIST****BILLS FOR AUGUST 2025**

| Vendor | Description | Detail Amount | Department |
|--------------------------------|-------------------------------------|----------------------|-------------------------|
| FISHER AUTO PARTS INC | FLEET MAIN - VEH PARTS | \$ 138.19 | Fleet Maintenance |
| LEGAL RESOURCES | LEGAL SERVICES - AUGUST 2025 | \$ 594.00 | Fringe Pool |
| ELECTRICAL SUPPLY CO | CHP - LIGHTING SUPPLIES | \$ 16.50 | Huckleberry Park |
| SANICO - SOLUTIONS SYSTEMS INC | CHP - JANITORIAL SUPPLIES | \$ 586.20 | Huckleberry Park |
| SANICO - SOLUTIONS SYSTEMS INC | CHP - JANITORIAL SUPPLIES | \$ 118.00 | Huckleberry Park |
| VALLEY GROUNDS INC | CHP - LANDSCAPING DETAIL | \$ 1,008.00 | Huckleberry Park |
| NORTHWEST HARDWARE CO INC | HR - SUPPLIES | \$ 14.81 | Human Resources |
| NORTHWEST HARDWARE CO INC | HR - ARC PROJECT | \$ 20.58 | Human Resources |
| NORTHWEST HARDWARE CO INC | HR - ARC PROJECT | \$ 12.59 | Human Resources |
| STATE ELECTRIC SUPPLY CO. INC. | HR - ARC PROJECT | \$ 43.52 | Human Resources |
| AMAZON CAPITAL SERVICES INC | IT DEPT - SUPPLIES | \$ 53.98 | Information Technology |
| ASSURED DATA PROTECTION INC | IT DEPT - RUBRIK SOFTWARE | \$ 5,286.76 | Information Technology |
| KING-MOORE INC | IT DEPT - SUPPORT | \$ 2,875.00 | Information Technology |
| SANDS ANDERSON | ALLEGHENY COMPLAINT - JULY 2025 | \$ 7,178.35 | N. Franklin Cambria Int |
| AMAZON CAPITAL SERVICES INC | REC DEPT - SUPPLIES | \$ 8.09 | Parks & Recreation |
| AMAZON CAPITAL SERVICES INC | REC DEPT - WEBCAMS | \$ 29.88 | Parks & Recreation |
| ELECTRICAL SUPPLY CO | REC DEPT - LIGHTING MATERIALS | \$ 150.00 | Parks & Recreation |
| ELECTRICAL SUPPLY CO | REC DEPT - LIGHTING SUPPLIES | \$ 559.20 | Parks & Recreation |
| ELECTRICAL SUPPLY CO | REC DEPT - LIGHTING SUPPLIES | \$ 50.00 | Parks & Recreation |
| ELECTRICAL SUPPLY CO | REC DEPT - LIGHTING SUPPLIES | \$ 100.00 | Parks & Recreation |
| ELECTRICAL SUPPLY CO | REC DEPT - SUPPLIES | \$ 16.50 | Parks & Recreation |
| FISHER AUTO PARTS INC | REC DEPT - VEH PARTS | \$ 51.12 | Parks & Recreation |
| GENUINE PARTS COMPANY INC | PW - PARTS/SUPPLIES | \$ 8.88 | Parks & Recreation |
| GENUINE PARTS COMPANY INC | REC DEPT - VEH PARTS | \$ 35.72 | Parks & Recreation |
| NORTHWEST HARDWARE CO INC | REC DEPT - SUPPLIES | \$ 12.58 | Parks & Recreation |
| NRV LAWNS & LANDSCAPING LLC | TOWN MOWING - JULY 2025 | \$ 6,864.56 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 183.99 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 914.46 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 202.26 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 370.00 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 60.00 | Parks & Recreation |
| SANICO - SOLUTIONS SYSTEMS INC | REC DEPT - JANITORIAL SUPPLIES | \$ 197.93 | Parks & Recreation |
| SCHUTT SPORTS LLC | REC DEPT - YOUTH FOOTBALL EQUIPMENT | \$ 2,520.60 | Parks & Recreation |
| STATE ELECTRIC SUPPLY CO. INC. | REC DEPT - LIGHTING MATERIALS | \$ 52.43 | Parks & Recreation |
| STATE ELECTRIC SUPPLY CO. INC. | REC DEPT - LIGHTING SUPPLIES | \$ 36.90 | Parks & Recreation |
| AMAZON CAPITAL SERVICES INC | PLANNING - OFFICE SUPPLIES | \$ 18.80 | Planning |
| AMAZON CAPITAL SERVICES INC | PD - BLDG GRNDS MATERIALS | \$ 449.00 | Police |

