



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
SEPTEMBER 9, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, September 9, 2025 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Ordinance for a Franchise Agreement with Shenandoah Cable Television, LLC ("Shentel")
- B. Ordinance for Code Amendment request by Town of Christiansburg, applicant, to amend the Christiansburg Town Code, Chapter 42, Sec. 42-8 – Conditional Use Permits; Sec. 42-9 Lighting and Minimum Off-Street Parking; Secs. 42-74(3), 42-99(3), 42-134(3), 42-161(3), 42-189(3), 42-224(3), 42-255(3) – Corner Lots; Secs. 42-33, 42-68, 42-93, 42-128, 42-155, 42-183, 42-218, 42-249, 42-281, 42-305, 42-226 – Permitted Uses of the Christiansburg Town Code. The request is to alphabetize permitted uses and parking requirements, to clarify corner lot frontage requirements, and to clarify what "reasonable conditions" may be imposed on a Conditional Use Permit.

IV. CONSENT AGENDA

- A. Approval of Minutes of August 26, 2025
- B. Bill list
- C. Contract with Hurt & Proffitt, Inc. for Professional Engineering Services for the Town's Roanoke Street Sidewalk In-fill project in the amount of \$160,361.35

V. INTRODUCTIONS AND PRESENTATIONS

- A. Announcement of Names of All Persons Being Proposed for the Interim Appointment to Christiansburg Town Council for the remainder of Casey Jenkins' term (until December 31, 2025)
- B. Presentation of Farmers Market Survey results
- C. Dan Santalucia of Advanced Enviro Solutions, Inc. (Hicks and Bowman)

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Rezoning request by DW, LLC, property owner and applicant, to rezone property located on the north side of Brammer Lane NE, and adjacent to the east side of 2500 Brammer

Lane NE, consisting of approximately 2.57 acres (all of Tax Parcel 501 - ((1)) - 13D, Parcel ID 021972; a portion of Tax Parcels 80 – ((5)) – 1 and 501 – ((1)) – 13D1 and 13F, Parcel IDs 033688, 300315, and 025070) from A Agricultural to I-2 General Industrial. The property is designated as Industrial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

- B. Conditional Use Permit request by Lauren-Ashley Elizabeth Potts and Dustin Storm Potts, property owners and applicant, to allow for a single-chair beauty parlor as a major home occupation on property located at 450 Hemlock Street NE (0.331-acre Tax Parcel 529 – ((19)) – 13; Parcel ID 024689) in the R-2 Two-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Approval of the Percentage Rate for the Personal Property Tax Rate Relief Act (PPTRA) for Calendar Year 2025
- D. Farmers Market
- E. Façade Grant Selection Committee (Bowman and Hicks)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
 - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1) for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. The Closed Meeting is being held for discussion of a pending Town Council vacancy and discussion of the Town Manager position.

2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

September 17, 2025, 6:30 p.m. – Regular Work Session
September 23, 2025, 7:00 p.m. – Regular Meeting
October 14, 2025, 7:00 p.m. – Regular Meeting