



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
NOVEMBER 18, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, November 18, 2025 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

### III. PUBLIC HEARINGS

- A. An ordinance in regard to a request by Westwood Professional Services, applicant, and F & B Land L.P., property owner, to vacate an approximately 400-foot portion of a 20-foot-wide public drainage easement on property located between Diana Drive NW and Aldwych Avenue NW (Tax Parcel 525 – ((A)) – 4; Parcel ID 028638)
- B. An ordinance in regard to a street vacation request by Ryan Davis to vacate an approximately 265-foot portion of 30-foot wide unimproved South Street NE on the north side of property located at 506 Hill Street NE (Tax Parcels 497 – ((15)) – 14,15,16, and 17; Parcel ID 001522)

### IV. CONSENT AGENDA

- A. Approval of Minutes of October 28, 2025
- B. Bill list
- C. Award a construction contract to Jones Road & Bridge, Inc. for the Roanoke Street and First Street Sidewalk Improvements project in the amount of \$382,041.82
- D. Resolution Recognizing Public Works Professionals as First Responders
- E. Resolution Recognizing November 29, 2025 through December 6, 2025 as Small Business Week
- F. Set Town Council Public Hearing for January 13, 2026 for a Conditional Use Permit request by Peggy A. Beasley Estate c/o Wanda B. Wade, Admin., property owner, and Surber Development and Consulting LLC, applicant, to allow a planned housing development of 45 multi-family residential dwelling units on approximately 4.150 acres located at 255, 275, and 365 Starlight Drive SE and at the terminus of Chestnut Drive SE; consisting of all of Tax Parcels 529 - ((A)) - 12, 13, 13A, 14 (Parcel IDs 001472, 001470, 080565, 001471) in the B-3 General Business District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

### V. INTRODUCTIONS AND PRESENTATIONS

- A. Announcement and introduction of new Town Manager

### VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. An ordinance in regard to a rezoning request by Roger Woody, registered agent for RWJW Properties, LLC, applicant and property owner, to rezone property located at 300 Kimball Lane SW (approximately 37.987-acre Tax Parcel 557 – ((A)) – 20; Parcel ID 016002) from A Agricultural to R-1 Single-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on October 28, 2025.
- B. Emergency and Inclement Weather Policy
- C. Employee gifts and gift cards
- D. Time off and facility closures for December 24, 2025

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
  - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of disposition of property at the intersection of Peppers Ferry Road NW and Booker T. Washington Parkway NW (Tax Parcel 435 – ((A)) – 3A2, Parcel ID 300240 (3.068 acres); Tax Parcel 435 – ((A)) – 3A3, Parcel ID 300241 (2.267 acres); Tax Parcel 435 – ((A)) – 3A1, Parcel ID 300239 (2.107 acres); and a portion of Tax

Parcel 435 – ((A)) – 3A; Parcel ID 270079 (approximately 1 acre of the total 55.347 acres).

2. Reconvene in Open Meeting
3. Certification
4. Council action on the matter

XII. ADJOURNMENT

Upcoming meetings of Council:

~~November 19, 2025, 6:30 p.m. – Regular Work Session – cancelled~~

~~November 25, 2025, 7:00 p.m. – Regular Meeting – cancelled~~

December 9, 2025, 7:00 p.m. – Regular Meeting

December 17, 2025, 6:30 p.m. – Regular Work Session

~~December 23, 2025, 7:00 p.m. – Regular Meeting – cancelled~~

January 13, 2026, 7:00 p.m. – Regular Meeting



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

November 18, 2025

**ITEM TITLE:**

An ordinance in regard to a request by Westwood Professional Services, applicant, and F & B Land L.P., property owner, to vacate an approximately 400-foot portion of a 20-foot-wide public drainage easement on property located between Diana Drive NW and Aldwych Avenue NW (Tax Parcel 525 – ((A)) – 4; Parcel ID 028638)

**DESCRIPTION:**

The purpose of the request is to vacate approximately 400 linear feet of a 20-foot-wide public drainage easement that runs north-south through property located at Tax Parcel 525 - ((A)) - 4. This parcel is part of the Kensington Estates development. There are no existing or planned drainage improvements in the area of the easement. A northern portion of this easement was previously vacated January 2, 2013.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/d1vejbhcg19o4qbg3zmfrn3j0ax20z1a>

DRAFT Easement Vacation Ordinance

<https://christiansburg.box.com/s/huxxcp54gs14lydo0tkgjwjfbuii0s2f>

Aerial Map

<https://christiansburg.box.com/s/9w9g5qjwxnol1wtkw5uqf6y2emnph2v0>

Subdivision Plat

<https://christiansburg.box.com/s/hggeopdbkts1o358ff0yhgcwj20a6q9k>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

November 18, 2025

**ITEM TITLE:**

An ordinance in regard to a street vacation request by Ryan Davis to vacate an approximately 265-foot portion of 30-foot wide unimproved South Street NE on the north side of property located at 506 Hill Street NE (Tax Parcels 497 – ((15)) – 14,15,16, and 17; Parcel ID 001522)

**DESCRIPTION:**

The purpose of the request is to vacate approximately 265 feet of unimproved South Street NE. A 276-foot portion of South Street NE situated to the west was previously vacated in 1995. A plat vacating all interior lot lines of the 506 Hill Street NE parcel was recorded November 10, 2025 at Instrument #2025006868.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/9d4io4xws7d6ik4e7wewmqgc86g6eobh>