TOWN OF CHRISTIANBURG**TO BE PAID BILL LIST****BILLS FOR AUGUST 2025**

| Vendor | Description | Detail Amount | Department |
|---------------------------------------|--|----------------------|-------------------|
| AMAZON CAPITAL SERVICES INC | PD - SUPPLIES | \$ 42.72 | Police |
| FIRE RESCUE AND TACTICAL INC | PD - UNIFORMS | \$ 144.50 | Police |
| GALLS PARENT HOLDINGS LLC | PD - UNIFORMS | \$ 1,286.57 | Police |
| PROFESSIONAL COMMUNICATIONS | PD - COMMUNICATION SUPPLIES | \$ 1,897.90 | Police |
| PROFESSIONAL COMMUNICATIONS | PD - RADIO SUPPLIES | \$ 84.00 | Police |
| QUALITY TIRE & BRAKE SERVICE | PD - VEH MAINT/REPAIRS | \$ 427.00 | Police |
| SANICO - SOLUTIONS SYSTEMS INC | PD - JANITORIAL SUPPLIES | \$ 1,079.82 | Police |
| SANICO - SOLUTIONS SYSTEMS INC | CREDIT/RETURN - PD JANITORIAL SUPPLIES | \$ (24.00) | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PD - OFFICE SUPPLIES | \$ 119.58 | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PD - OFFICE SUPPLIES | \$ 230.04 | Police |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PD - OFFICE SUPPLIES | \$ 59.79 | Police |
| TIRE DISCOUNTERS INC | PD - FLEET TIRES | \$ 3,096.00 | Police |
| VSC FIRE & SECURITY INC | PD - QTRLY FIRE ALARM MONITORING | \$ 75.00 | Police |
| AMAZON CAPITAL SERVICES INC | EMS - MEDICAL SUPPLIES | \$ 36.20 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - SUPPLIES | \$ 508.00 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - OFFICE SUPPLIES | \$ 5.89 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - MATERIALS/SUPPLIES | \$ 140.64 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - OFFICE SUPPLIES | \$ 17.89 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - OFFICE SUPPLIES | \$ 74.07 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - BLDG GRND SUPPLIES | \$ 138.90 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - SUPPLIES | \$ 45.98 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - MEDICAL SUPPLIES | \$ 17.99 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - OFFICE SUPPLIES | \$ 11.03 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - OFFICE SUPPLIES | \$ 43.44 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - OFFICE SUPPLIES | \$ 120.33 | Rescue |
| AMAZON CAPITAL SERVICES INC | EMS - MEDICAL SUPPLIES | \$ 144.80 | Rescue |
| BOUND TREE MEDICAL LLC | EMS - MEDICAL SUPPLIES | \$ 1,435.12 | Rescue |
| BOUND TREE MEDICAL LLC | EMS - MEDICAL SUPPLIES | \$ 809.99 | Rescue |
| BOUND TREE MEDICAL LLC | EMS - MEDICAL SUPPLIES | \$ 803.79 | Rescue |
| BOUND TREE MEDICAL LLC | EMS - MEDICAL SUPPLIES | \$ 15.95 | Rescue |
| EMS TECHNOLOGY SOLUTIONS LLC | EMS - ANNUAL DRUG TRACKING LICENSE | \$ 3,600.00 | Rescue |
| EMS TECHNOLOGY SOLUTIONS LLC | EMS - MONTHLY FLEET LICENSE FEES | \$ 497.00 | Rescue |
| FASTENAL COMPANY | EMS - SUPPLIES | \$ 508.84 | Rescue |
| FIRE RESCUE AND TACTICAL INC | EMS - UNIFORMS | \$ 98.00 | Rescue |
| HAJOCA CORPORATION | EMS - SUPPLIES | \$ 3.84 | Rescue |
| NORTHWEST HARDWARE CO INC | EMS - BLDG GRND SUPPLIES | \$ 32.00 | Rescue |
| NORTHWEST HARDWARE CO INC | EMS - SUPPLIES | \$ 32.38 | Rescue |

TOWN OF CHRISTIANBURG**TO BE PAID BILL LIST****BILLS FOR AUGUST 2025**

| Vendor | Description | Detail Amount | Department |
|---|------------------------------------|----------------------|--------------------------------|
| NORTHWEST HARDWARE CO INC | EMS - MATERIALS | \$ 19.62 | Rescue |
| NORTHWEST HARDWARE CO INC | EMS - PARTS/SUPPLIES | \$ 44.61 | Rescue |
| NORTHWEST HARDWARE CO INC | EMS - SUPPLIES | \$ 109.23 | Rescue |
| NORTHWEST HARDWARE CO INC | EMS - PARTS/SUPPLIES | \$ 53.05 | Rescue |
| NRV LAWNS & LANDSCAPING LLC | TOWN MOWING - JULY 2025 | \$ 397.52 | Rescue |
| QUALITY TIRE & BRAKE SERVICE | EMS - TIRES/REPAIRS | \$ 2,668.00 | Rescue |
| SHOFFNERKALTHOFF MES INC | EMS - HVAC REPAIRS | \$ 8,970.00 | Rescue |
| TESSCO | EMS - SUPPLIES | \$ 165.10 | Rescue |
| AMAZON CAPITAL SERVICES INC | SEWER OPS - SUPPLIES | \$ 168.84 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | SEWER OPS - UNIFORMS | \$ 129.09 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | SEWER OPS - UNIFORMS | \$ 75.16 | Sewer Pump Station Operations |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ 32.22 | Sewer Pump Station Operations |
| HAJOCA CORPORATION | SEWER OPS - STOCK SUPPLIES | \$ 118.91 | Sewer Pump Station Operations |
| MONTGOMERY DISTRIBUTORS | PW - STOCK SUPPLIES | \$ 28.88 | Sewer Pump Station Operations |
| NORTHWEST HARDWARE CO INC | PW - STOCK SUPPLIES | \$ 45.89 | Sewer Pump Station Operations |
| ALGONQUIN PRODUCTS COMPANY | SOLID WASTE - SUPPLIES | \$ 89.00 | Solid Waste |
| FLEET PRIDE INC | PW - STOCK PARTS | \$ 20.09 | Solid Waste |
| FLEET PRIDE INC | PW - STOCK SUPPLIES | \$ 9.68 | Solid Waste |
| FLEET PRIDE INC | SOLID WASTE - VEH SUPPLIES | \$ 9.68 | Solid Waste |
| FLEET PRIDE INC | SOLID WASTE - PARTS/SUPPLIES | \$ 224.45 | Solid Waste |
| GENUINE PARTS COMPANY INC | PW - PARTS/SUPPLIES | \$ 12.99 | Solid Waste |
| INFRASTRUCTURE SOLUTIONS GROUP INC | SOLDI WASTE - VEH PARTS | \$ 312.23 | Solid Waste |
| INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC | PW - BATTERIES | \$ 444.45 | Solid Waste |
| WRANGLER HOLDCO CORP | SOLID WASTE - RECYCLING JULY 2025 | \$ 31,303.84 | Solid Waste |
| AMAZON CAPITAL SERVICES INC | STORMWATER - SUPPLIES | \$ 147.71 | Storm Drain Operations |
| CINTAS CORPORATION NO. 2 | STORMWATER - UNIFORMS | \$ 36.40 | Storm Drain Operations |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ 32.22 | Storm Drain Operations |
| MONTGOMERY DISTRIBUTORS | PW - STOCK SUPPLIES | \$ 28.86 | Storm Drain Operations |
| NORTHWEST HARDWARE CO INC | PW - STOCK SUPPLIES | \$ 45.87 | Storm Drain Operations |
| WETLAND STUDIES AND SOLUTIONS INC | INDUSTRIAL PARK-NORTH POND | \$ 224.00 | Storm Pond Evaluation&Analysis |
| NEW RIVER VALLEY MPO | SMARTWAY BUS 1ST QTR FY 25-26 | \$ 3,300.00 | Streets Noneligible |
| AMAZON CAPITAL SERVICES INC | PW - STOCK SUPPLIES | \$ 116.04 | Streets Operations |
| AMAZON CAPITAL SERVICES INC | PW - SIGN SHOP MATERIALS | \$ 55.90 | Streets Operations |
| CINTAS CORPORATION NO. 2 | PW - UNIFORMS | \$ 379.41 | Streets Operations |
| CINTAS CORPORATION NO. 2 | PW - UNIFORMS | \$ 150.92 | Streets Operations |
| COLE TRUCK PARTS INC | PW - SUPPLIES | \$ 568.20 | Streets Operations |
| FISHER AUTO PARTS INC | CREDIT/RETURN - ORG INV 371-103255 | \$ (18.00) | Streets Operations |

TOWN OF CHRISTIANBURG**TO BE PAID BILL LIST****BILLS FOR AUGUST 2025**

| Vendor | Description | Detail Amount | Department |
|---|---|----------------------|----------------------------|
| FISHER AUTO PARTS INC | PW - VEH PARTS | \$ 303.95 | Streets Operations |
| FISHER AUTO PARTS INC | PW - VEH PARTS | \$ 162.28 | Streets Operations |
| FISHER AUTO PARTS INC | PW - BATTERY | \$ 156.95 | Streets Operations |
| FLEET PRIDE INC | PW - STOCK PARTS | \$ 15.25 | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - VEH PARTS | \$ 38.12 | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ 32.22 | Streets Operations |
| GENUINE PARTS COMPANY INC | PW - VEH PARTS | \$ 97.32 | Streets Operations |
| GENUINE PARTS COMPANY INC | CREDIT/RETURN - ORG INV 062485 07-30-25 | \$ (54.00) | Streets Operations |
| GENUINE PARTS COMPANY INC | CREDIT/RETURN - ORG INV 062103 07-23-25 | \$ (25.00) | Streets Operations |
| HOSE HOUSE INC. | PW - VEH PARTS/SUPPLIES | \$ 185.06 | Streets Operations |
| INFRASTRUCTURE SOLUTIONS GROUP INC | PW - BUCKET MANIFOLD | \$ 1,871.39 | Streets Operations |
| INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC | PW - BATTERIES | \$ 292.90 | Streets Operations |
| MONTGOMERY DISTRIBUTORS | PW - STOCK SUPPLIES | \$ 28.88 | Streets Operations |
| NORTHWEST HARDWARE CO INC | PW - MATERIALS | \$ 11.69 | Streets Operations |
| NORTHWEST HARDWARE CO INC | PW - SUPPLIES | \$ 8.63 | Streets Operations |
| NORTHWEST HARDWARE CO INC | PW - PARTS/SUPPLIES | \$ 21.22 | Streets Operations |
| NORTHWEST HARDWARE CO INC | PW - STOCK SUPPLIES | \$ 45.89 | Streets Operations |
| NRV LAWNS & LANDSCAPING LLC | TOWN MOWING - JULY 2025 | \$ 2,385.00 | Streets Operations |
| POWER ZONE | PW - PARTS/REPAIRS | \$ 35.00 | Streets Operations |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC | PW - STOCK SUPPLIES | \$ 291.92 | Streets Operations |
| TESSCO | PW - SUPPLIES | \$ 18.62 | Streets Operations |
| VALLEY GROUNDS INC | Removal of Oak Tree on Overhill Rd | \$ 485.00 | Streets Operations |
| VALLEY GROUNDS INC | Removal of Oak Tree on Overhill Rd | \$ 1,750.00 | Streets Operations |
| VALLEY GROUNDS INC | Full Removal of Tree on Turpin Walk | \$ 680.00 | Streets Operations |
| VALLEY GROUNDS INC | Full Removal of Tree on Turpin Walk | \$ 2,020.00 | Streets Operations |
| SANDS ANDERSON | GENERAL SERVICES - JULY 2025 | \$ 4,620.00 | Town Manager |
| CAPITAL LIGHTING & SUPPLY LLC | WWTP - SUPPLIES | \$ 99.74 | Treatment Plant Operations |
| CHA CONSULTING INC | WWTP - SOLIDS DEWATERING | \$ 5,700.00 | Treatment Plant Operations |
| CINTAS CORPORATION NO. 2 | WWTP - NITRILE GLOVES | \$ 510.00 | Treatment Plant Operations |
| CITY ELECTRIC SUPPLY CO | WWTP - CAMERAS | \$ 259.32 | Treatment Plant Operations |
| CITY ELECTRIC SUPPLY CO | WWTP - CAMERAS | \$ 162.12 | Treatment Plant Operations |
| CITY ELECTRIC SUPPLY CO | WWTP - CAMERAS | \$ 33.50 | Treatment Plant Operations |
| GENUINE PARTS COMPANY INC | WWTP - VEH PARTS | \$ 228.31 | Treatment Plant Operations |
| IV LABS INC | WWTP - LAB SUPPLIES | \$ 41.00 | Treatment Plant Operations |
| NRV LAWNS & LANDSCAPING LLC | TOWN MOWING - JULY 2025 | \$ 795.00 | Treatment Plant Operations |
| QUALITY TIRE & BRAKE SERVICE | WWTP - TIRES | \$ 182.00 | Treatment Plant Operations |
| QUALITY TIRE & BRAKE SERVICE | WWTP - TIRES | \$ 25.00 | Treatment Plant Operations |