DRAFT Street Vacation Ordinance

<https://christiansburg.box.com/s/a5fvdmqh5gtdac0lmbj9i00ekjdqeqmw>

Plat of Survey

<https://christiansburg.box.com/s/xr0j4jzfcirb3ekhvgtgneo1xn63c176u>

Aerial Map

<https://christiansburg.box.com/s/auan00w7h3n3mdtpfjqs23ppxzhwubn3>

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
October 28, 2025 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON OCTOBER 28, 2025, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Deanna Cox; Johana Hicks; Tanya Hockett; Vice-Mayor Tim Wilson

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Director of Public Relations Christina Bolt; Director of Engineering Mike Kelley; Director of Planning Retta Jackson; Associate Planner Jillian Layton; Human Resources Director Alicia Dials; Deputy EMS Chief Josh Settlege; Public Works Director Jim Lancianese; Assistant Director of Public Works, Streets Travis Moles; Assistant Chief of Police Derek Altizer; Finance Director Katie Miano; IT Director Jay Waller

REGULAR MEETING

I. CALL TO ORDER

A. Moment of Reflection

B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Wilson.

II. ADJUSTMENT OF THE AGENDA

Councilwoman Bowman asked for a change to the wording of the public hearing item. Mrs. Bowman asked that the first three words be replaced with the word *Request*. Council agreed to the change.

III. PUBLIC HEARINGS

- A. ~~Town Council's intention~~ *Request* to adopt an ordinance in regard to a rezoning request by Roger Woody, registered agent for RWJW Properties, LLC, applicant and property owner, to rezone property located at 300 Kimball Lane SW (approximately 37.987-acre Tax Parcel 557 – ((A)) – 20; Parcel ID 016002) from A Agricultural to R-1 Single-Family

Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Mayor Barber explained the public hearing was strictly concerning whether residential use was appropriate at the referenced location. He added that no subdivision had been approved and if the rezoning was approved then all future plans would go through the Town's standard subdivision engineering, stormwater, and traffic review process.

Steve Semones, Balzer & Associates, spoke on behalf of the applicant, RWJW Properties, LLC. Mr. Semones explained that the applicant's request was to rezone to a R-1 single family detached residential zoning district. He noted the comments and concerns from area residents and wanted to address those concerns proactively. Mr. Semones explained there had been concern with the lack of multiple access to the potential subdivision. He noted that if approved there would be a road connection into the subdivision and back out. Mr. Semones added that a traffic study had been completed and reviewed and approved by Town staff. He noted the addition of turn lane improvements at Summitridge Road as well as at Kimball Lane.

Sue Speed, 110 Kimball Lane, expressed concern for the current congested traffic on Kimball Lane. Ms. Speed noted the street was already narrow and more traffic would add to the denseness of the street. She questioned if the bridge in the area would be capable of handling multiple vehicles. Ms. Speed also noted the many walkers and bikers that frequented Kimball Lane and their safety if the project moved forward.

Mark Perdue, 290 Ellett Drive, disapproved of the new subdivision and felt it would affect the existing neighborhood negatively. Mr. Perdue noted that he felt the current infrastructure would not withstand the changes and expressed worry for future taxpayers in the area. He expressed a need to create a better neighborhood for existing residents.

Katie Mallory, 415 Mulberry Drive, expressed concern for the narrow road on Kimball Lane and the residents that frequently walked in the neighborhood. Ms. Mallory also noted concern for the water runoff onto her property from the potential subdivision expressing that her basement already floods. She noted concern for the potential turn lane and loss of property it could cause and questioned where utilities would be placed when the turn lane is placed. Ms. Mallory also noted that currently vehicles run the stop sign that is located at Circle Park and felt added traffic could make that worse. She asked that Council take a pause and see how 30 units would work in the area instead before moving forward.

Sharon Perdue, agreed with previous public comments. Ms. Perdue noted concern for the pedestrians in the neighborhood and their safety.

Becky Bowles, 405 Mulberry Drive, agreed with the traffic concerns and the already backed up traffic light on N. Franklin during high traffic times in the morning and evening.



Brian Grove, 125 Summitridge Road, addressed Council disapproving of the potential rezoning and noted the concern for the condition of existing roads, strain on utilities and school systems, as well as heavier traffic in the area.

David Bradshaw, 475 Summitridge Road, suggested if this area was limited to Agricultural zoning, then the developer could only build so many homes, and he felt the cost of land would be lower and that was a good compromise. Mr. Bradshaw noted that a public community meeting beforehand would have been nice.

Councilwoman Hicks agreed with many of the public comments and noted the Town should prepare better before continuing to build homes in that area.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of October 14, 2025
- B. Approval of Minutes of October 22, 2025
- C. Bill list
- D. Contract with Virginia Business Systems in the amount of \$155,966.40 for the 60-month lease
- E. Contract Amendment #3 with CHA Consulting, Inc. for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act
- F. Contract Amendment #3 with Hazen and Sawyer for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act
- G. Contract Amendment #3 with Hurt and Proffitt for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act
- H. Contract Amendment #3 with McGill Associates, PA for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act
- I. Contract Amendment #3 with Whitman, Requardt & Associates, LLP for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to

exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act

- J. Proclamation to recognize November 1, 2025 as Extra Mile Day
- K. Set Town Council Public Hearing for November 18, 2025, for Town Council's intention to adopt an ordinance in regard to a request by Westwood Professional Services, applicant, and F & B Land L.P., property owner, to vacate a portion of a 20-foot-wide public drainage easement on property located between Diana Drive NW and Aldwych Avenue NW on Tax Parcel 525 – ((A)) – 4; Parcel ID 028638.
- L. Set Town Council Public Hearing for November 18, 2025, for Town Council's intention to adopt an ordinance in regard to a street vacation request by Ryan Davis to vacate an unimproved portion of South Street NE on the north side of property located at 506 Hill Street NE (Tax Map ID 497 – ((15)) – 14,15,16,and 17; Parcel ID 001522).
- M. Set Town Council Public Hearing for January 13, 2026 for a Conditional Use Permit request by Clayco, LLC, property owner and applicant, to allow a Planned Housing Development of 28 multi-family residential dwelling units on approximately 2.031 acres located northwest of the intersection of Chrisman Street SW and First Street SW, between 101 Chrisman Street SW and 400 W Main Street (Tax Parcel 526 – ((A)) – 138; Parcel ID 013446) in the R-3 Multifamily Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilwoman Hicks questioned the cost for Town printers under the provided bill list. Mayor Barber explained the Town's printers were being replaced due to the 5-year lease with the current printers ending. Mrs. Hicks noted the cost of the printers seemed high.

Councilman Wilson made a motion to approve the consent agenda as presented, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Cox – Aye; Hicks – Aye; Cox - Aye; Hockett – Aye; Wilson – Aye.

*Motion Approved*

## V. INTRODUCTIONS AND PRESENTATIONS

- A. Blacksburg – Christiansburg – Montgomery County Regional Tourism Office Executive Director Samantha Livesay to present their Fiscal Year 2024-25 Annual Report

Samantha Livesay addressed Council and reported that the tourism team had been busy. Mrs. Livesay explained that while a formal annual work plan was not provided last year, the department plans to include specific goals and benchmarks moving forward.

Mrs. Livesay explained the department continues to use Virginia Tourism Corporation (VTC) data, which currently covers the entire County; however, they are seeking more localized data and exploring new methods of tracking visitor behavior, such as mobile location data.

Mrs. Livesay expressed that Montgomery County experienced a record year for visitor spending, with both direct and indirect impacts, including local and state tax contributions and local household savings due to tourism revenue tax generation. She added that there was also evidence that visitors are staying longer in Christiansburg, with growing interest linked to the upcoming passenger rail service.

Mrs. Livesay noted that on the marketing side, the department's digital presence continues to expand, and efforts are underway to streamline online initiatives. She added that the tourism department had hosted 18 travel journalists during the year.

Mrs. Livesay concluded that overall, tourism in the area is not just stable but thriving. She added that the team recently completed a two-day strategic planning session to identify growth opportunities and optimize use of community assets.

Councilwoman Hicks expressed that she would like to see more people involved in the tourism website and noted that when she visits an area, she likes to google search for things to do there. Mrs. Hicks noted that when people are searching for things to do in Christiansburg, she was not sure people would necessarily think of searching Montgomery, VA.

Mrs. Livesay explained that she had been researching keywords and trying to generate organic searches for optimization and growing the traffic to the website.

Councilman Wilson expressed appreciation for the tourism department's efforts and information.

B. Virginia Tech – Montgomery Executive Airport Executive Director Keith Holt to present on airport operations

Keith Holt addressed Council and explained that the airport's largest ongoing project was the runway extension, initiated in 2023 and expected to be completed by 2026 pending FAA approval. He explained that recent improvements included three new aircraft storage hangars, electric aircraft chargers, and expanded aircraft parking.

Mr. Holt explained that air traffic was influenced by Amtrak connections and tourism-related travel, including visitors for youth activities and golf events. He reported that the airport master plan, last updated in 2008, was being revised to guide future projects such as a terminal building expansion or relocation. He added that the focus remains on maximizing existing land, prioritizing safety, revenue growth, and strategic development rather than land acquisition.

Mr. Holt explained that the airport anticipates moderate growth and was addressing parking shortages as part of its long-term planning. He further added that recent open houses and public comment sessions were well received, and feedback continues to inform the process. Mr. Holt noted the next public meeting was scheduled for November 17<sup>th</sup>, and additional master plan information and comment opportunities were available on the airport's website.

Councilwoman Hicks thanked the airport team for their presentation and inquired about potential impacts of the federal government shutdown. Mr. Holt confirmed the airport remains unaffected, as air traffic controllers continue working without pay and grant-funded projects remain active. He explained the FAA's Beckley field office and Roanoke-based air traffic controllers have not experienced major disruptions.

Councilwoman Hicks inquired about the airport obtaining more land. Mr. Holt explained that the airport is well protected through land navigation easements and zoning, with surrounding land being largely university owned. He added the expansion options were limited due to being landlocked by Southgate Drive and Main Street, making any major relocation or runway realignment a significant undertaking.

Councilwoman Hicks also questioned Mr. Holt concerning adding commercial passenger service. Mr. Holt noted it was not feasible at this time due to the runway's limited size, lack of TSA facilities, and the high cost (approx. \$30 million) to make such upgrades. He emphasized that the community is well served by nearby Roanoke Airport for commercial flights.

## VI. CITIZEN COMMENTS

No citizen comments.