| TOWN OF CHRISTIANBURG | | | |
|-----------------------------------|-------------------------------|----------------------|----------------------------|
| TO BE PAID BILL LIST | | | |
| Vendor | Description | Detail Amount | Department |
| UNIFIRST CORPORATION | WWTP - FLOOR MATS | \$ 54.70 | Treatment Plant Operations |
| MCDONOUGH BOLYARD PECK INC | HUCKLEBERRY PARK | \$ 80.00 | Truman Wilson Park |
| CARTER MACHINERY | WATER OPS - PARTS/SUPPLIES | \$ 421.70 | Water Operations |
| CINTAS CORPORATION NO. 2 | WATER OPS - UNIFORMS | \$ 182.68 | Water Operations |
| CORE & MAIN LP | WATER OPS - FIRE HYDRANTS | \$ 6,713.30 | Water Operations |
| ELECTRICAL SUPPLY CO | WATER OPS - SUPPLIES | \$ 33.00 | Water Operations |
| FISHER AUTO PARTS INC | WATER OPS - VEH PARTS | \$ 38.00 | Water Operations |
| FLEET PRIDE INC | PW - STOCK PARTS | \$ 55.43 | Water Operations |
| FLEET PRIDE INC | PW - STOCK SUPPLIES | \$ 91.94 | Water Operations |
| FLEET PRIDE INC | WATER OPS - STOCK SUPPLIES | \$ 161.08 | Water Operations |
| GENUINE PARTS COMPANY INC | PW - STOCK SUPPLIES | \$ 32.22 | Water Operations |
| KINGS TIRE SERVICE INC | WATER OPS - TIRES | \$ 385.00 | Water Operations |
| MONTGOMERY DISTRIBUTORS | PW - STOCK SUPPLIES | \$ 28.88 | Water Operations |
| NORTHWEST HARDWARE CO INC | PW - STOCK SUPPLIES | \$ 45.89 | Water Operations |
| STATE ELECTRIC SUPPLY CO. INC. | WATER OPS - METER NODES | \$ 300.00 | Water Operations |
| ULLIMAN SCHUTTE CONSTRUCTION LLC | WWTF Biosolids Mgt Facilities | \$ 280,997.44 | WWTPlant Upgrades |
| Total To Be Paid Bill List | | \$ 713,260.61 | |

TOWN OF CHRISTIANSBURG**PAID BILL LIST****BILLS FOR AUGUST 27 2025**

| Vendor | Description | Amount | Department |
|------------------------------------|---|---------------|-------------------------|
| RUMMEL KLEPPER & KAHL LLP | CEI Term Services, RFP 2350000 | \$ 6,206.68 | Annual Paving |
| AIRECO SUPPLY INC | PARTS/SUPPLIES | \$ 19.67 | Aquatics |
| AIRECO SUPPLY INC | PARTS/SUPPLIES | \$ 498.62 | Aquatics |
| AIRECO SUPPLY INC | PARTS/SUPPLIES | \$ 45.44 | Aquatics |
| ARC3 GASES | CO2 TANK RENTAL | \$ 216.00 | Aquatics |
| ARC3 GASES | CO2 TANK RENTAL | \$ 319.54 | Aquatics |
| I D EDGE INC | MEMBERSHIP CARDS/FOBS - AQUATICS | \$ 824.65 | Aquatics |
| NATIONAL POOLS OF ROANOKE INC. | POOL CHEMICALS/MAINTENANCE - AQUATIC | \$ 1,995.00 | Aquatics |
| NATIONAL POOLS OF ROANOKE INC. | POOL CHEMICALS/MAINTENANCE - AQUATIC | \$ 182.60 | Aquatics |
| OFFICE OF THE UNIVERSITY BURSAR | AQUATICS - WORK STUDY PROGRAM MAY 2025 | \$ 72.00 | Aquatics |
| SHENTEL CABLE COMPANY | CABLE/INTERNET BILLING 08-02-25 TO 09-01-25 | \$ 196.94 | Aquatics |
| CHA CONSULTING INC | ARROWHEAD SEWER SHED | \$ 8,943.00 | Arrowhead Basin I&I |
| LANCASTER INC. | MAINTENANCE - INSP | \$ 143.92 | Building |
| MOTOR MILE CAR WASH | CAR WASH PACKAGE - INSP | \$ 100.00 | Building |
| VBCOA REGION II | Region Dues 2025-2026 | \$ 150.00 | Building |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 41.62 | Cemetery |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 25.50 | Cemetery |
| EXPRESS SERVICES INC | LANDSCAPING LABOR - 08-03-25 | \$ 324.00 | Cemetery |
| A MORTON THOMAS AND ASSOCIATES INC | COLLEGE ST DRAINAGE PH II | \$ 17,302.00 | College Street Drainage |
| AMAZON CAPITAL SERVICES INC | CREDIT MEMO - ORIG INV #1KN6-4KHT-Y7YQ | \$ (149.00) | Facility Maintenance |
| QUALITY TIRE & BRAKE SERVICE | MAINTENANCE - PD | \$ 89.00 | Facility Maintenance |
| SANICO - SOLUTIONS SYSTEMS INC | CLEANING SUPPLIES | \$ 265.00 | Facility Maintenance |
| AMAZON CAPITAL SERVICES INC | Amazon - Floor mat 44"x58" | \$ 55.09 | Finance |
| DIANA FALLON | CHIPS - FM 08-07-25 | \$ 42.00 | Finance |
| GREENSTAR FARM LC | CHIPS - FM 07-31-25 & 08-07-25 | \$ 26.00 | Finance |
| IVEN BRUCE CALDWELL | CHIPS - FM 07-31-25 & 08-07-25 | \$ 37.00 | Finance |
| MEYERCORD REVENUE INC | "Enhanced Security Municipal" stamp, inclusive of | \$ 4,849.20 | Finance |
| ONETIME PAY TAX | REFUND 2024 BUSINESS TANGIBLE PROPERTY | \$ 74.43 | Finance |
| ONETIME PAY WATER | WATER REFUNDS | \$ 2,234.12 | Finance |
| SHRED-IT US JV LLC | SHREDDING SERVICES | \$ 133.84 | Finance |
| WEST PUBLISHING CORPORATION | CLEAR SUBSCRIPTION - JULY 2025 | \$ 160.82 | Finance |
| AIR SPECIALISTS OF VIRGINIA INC | MAINTENANCE - FD | \$ 1,555.00 | Fire |
| AIR SPECIALISTS OF VIRGINIA INC | MAINTENANCE - FD | \$ 925.00 | Fire |
| AIRECO SUPPLY INC | PARTS/SUPPLIES | \$ 17.90 | Fire |
| ALL PEST CONTROL INC | MONTHLY PEST CONTROL - REC | \$ 300.00 | Fire |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 18.37 | Fire |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 18.37 | Fire |
| MOTOR MILE CAR WASH | CAR WASH PACKAGE - FIRE DEPT | \$ 100.00 | Fire |

TOWN OF CHRISTIANBURG**PAID BILL LIST****BILLS FOR AUGUST 27 2025**

| Vendor | Description | Amount | Department |
|-----------------------------------|--|---------------|------------------------|
| SHENTEL CABLE COMPANY | CABLE/INTERNET BILLING 08-02-25 TO 09-01-25 | \$ 173.00 | Fire |
| ARC3 GASES | CO2 TANK RENTAL | \$ 247.38 | Fleet Maintenance |
| C & B MATERIAL HANDLING LLC | MAINTENANCE | \$ 794.08 | Fleet Maintenance |
| BUTTERFLY NETWORK INC | Butterfly - iQ3 All-in Bundle (Enterprise) | \$ 4,898.99 | Four Four Life |
| DELTA DENTAL OF VIRGINIA | DENTAL CLAIMS - JULY 2025 | \$ 15,777.86 | Fringe Pool |
| JASON & SHERRA PRICE | WASTE MANAGEMENT - DOG PARK | \$ 780.00 | Huckleberry Park |
| NEW RIVER ENGRAVING | PLAQUE FOR BENCH AT CHP | \$ 215.00 | Huckleberry Park |
| SHOFFNERKALTHOFF MES INC | SPLASHPAD REPAIR | \$ 720.00 | Huckleberry Park |
| TRAFFICGUARD INC | Traffic Guard - Bollards | \$ 1,226.00 | Huckleberry Park |
| BRAVO SUBS LLC | LUNCH - EMPLOYEE PICNIC | \$ 3,600.00 | Human Resources |
| SAFETY & COMPLIANCE SERVICES INC. | EMPLOYEE TESTING | \$ 955.00 | Human Resources |
| SIMPLIVERIFIED LLC | EMPLOYEE TESTING | \$ 636.00 | Human Resources |
| CITIZENS | PHONE/INTERNET BILLING AUGUST 2025 | \$ 5,714.22 | Information Technology |
| FEDERAL EXPRESS CORPORATION | TRACKING #7484 & 5711 | \$ 18.25 | Information Technology |
| IES COMMERCIAL INC | IES - Hanwha Cameras | \$ 15,761.56 | Information Technology |
| CECILIA ELLINGTON | ROCKIN MAIN BAND - SEPT 27 - DEPOSIT | \$ 900.00 | Parks & Recreation |
| I D EDGE INC | MEMBERSHIP CARDS/FOBS - PARKS & REC | \$ 824.66 | Parks & Recreation |
| PIONEER ATHLETICS | FIELD PAINT HARKRADER | \$ 918.62 | Parks & Recreation |
| RIDDELL/ALL AMERICAN SPORTS CORP. | Riddell - New Football helmets and shoulder pads | \$ 7,957.45 | Parks & Recreation |
| SHENTEL CABLE COMPANY | CABLE/INTERNET BILLING 08-02-25 TO 09-01-25 | \$ 173.00 | Parks & Recreation |
| SMITH TURF & IRRIGATION LLC | ENGINE DRAG MACHINE - HARKRADER | \$ 1,877.98 | Parks & Recreation |
| SMITHS MANAGEMENT GROUP | EMPLOYEE PICNIC SHIRTS | \$ 192.50 | Parks & Recreation |
| STATE ELECTRIC SUPPLY CO. INC. | EMERGENCY LIGHTS FOR REC CENTER | \$ 209.72 | Parks & Recreation |
| TBC ASSOCIATES II LLC | PORTAJOHNS - CMS - 07-23-25 TO 08-19-25 | \$ 105.00 | Parks & Recreation |
| TBC ASSOCIATES II LLC | PORTAJOHNS - FALLING BRANCH - 07-25-25 TO 08-21-25 | \$ 105.00 | Parks & Recreation |
| TRAFFICGUARD INC | Traffic Guard - Bollards | \$ 1,030.00 | Parks & Recreation |
| ADAM ABDELAZIZ | TRAVEL - WASHINGTON DC | \$ 280.00 | Police |
| AMANDA CROUCH | TRAVEL - LYNCHBURG, VA | \$ 180.00 | Police |
| BLUETRITON BRANDS INC | WATER - PD | \$ 332.77 | Police |
| CHRISTOPHER T HEIDT | TRAVEL - WASHINGTON DC 2025 | \$ 280.00 | Police |
| DAVID CHRISTOPHER RAMSEY | TRAVEL - WILLIAMSBURG, VA | \$ 200.00 | Police |
| ETHAN J STEVENS | TRAVEL - WASHINGTON DC | \$ 280.00 | Police |
| LANGUAGE LINE SERVICES | INTERPRETATION - PD | \$ 20.80 | Police |
| NICHOLAS P BARNES | TRAVEL - WASHINGTON DC | \$ 280.00 | Police |
| QUALITY TIRE & BRAKE SERVICE | MAINTENANCE - PD | \$ 83.00 | Police |
| QUALITY TIRE & BRAKE SERVICE | MAINTENANCE - PD | \$ 239.00 | Police |
| QUALITY TIRE & BRAKE SERVICE | MAINTENANCE - PD | \$ 100.00 | Police |
| SHENTEL CABLE COMPANY | CABLE/INTERNET BILLING 08-07-25 TO 09-06-25 | \$ 353.86 | Police |