## VII. COMMITTEE REPORTS

Councilman Wilson reported that the Sustainability Committee met on October 24<sup>th</sup>. He explained that the solar projects are in the installation phase, with completion expected by mid-November. He added that the committee also discussed managing and preventing the spread of non-native invasive plants on Town properties.

Mr. Wilson also provided an update from the Emergency Services Committee, which is focused on emergency operations planning. He explained a joint exercise with Town Council was planned for May 2026, and he suggested scheduling a retreat with EMS for senior elected officials. Additionally, Mr. Wilson noted that a Town Council safety planning session would be held December 17<sup>th</sup>, with newly elected members invited to participate.

Mr. Wilson reported concerning the County's ongoing hiring efforts, with nine new volunteers joining this year and a request for additional volunteers next year. Mr.

Wilson explained that the Emergency Services Study is set to begin in mid-November, with a final report expected by April 1<sup>st</sup>. He noted that once completed, both the Town and County will receive a detailed briefing on the findings.

Councilwoman Hicks reported the New River Valley Agency on Aging Board had met and discussed their budget for next year. Mrs. Hicks explained that the agency would be asking the Town for \$9,500. She added that donations were greatly appreciated. Mrs. Hicks also expressed the agency was in need of homemakers and nutritionists.

#### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. An Ordinance Amending Chapter 18 “Finance and Taxation” of the *Christiansburg Town Code* in Regard to Tax Exemptions and Deferrals for the Elderly and Totally Disabled

Councilwoman Hicks explained the cost to the Town would be approximately \$49,100.

Councilman Wilson made a motion to approve the ordinance amending Chapter 18 “Finance and Taxation” of the Christiansburg Town Code, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Cox – Aye; Hicks – Aye; Hockett – Aye; Wilson – Aye.

*Motion Approved*

#### IX. STAFF REPORTS

- A. Town Manager

Mr. Wingfield reported the following events:

- The final Farmers Market of the season will be held October 30<sup>th</sup>.
- The Christiansburg Homecoming Parade was canceled due to bad weather.
- The Town Hall Halloween event will be held Friday, October 31<sup>st</sup> from 3:00 p.m. to 5:00 p.m.
- The Downtown Trick or Treat Trail will be held Friday, the 31<sup>st</sup> from 5:00 p.m. to 7:00 p.m.
- Launch Christiansburg graduation will be held November 6<sup>th</sup> from 6:00 p.m. to 8:00 p.m. at the Christiansburg Aquatic Center.
- Town Hall will be closed for Election Day on November 4<sup>th</sup> and Veterans Day November 11<sup>th</sup>.
- The Veterans Day celebration will be held downtown November 8<sup>th</sup> from 11:00 a.m. to 1:00 p.m.
- The Employee Luncheon is scheduled for December 10<sup>th</sup> from 11 a.m. to 2 p.m. Town employees will receive gift cards and a vacuum mug with an inscription, all funded and budgeted under employee appreciation.

Mr. Wingfield reminded everyone that the two regular Town Council meetings for November had been canceled along with the standing work session. He explained that Town Council would have their regular Town Council meeting on November 18<sup>th</sup>.

Councilwoman Hicks inquired about recognition for Fire and EMS volunteers, suggesting a gift card. Councilman Wilson supported the idea if funding allows, and Mr. Wingfield noted the amount could be brought back to Council as a budget amendment for approval.

Councilwoman Hicks made a motion to approve \$25 gift cards for Town volunteers, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Cox – Aye; Hicks – Aye; Hockett – Aye; Wilson – Aye.

*Motion Approved*

B. Town Attorney

Councilwoman Hicks asked that all litigation conversations or issues have Town Attorney involvement.

C. Other Staff

No reports.

X. COUNCIL REPORTS

Councilman Wilson made a motion to approve Small Business Saturday be changed to *Small Business Week*, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Cox – Aye; Hicks – Abstain; Hockett – Aye; Wilson – Aye.

*Motion Approved*

Councilman Wilson also reported the Montgomery County Chamber of Commerce was holding a food drive from now until November 7<sup>th</sup>. Mr. Wilson noted that all donations would go to Feeding Southwest Virginia and towards supporting those in need.

Mayor Barber reported that the New River Valley Passenger Rail Authority Board toured the Cambria area and groundwork that has been done concerning the Passenger Rail. He noted there would be 150 parking spaces with lighted areas. Mayor Barber explained there would be tracks in Radford that would accommodate the trains from Christiansburg and supply overnight maintenance.

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for Closed Meetings:

Councilman Wilson made a motion for a request for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. The Closed Meeting is being held for discussion of the Town Manager position. The motion was seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Cox – Aye; Hicks – Aye; Hockett – Aye; Wilson – Aye.

*Motion Approved*

2. Reconvene in Open Meeting

3. Councilman Wilson made a motion to certify that the Town Council of the Town of Christiansburg meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Bowman – Aye; Cox – Aye; Hicks – Aye; Hockett – Aye; Wilson – Aye.