TOWN OF CHRISTIANSBURG**PAID BILL LIST****BILLS FOR AUGUST 27 2025**

| Vendor | Description | Amount | Department |
|------------------------------------|--|---------------|--------------------------------|
| SHRED-IT US JV LLC | SHREDDING SERVICES | \$ 138.15 | Police |
| TIMOTHY A. LUSK | TRAVEL - DALLAS, TX | \$ 240.00 | Police |
| VERIZON | PHONE/INTERNET BILLING AUGUST 2025 | \$ 164.95 | Police |
| VICTOR CAMPOS | Reimbursement for education | \$ 828.00 | Police |
| WORDSPRINT | NOTICES - PD | \$ 706.12 | Police |
| GATES FLOWERS AND GIFTS LLC | DISH GARDEN - 07/21/25 | \$ 50.00 | Police Officers Fund |
| GATES FLOWERS AND GIFTS LLC | DISH GARDEN - 07/22/25 | \$ 47.00 | Police Officers Fund |
| RUMMEL KLEPPER & KAHL LLP | CEI Term Services, RFP 2350000 | \$ 25,753.97 | PrimPavPeppersFerry UPC123188 |
| AMAZON CAPITAL SERVICES INC | PARTS/TOOLS - RADIO SHOP | \$ 204.12 | Radio Shop Installs |
| AT&T MOBILITY | PHONE/INTERNET BILLING JULY 2025 | \$ 738.83 | Rescue |
| CAMBRIA 24073 LLC | MAINTENANCE - RESCUE | \$ 253.84 | Rescue |
| DESIREE MYERS | CLOSEOUT - TRAVEL ORLANDO, FL | \$ 59.38 | Rescue |
| INFUSYSTEM INC | FEDEX RETURN LABEL - RGA5211071 | \$ 20.00 | Rescue |
| MOTOR MILE CAR WASH | CAR WASH PACKAGE - RESCUE | \$ 25.00 | Rescue |
| ROBERTS OXYGEN COMPANY INC | THERAPY OXYGEN - RESCUE | \$ 164.42 | Rescue |
| SAMPSON-BLADEN OIL CO INC | POWER KLENZ | \$ 277.40 | Rescue |
| SAMPSON-BLADEN OIL CO INC | POWER KLENZ | \$ 177.40 | Rescue |
| SHELOR MOTOR MILE | MAINTENANCE - RESCUE | \$ 394.78 | Rescue |
| SHRED-IT US JV LLC | SHREDDING SERVICES | \$ 95.55 | Rescue |
| THE RESUSCITATION TAILOR | The Resusitation Tailor - MEDCORE-2 | \$ 2,388.80 | Rescue |
| RINKER DESIGN ASSOCIATES PC | Roanoke Street & Depot Street | \$ 3,662.94 | ROANOKE DEPOT PED IMPROVEMENTS |
| CA BIOLOGICAL SOLUTIONS INC | CA Biological - FOG Digester 5B | \$ 540.00 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 75.16 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 129.09 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 75.16 | Sewer Pump Station Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 129.09 | Sewer Pump Station Operations |
| CT JAMISON PRECAST INC | SEWER OPS - MATERIALS | \$ 720.00 | Sewer Pump Station Operations |
| INFRASTRUCTURE SOLUTIONS GROUP INC | ISG - CCTV Small Replacement Wheels and Tire | \$ 1,721.51 | Sewer Pump Station Operations |
| KINGS TIRE SERVICE INC | PARTS/SUPPLIES | \$ 1,478.96 | Sewer Pump Station Operations |
| NORTHERN SAFETY CO INC. | PARTS/SUPPLIES | \$ 11.19 | Sewer Pump Station Operations |
| TBC ASSOCIATES II LLC | PORTAJOHNN - LESTER/DEPOT - 07-14-25 TO 07-16-25 | \$ 145.20 | Sewer Pump Station Operations |
| OLD TOWN PRINTING & COPYING | RECYCLING MAGNETS | \$ 1,468.63 | Solid Waste |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 36.40 | Storm Drain Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 58.64 | Storm Drain Operations |
| HEAVY EQUIPMENT SOLUTIONS LLC | PARTS/SUPPLIES | \$ 403.70 | Storm Drain Operations |
| NORTHERN SAFETY CO INC. | PARTS/SUPPLIES | \$ 11.19 | Storm Drain Operations |
| QUALITY TIRE & BRAKE SERVICE | MAINTENANCE - PD | \$ 25.00 | Storm Drain Operations |
| NATIONAL SAFETY COUNCIL | National Safety Council Membership Renewal | \$ 549.00 | Streets Administration |