*Motion Approved*

4. Council action on the matters

Mayor Barber announced that Council had reached a decision concerning the Town Manager position and that moving forward negotiations with the candidate would take place. He added that if the candidate accepts then a notice will go out to the public.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:13 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG			
TO BE PAID BILL LIST			
Vendor	Description	Detail Amount	Department
AIRECO SUPPLY INC	AQUATICS - PARTS/SUPPLIES	\$ 150.00	Aquatics Maintenance
AIRECO SUPPLY INC	AQUATICS - PARTS/SUPPLIES	\$ 657.94	Aquatics Maintenance
AMAZON CAPITAL SERVICES INC	AQUATICS - SUPPLIES	\$ 51.98	Aquatics Maintenance
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	AQUATICS - HVAC SERVICE CALL 10-21-25	\$ 1,491.21	Aquatics Maintenance
NORTHWEST HARDWARE CO INC	AQUATICS - PARTS/SUPPLIES	\$ 9.68	Aquatics Maintenance
SINGLE SOURCE INC	AQUATICS - STOCK SUPPLIES	\$ 441.03	Aquatics Maintenance
AMAZON CAPITAL SERVICES INC	AQUATICS - EVENT SUPPLIES	\$ 82.57	Aquatics Operations
AMAZON CAPITAL SERVICES INC	AQUATICS - SUPPLIES	\$ 196.11	Aquatics Operations
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	AQUATICS - LIFEGUARDING RECERTIFICATIONS	\$ 141.00	Aquatics Operations
BRANCH BUILDS INC	AQUATIC CENTER HVAC REPLACEMENT	\$ 1,774,599.29	Aquatics Operations
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 287.54	Aquatics Operations
SETTY & ASSOCIATES LTD.	AQUATICS - HVAC STUDY/DESIGN	\$ 15,000.00	Aquatics Operations
CHA CONSULTING INC	ARROWHEAD SEWER SHED STUDIES	\$ 20,804.60	Arrowhead Basin I&I
WETLAND STUDIES AND SOLUTIONS INC	BLUE LEAF RESTORATION	\$ 3,430.00	BlueLeaf Channel Stabalization
D & M PAINTING CORP	BUFFALO TANK REHAB	\$ 768,196.60	Buffalo Tank Rehab
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	BLDG INSP - OFFICE SUPPLIES	\$ 171.80	Building
TOMMY DIALS	BLDG INSP - MOWING/WEEDING 810 ADKINSON	\$ 550.00	Building
AMAZON CAPITAL SERVICES INC	CEMETERY - TOOLS/SUPPLIES	\$ 56.95	Cemetery
CAUDILL HILL VENTURES LLC	CEMETERY - PARTS	\$ 164.30	Cemetery
CINTAS CORPORATION NO. 2	CEMETERY - UNIFORMS	\$ 23.97	Cemetery
NORTHWEST HARDWARE CO INC	CEMETERY - PARTS/SUPPLIES	\$ 7.16	Cemetery
SOUTHERN AIR INC	CONTRACT PREVNT MAINT SVS	\$ 51.50	Cemetery
STRYKER SALES CORP.	CEMETERY- LIFEPAK CR2 Defibrillator and Electrodes	\$ 2,491.66	Cemetery
STRYKER SALES CORP.	CEMETER - LIFEPAK CR2 Defibrillator and Electrodes	\$ 160.89	Cemetery
A MORTON THOMAS AND ASSOCIATES INC	COLLEGE ST DRAINAGE PH II	\$ 54,748.00	College Street Drainage
A MORTON THOMAS AND ASSOCIATES INC	E MAIN ST SIDEWALK CDBG	\$ 9,402.30	Community Dev Block Grant
KING GENERAL CONTRACTORS INC	EAST MAIN ST SIDEWALK CDBG	\$ 196,127.88	Community Dev Block Grant
RUMMEL KLEPPER & KAHL LLP	E MAIN ST SIDEWALKS CDBG	\$ 1,164.60	Community Dev Block Grant
MONTGOMERY MUSEUM & LEWIS MILLER ART CNT.	GRANT FUNDING FY 2025-2026	\$ 10,000.00	Community Development
AUTOZONE INC	EMS - VEH BATTERY	\$ 276.30	County Rescue Operating
AUTOZONE INC	EMS - VEH SUPPLIES	\$ 7.67	County Rescue Operating
ROBERTS OXYGEN COMPANY INC	EMS - OXYGEN SUPPLY	\$ 609.68	County Rescue Operating
THE BLOOD CONNECTION INC	EMS - BLOOD	\$ 395.00	County Rescue Operating
WETLAND STUDIES AND SOLUTIONS INC	PHLEGAR ST DRAINAGE	\$ 262.13	Culvert Replacement
AMAZON CAPITAL SERVICES INC	EMS - MEDICAL SUPPLIES	\$ 47.49	EMS Billing- Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 216.98	EMS Billing- Rescue
SIMULATION HEALTH ALLIANCE LLC	QuickLung® Precision Test Lung	\$ 1,319.90	EMS Billing- Rescue
AMAZON CAPITAL SERVICES INC	ENG - TOOLS	\$ 40.63	Engineering
AMERICAN WATER WORKS ASSOC.	ENG - ANNUAL MEMBERSHIP 2026	\$ 2,668.00	Engineering