| TOWN OF CHRISTIANBURG | | | |
|---|--|---------------------------------|----------------------------|
| PAID BILL LIST | | BILLS FOR AUGUST 27 2025 | |
| Vendor | Description | Amount | Department |
| ADAMS CONSTRUCTION CO. | STONE | \$ 7,001.04 | Streets Operations |
| BILL'S USED PARTS | VEHICLE PARTS | \$ 350.00 | Streets Operations |
| CAROLINA INDUSTRIAL EQUIPMENT LLC | PARTS/SUPPLIES | \$ 458.76 | Streets Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 163.85 | Streets Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 380.94 | Streets Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 167.88 | Streets Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 452.81 | Streets Operations |
| CUBIC ITS INC | Cubic ITS - Traffic Detection System GS2 Processor | \$ 8,600.00 | Streets Operations |
| EXPRESS SERVICES INC | LANDSCAPING LABOR - 08-03-25 | \$ 4,161.15 | Streets Operations |
| HEAVY EQUIPMENT SOLUTIONS LLC | PARTS FOR SKID STEER | \$ 317.99 | Streets Operations |
| HEAVY EQUIPMENT SOLUTIONS LLC | PARTS/SUPPLIES | \$ 660.94 | Streets Operations |
| NORTHERN SAFETY CO INC. | PARTS/SUPPLIES | \$ 11.17 | Streets Operations |
| ATMOS ENERGY CORPORATION | NATURAL GAS BILLING JULY | \$ 703.76 | Town Wide |
| MANSFIELD OIL COMPANY | FUEL BILLING 07-01-25 TO 07-15-25 | \$ 16,430.13 | Town Wide |
| CARTER MACHINERY | Carter - Wheel Loader with Attachments | \$ 84,210.00 | Treatment Plant Operations |
| HD SUPPLY INC | USA Blue Book - Lab supplies | \$ 707.86 | Treatment Plant Operations |
| SWEET SPRINGS VALLEY WATER | WATER | \$ 50.50 | Treatment Plant Operations |
| TREASURER OF VIRGINIA - DEQ | AUGUST 2024 - LAND APP FEE 38 DRY TONS CLASS B | \$ 285.00 | Treatment Plant Operations |
| CARTER MACHINERY | Carter - Radiator for Hills Generator | \$ 1,292.25 | Water Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 178.65 | Water Operations |
| CINTAS CORPORATION NO. 2 | UNIFORMS | \$ 178.65 | Water Operations |
| FEDERAL EXPRESS CORPORATION | TRACKING #7484 & 5711 | \$ 24.47 | Water Operations |
| FERGUSON ENTERPRISES INC #75 | Ferguson - 12" Water Parts for Parkway Water tie | \$ 2,097.73 | Water Operations |
| NORTHERN SAFETY CO INC. | PARTS/SUPPLIES | \$ 11.19 | Water Operations |
| VIRGINIA UTILITY PROTECTION SERVICE INC | TRANSMISSION CHARGES | \$ 16.10 | Water Operations |
| VIRGINIA UTILITY PROTECTION SERVICE INC | TRANSMISSION CHARGES | \$ 426.00 | Water Operations |
| Total Paid | | \$ 290,107.41 | |
| TO BE PAID BILL LIST | | \$ 713,260.61 | |
| TOTAL ALL | | \$ 1,003,368.02 | |



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

August 26, 2025

ITEM TITLE:

Town Council reappointment of Brad Stipes as Town representative and Dr. N.L. Bishop as at-large representative to the Virginia Tech/Montgomery Regional Airport Authority Board of Directors for a four-year term from September 1, 2025 to August 31, 2029

DESCRIPTION:

The Town of Christiansburg, as well as the Town of Blacksburg, Montgomery County and Virginia Tech are members of the Virginia Tech/Montgomery Regional Airport Authority which oversees the Virginia Tech-Montgomery Executive Airport ([Virginia Tech Montgomery Executive Airport](#)). Each member appoints one representative and must also confirm an at-large representative to the Board for a four-year term.

Brad Stipes is the current Town Representative and Dr. N.L. Bishop is the current At-large Representative, and both are due for reappointment to the Virginia Tech/Montgomery Regional Airport Authority Board of Directors for a four-year term from September 1, 2025 to August 31, 2029.

POTENTIAL ACTION:

Discussion and Potential Action

DEPARTMENT:

Administration

PRESENTER:

Town Manager Randy Wingfield



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

August 26, 2025

ITEM TITLE:

Mayor appointment of Reagan Smith to the Recreation Advisory Commission as student representative for a one-year term from September 1, 2025 to August 31, 2026

DESCRIPTION:

The Recreation Advisory Commission serves as an advisory board to the Parks and Recreation Department in developing programs and activities for residents of all ages ([Parks & Recreation Advisory Commission | Christiansburg, VA - Official Website](#)).

The Recreation Advisory Committee is created by Sec. 2-172 of Chapter 2 “Administration” of Division 2 Recreation Advisory Commission of Article IV Boards, Committees, Commissions of the Christiansburg Town Code. Sec. 2-172 specifies that the commission be appointed by the mayor and consist of one member of Town Council and six to nine citizen members, all of whom shall be actual residents and qualified voters of the town. An additional member, to be known as the junior citizen member, may be appointed to serve on the commission. The junior citizen member need not be a qualified voter in the Town but must be a resident of the Town.

Sec. 2-172. Establishment; composition; appointment; purpose.

- (a) There is hereby established an advisory commission on recreation which shall be known as the Christiansburg Recreation Advisory Commission. This commission, to be appointed by the mayor, shall consist of one member of the town council and six to nine citizen members, all of whom shall be actual residents and qualified voters of the town. An additional member, to be known as the junior citizen member, may be appointed to serve on this commission. The junior citizen member need not be a qualified voter in the town, but must be a resident of the town.
- (b) The commission shall serve to advise the town council on the immediate and long range plans and programs necessary to ultimately care for the active and passive recreational needs of the citizens of the town of all ages and shall assist the director of parks and recreation in the continuing development of such plans and programs.