TOWN OF CHRISTIANSBURG			
TO BE PAID BILL LIST			
Vendor	Description	Detail Amount	Department
CARASOFT TECHNOLOGY CORP	Carahsoft - WaterGems Software for Engineering	\$ 6,381.00	Engineering
AMAZON CAPITAL SERVICES INC	TOWN HALL - SUPPLIES	\$ 70.88	Fac Maint Town hall
NORTHWEST HARDWARE CO INC	TOWN HALL - MATERIALS	\$ 5.93	Fac Maint Town hall
SANICO - SOLUTIONS SYSTEMS INC	TOWN HALL - JANITORIAL SUPPLIES	\$ 605.12	Fac Maint Town hall
SOUTHERN AIR INC	CONTRACT BLDG AUTO PREVNT MAINT SVS	\$ 350.00	Fac Maint Town hall
SOUTHERN AIR INC	CONTRACT PREVNT MAINT SVS	\$ 608.49	Fac Maint Town hall
ELECTRICAL SUPPLY CO	PW - SUPPLIES	\$ 139.80	Facility Maintenance
ELECTRICAL SUPPLY CO	PW - SUPPLIES	\$ 279.60	Facility Maintenance
NORTHWEST HARDWARE CO INC	BLDG GRNDS - SUPPLIES	\$ 12.59	Facility Maintenance
SANICO - SOLUTIONS SYSTEMS INC	PW - JANITORIAL SUPPLIES	\$ 112.80	Facility Maintenance
SOUTHERN AIR INC	CONTRACT PREVNT MAINT SVS	\$ 245.92	Facility Maintenance
AMAZON CAPITAL SERVICES INC	FINANCE - HDMI CABLE	\$ 8.54	Finance
BMS DIRECT	FINANCE - REAL ESTATE BILLS 2025 FINAL	\$ 1,239.10	Finance
BMS DIRECT	FINANCE - PERS PROPERTY BILLS 2025 FINAL	\$ 1,213.77	Finance
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	FINANCE - OFFICE SUPPLIES	\$ 100.27	Finance
TYLER TECHNOLOGIES INC	PHASE 4 - PROJECT MANAGER - EAM	\$ 630.00	Finance
VIRGINIA BUSINESS SYSTEMS	FINANCE - PRINTER SERVICES OCT 2025	\$ 166.61	Finance
WEST PUBLISHING CORPORATION	FINANCE - MONTHLY CLEAR SUBSCRIPTION	\$ 168.86	Finance
AMAZON CAPITAL SERVICES INC	FIRE DEPT - SUPPLIES	\$ 33.26	Fire
AMAZON CAPITAL SERVICES INC	FIRE DEPT - OFFICE SUPPLIES	\$ 12.95	Fire
CINTAS CORPORATION NO. 2	FIRE DEPT - UNIFORMS	\$ 7.61	Fire
QUALITY TIRE & BRAKE SERVICE	FIRE DEPT - TIRES	\$ 1,216.00	Fire
SANICO - SOLUTIONS SYSTEMS INC	FIRE DEPT - JANITORIAL SUPPLIES	\$ 23.00	Fire
SANICO - SOLUTIONS SYSTEMS INC	FIRE DEPT - JANITORIAL SUPPLIES	\$ 96.00	Fire
SHOFFNERKALTHOFF MES INC	FIRE DEPT - HVAC REPAIRS/SERVICE CALL	\$ 630.00	Fire
SOUTHERN AIR INC	CONTRACT BLDG AUTO PREVNT MAINT SVS	\$ 92.00	Fire
SOUTHERN AIR INC	CONTRACT PREVNT MAINT SVS	\$ 528.00	Fire
SOUTHERN AIR INC	FIRE DEPT - HVAC REPAIRS 08-27-25	\$ 1,331.50	Fire
AMAZON CAPITAL SERVICES INC	FLEET MAINT - TOOLS/SUPPLIES	\$ 197.99	Fleet Maintenance
FISHER AUTO PARTS INC	FLEET MAINT - SMALL TOOLS	\$ 50.00	Fleet Maintenance
FISHER AUTO PARTS INC	FLEET MAINT - SUPPLIES	\$ 23.48	Fleet Maintenance
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	FLEET MAINT - VEH BATTERY	\$ 157.87	Fleet Maintenance
LEGAL RESOURCES	LEGAL SERVICES NOV 2025	\$ 616.00	Fringe Pool
CENTURY ENGINEERING INC	HICKOK ST IMPROVEMENTS	\$ 4,363.32	Hickok St Improvments
PEACHY KLEEN JANITORIAL LLC	REC DEPT - JANITORIAL SERVICES NOV 2025	\$ 600.00	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	CHP - JANITORIAL SUPPLIES	\$ 451.00	Huckleberry Park
VALLEY GROUNDS INC	CHP - LANDSCAPE SERVICES	\$ 672.00	Huckleberry Park
MUGATE LABORATORY LLC	HR - EMPLOYEE TESTING	\$ 95.00	Human Resources
SIMPLY VERIFIED	HR - EMPLOYEE SERVICES	\$ 386.00	Human Resources

TOWN OF CHRISTIANBURG			
TO BE PAID BILL LIST			
Vendor	Description	Detail Amount	Department
ASSURED DATA PROTECTION INC	IT DEPT - RUBRIK SOFTWARE	\$ 4,725.16	Information Technology
IES COMMERCIAL INC	IT DEPT - KEY FOBS	\$ 1,076.40	Information Technology
KING-MOORE INC	IT DEPT - 16.5 HOURS IT SUPPORT OCT 2025	\$ 1,897.50	Information Technology
EAGLE CARPORTS	CARPORT OF LANDFILL	\$ 2,615.00	Landfill
SANDS ANDERSON	ALLEGHENY COMPLAINT - OCT 2025 SERVICES	\$ 17,932.90	N. Franklin Cambria Int
RUMMEL KLEPPER & KAHL LLP	N FRANKLIN SW INFILL	\$ 854.18	N. Franklin Sidewalk Fill
CENTURY ENGINEERING INC	N FRANKLIN/WADES LN PED - S FRANKLIN/1ST ST PED	\$ 9,374.06	N. Franklin Wades Ln Ped Impro
DCI/SIRES INC	N FRANKLIN/WADES LANE IMPROVEMENTS	\$ 68,377.86	N. Franklin Wades Ln Ped Impro
RINKER DESIGN ASSOCIATES PC	N FRANKLIN ST/DEPOT INTERSECTION	\$ 46,498.85	N.Frank-Coll-Dep intersection
AMAZON CAPITAL SERVICES INC	REC DEPT - OFFICE SUPPLIES	\$ 732.00	Parks & Recreation Admin
ELECTRICAL SUPPLY CO	REC DEPT - SUPPLIES/MATERIALS	\$ 43.74	Parks & Recreation Admin
GENUINE PARTS COMPANY INC	REC DEPT - VEH PARTS	\$ 168.81	Parks & Recreation Admin
NORTHWEST HARDWARE CO INC	REC DEPT - SUPPLIES	\$ 6.83	Parks & Recreation Admin
PEACHY KLEEN JANITORIAL LLC	REC DEPT - JANITORIAL SERVICES NOV 2025	\$ 2,000.00	Parks & Recreation Admin
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 53.56	Parks & Recreation Admin
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 1,029.81	Parks & Recreation Admin
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 862.46	Parks & Recreation Admin
SOUTHERN AIR INC	CONTRACT BLDG AUTO PREVNT MAINT SVS	\$ 416.33	Parks & Recreation Admin
SOUTHERN AIR INC	CONTRACT PREVNT MAINT SVS	\$ 1,761.00	Parks & Recreation Admin
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	REC DEPT - OFFICE SUPPLIES	\$ 113.00	Parks & Recreation Admin
TELVENT USA HOLDINGS LLC	REC DEPT/PW - WEATHER SERVICES	\$ 211.68	Parks & Recreation Admin
GENUINE PARTS COMPANY INC	REC DEPT - SUPPLIES	\$ 10.26	Parks & Recreation Maintenance
MONT REGIONAL SOLID WASTE AUTHORITY	ACCT 3002 - REC DEPT - 0.83 TONS	\$ 63.08	Parks & Recreation Maintenance
NORTHWEST HARDWARE CO INC	REC DEPT - PARTS/SUPPLIES	\$ 17.91	Parks & Recreation Maintenance
NORTHWEST HARDWARE CO INC	REC DEPT - SUPPLIES	\$ 28.79	Parks & Recreation Maintenance
AMAZON CAPITAL SERVICES INC	REC DEPT - ATHLETICS SUPPLIES	\$ 47.48	Parks&Recreation Materials&EQ
ELECTRICAL SUPPLY CO	REC DEPT - SUPPLIES/MATERIALS	\$ 13.20	Parks&Recreation Materials&EQ
ELECTRICAL SUPPLY CO	REC DEPT - SUPPLIES	\$ 644.37	Parks&Recreation Materials&EQ
EXTREME CONCRETE & CONSTRUCTION INC	REC CENTER - DOOR 6 CONCRETE PAD	\$ 15,920.00	Parks&Recreation Materials&EQ
NEW RIVER ENGRAVING	REC DEPT - EVENT MEDALS	\$ 351.05	Parks&Recreation Materials&EQ
NORTHWEST HARDWARE CO INC	REC DEPT - SUPPLIES	\$ 7.18	Parks&Recreation Materials&EQ
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - SUPPLIES	\$ 176.00	Parks&Recreation Materials&EQ
AMAZON CAPITAL SERVICES INC	PLANNING - OFFICE SUPPLIES	\$ 25.90	Planning
FIRE RESCUE AND TACTICAL INC	PLANNING - UNIFORM SUPPLIES	\$ 69.00	Planning
ABC TIRE AND AUTO LLC	PD - VEH STATE INSP/REPAIRS	\$ 449.82	Police
ABC TIRE AND AUTO LLC	PD - VEH STATE INSPECTION	\$ 20.00	Police
AMAZON CAPITAL SERVICES INC	PD - SUPPLIES	\$ 364.99	Police
AMAZON CAPITAL SERVICES INC	PD - SUPPLIES	\$ 430.91	Police
AMAZON CAPITAL SERVICES INC	PD - SUPPLIES	\$ 126.30	Police