(Code 1972, § 2-53; Code 1992, § 2-166; Ord. No. 2010-7, 11-16-2010)

Sec. 2-173. Term of office of members.

The term of office of the councilmember of the recreation advisory commission shall run concurrently with his tenure of office as a councilmember, and the citizen members shall serve for staggered terms of four years. The term of office of the junior citizen member, if appointed, shall be for one year.

(Code 1972, § 2-54; Code 1992, § 2-167)

Sec. 2-174. Organization.

The recreation advisory commission shall elect from its own membership a chairperson, vice-chairperson and secretary, and formulate such bylaws and operating procedures as it may deem necessary for the conduct of its business.

(Code 1972, § 2-55; Code 1992, § 2-168)

POTENTIAL ACTION:

Discussion and Potential Action

DEPARTMENT:

Administration

PRESENTER:

Town Manager Randy Wingfield



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

August 26, 2025

ITEM TITLE:

A Resolution of the Town Council of the Town of Christiansburg Approving of the Town's Participation in the Proposed Direct Settlement of Opioid-Related Claims Against the Sackler Family, and directing the Town Manager to Execute the Documents Necessary to Effectuate the Town's Participation in the Settlement

DESCRIPTION:

This is a new settlement regarding the multi-state opioid lawsuits with the Sackler Family. Town Council had originally voted to participate in 2021 leading to settlements with opioid distributors McKesson, Cardinal Health, and AmerisourceBergen, and with opioid manufacturer Johnson & Johnson. Council then voted on February 28, 2023 to participate in the proposed settlement participation in the proposed settlement of Opioid-related Claims Against Teva, Allergan, Walmart, Walgreens, CVS, and their related Corporate Entities. Council later voted on June 25, 2024 to participate in the proposed settlement participation in the proposed settlement of Opioid-related Claims Against Kroger.

This is a similar resolution to authorize the Town Manager to "opt-in" to the process on behalf of the Town. The Town received notice from Virginia's Office of the Attorney General earlier this month requesting that we submit participation forms by September 30, 2025 if the Town chooses to participate. Participating towns are not eligible to receive direct shares from the settlement funds, however towns may be able to apply for, request, or receive funds for opioid abatement programs through their counties. It is also expected that the Commonwealth will recover more funds if there is 100% participation.

POTENTIAL ACTION:

Discussion and Potential Action

DEPARTMENT:

Administration

PRESENTER:

Town Manager Randy Wingfield

INFORMATION PROVIDED:

A Resolution of the Town Council of the Town of Christiansburg Approving of the Town's Participation in the Proposed Direct Settlement of Opioid-Related Claims Against the Sackler

Family, and directing the Town Manager to Execute the Documents Necessary to Effectuate the Town's Participation in the Settlement

<https://christiansburg.box.com/s/6hns641d3spcqyo2ciiyeyaevb5xq8so>

Purdue Pharma L.P. & Sackler Family Settlement Overview

<https://christiansburg.box.com/s/hvsyao27z9p7jofz1md67ftmyd3l9jjm>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

August 26, 2025

ITEM TITLE:

A Resolution of the Town Council of the Town of Christiansburg Approving of the Town's Participation in the Proposed Settlement of Opioid-Related Claims Against Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus, and directing the Town Manager to Execute the Documents Necessary to Effectuate the Town's Participation in the Settlement

DESCRIPTION:

This is a new settlement regarding the multi-state opioid lawsuits with the Against Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus. Town Council had originally voted to participate in 2021 leading to settlements with opioid distributors McKesson, Cardinal Health, and AmerisourceBergen, and with opioid manufacturer Johnson & Johnson. Council then voted on February 28, 2023 to participate in the proposed settlement participation in the proposed settlement of Opioid-related Claims Against Teva, Allergan, Walmart, Walgreens, CVS, and their related Corporate Entities. Council later voted on June 25, 2024 to participate in the proposed settlement participation in the proposed settlement of Opioid-related Claims Against Kroger.

This is a similar resolution to authorize the Town Manager to "opt-in" to the process on behalf of the Town. The Town received notice from Virginia's Office of the Attorney General earlier this month requesting that we submit participation forms by October 8, 2025 if the Town chooses to participate. Participating towns are not eligible to receive direct shares from the settlement funds, however towns may be able to apply for, request, or receive funds for opioid abatement programs through their counties. It is also expected that the Commonwealth will recover more funds if there is 100% participation.

POTENTIAL ACTION:

Discussion and Potential Action

DEPARTMENT:

Administration

PRESENTER:

Town Manager Randy Wingfield

INFORMATION PROVIDED:

A Resolution of the Town Council of the Town of Christiansburg Approving of the Town's Participation in the Proposed Settlement of Opioid-Related Claims Against Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus, and directing the Town Manager to Execute the Documents Necessary to Effectuate the Town's Participation in the Settlement

<https://christiansburg.box.com/s/d9pq9v0jc0qljz11m5lmp8kukjmh011n>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

MEETING DATE:

August 26, 2025

ITEM TITLE:

Discussion of NAACP Banquet Sponsorship and Attendance

DESCRIPTION:

Town Council will be discussing the NAACP Banquet Sponsorship and Attendance for their event to be held September 27, 2025 at 6:00 p.m. at the Inn at Virginia Tech. There are different sponsorship levels which are detailed in the attachments. Last year, Town Council participated at the Bronze level and a table of eight.

POTENTIAL ACTION:

Discussion and Potential Action

DEPARTMENT:

Administration

PRESENTER:

Town Manager Randy Wingfield

INFORMATION PROVIDED:

NAACP Banquet Sponsorship Descriptions

<https://christiansburg.box.com/s/lez1vw4lpy05q4krepjn292enwyb7d8v>

NAACP Banquet Sponsorship Form

<https://christiansburg.box.com/s/wh1x12utmr4daxzkb57jvn9remo162nh>