TOWN OF CHRISTIANSBURG			
TO BE PAID BILL LIST			
Vendor	Description	Detail Amount	Department
AMAZON CAPITAL SERVICES INC	CREDIT/RETURN - ORG INV 1GWJ-GMHF-G9DF	\$ (151.99)	Police
AMAZON CAPITAL SERVICES INC	RADIO SHOP - MATERIALS/SUPPLIES	\$ 73.05	Police
AXON ENTERPRISE INC	PD - BODY CAM SUPPLIES	\$ 255.00	Police
DUNCAN FORD MAZDA	PD - IMPOUND VEH	\$ 100.00	Police
DUNCAN FORD MAZDA	PD - VEH PARTS	\$ 175.68	Police
ELECTRICAL SUPPLY CO	PD - SUPPLIES	\$ 157.85	Police
FERGUSON ENTERPRISES INC #75	PD - MATERIALS	\$ 115.07	Police
GALLS PARENT HOLDINGS LLC	CREDIT/RETURN - PD UNIFORM SUPPLIES	\$ (211.49)	Police
GALLS PARENT HOLDINGS LLC	CREDIT/RETURN - PD - UNIFORM SUPPLIES	\$ (299.82)	Police
GALLS PARENT HOLDINGS LLC	CREDIT/RETURN - PD UNIFORM SUPPLIES	\$ (300.37)	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 7.99	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 7.99	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 536.12	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 7.99	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 173.38	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 186.02	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 54.00	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 237.87	Police
MSAB INCORPORATED	PD - ANNUAL LICENSE RENEWAL	\$ 4,736.00	Police
NEW RIVER ENGRAVING	PD - NAME PLATES	\$ 150.00	Police
NORTHWEST HARDWARE CO INC	PD - SUPPLIES	\$ 23.39	Police
PB ELECTRONICS	PD - RADAR TUNING FORKS REPAIR	\$ 959.00	Police
PRICES BODY SHOP INC	PD - CAR 258 REPAIRS	\$ 1,125.00	Police
PRICES BODY SHOP INC	PD - CAR 256 REPAIRS	\$ 1,125.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 81.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - VEH REPAIRS/SERVICES	\$ 219.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 84.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 109.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 81.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - VEH PARTS/REPAIRS	\$ 325.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - VEH PARTS AND REPAIRS	\$ 797.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 83.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - TIRE SERVICES	\$ 100.00	Police
SHELOMOTOR MILE	PD - 2020 FORD EXP REPAIRS	\$ 840.79	Police
SOUTHERN AIR INC	CONTRACT PREVNT MAINT SVS	\$ 649.17	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	PD - OFFICE SUPPLIES	\$ 32.50	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	PD - OFFICE SUPPLIES	\$ 34.38	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	PD - OFFICE SUPPLIES	\$ 50.00	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	PD - OFFICE SUPPLIES	\$ 182.34	Police

TOWN OF CHRISTIANSBURG			
TO BE PAID BILL LIST			
Vendor	Description	Detail Amount	Department
VSC FIRE & SECURITY INC	PD - QTRLY FIRE ALARM MONITORING	\$ 75.00	Police
RUMMEL KLEPPER & KAHL LLP	SGR PAVING EB PEPPERS FERRY	\$ 5,201.04	PrimPavPeppersFerry UPC123188
HAZEN AND SAWYER	WALTERS LS REPLACEMENT	\$ 12,084.00	Pump Station Study
PREMIER GROUP LIMITED	WALTERS LS REPLACEMENT	\$ 28,656.76	Pump Station Study
HURT & PROFFITT INC	EDGEWOOD PER	\$ 500.00	Pump Station Upgrades
AMAZON CAPITAL SERVICES INC	RADIO SHOP - MATERIALS/SUPPLIES	\$ 73.05	Radio Shop Installs
AMAZON CAPITAL SERVICES INC	RADIO SHOP - MATERIALS/SUPPLIES	\$ 73.05	Radio Shop Installs
AMAZON CAPITAL SERVICES INC	EMS - MEDICAL BOOKS	\$ 371.16	Rescue
AMAZON CAPITAL SERVICES INC	EMS - SUPPLIES	\$ 453.49	Rescue
AMAZON CAPITAL SERVICES INC	EMS - SUPPLIES	\$ 47.63	Rescue
AMAZON CAPITAL SERVICES INC	EMS - MATERIALS/SUPPLIES	\$ 101.85	Rescue
AMAZON CAPITAL SERVICES INC	EMS - MATERIALS/SUPPLIES	\$ 310.52	Rescue
AMAZON CAPITAL SERVICES INC	CREDIT/RETURN - ORG INV 19GP-M1LD-966Y	\$ (101.11)	Rescue
AMAZON CAPITAL SERVICES INC	EMS - SUPPLIES	\$ 11.38	Rescue
AUTOZONE INC	EMS - VEH PARTS/SUPPLIES	\$ 134.84	Rescue
AUTOZONE INC	EMS - SUPPLIES/MATERIALS	\$ 119.02	Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 615.71	Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 32.18	Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 21.99	Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 396.01	Rescue
ELECTRICAL SUPPLY CO	EMS - BLDG GRNDS SUPPLIES	\$ 229.50	Rescue
EMS TECHNOLOGY SOLUTIONS LLC	EMS - REMOTE TRAINING	\$ 570.00	Rescue
FIRE RESCUE AND TACTICAL INC	EMS - UNIFORM SUPPLIES	\$ 210.00	Rescue
FIRE RESCUE AND TACTICAL INC	EMS - UNIFORM SUPPLIES	\$ 546.00	Rescue
FIRE RESCUE AND TACTICAL INC	EMS - UNIFORM SUPPLIES	\$ 932.00	Rescue
FIRE RESCUE AND TACTICAL INC	EMS - UNIFORM SUPPLIES	\$ 38.00	Rescue
FIRE RESCUE AND TACTICAL INC	EMS - UNIFORM SUPPLIES	\$ 315.50	Rescue
LIFE-ASSIST INC	EMS - MEDICAL SUPPLIES	\$ 329.91	Rescue
LIFE-ASSIST INC	EMS - MEDICAL SUPPLIES	\$ 186.62	Rescue
NEW RIVER FIRE EXTINGUISHERS	EMS - EXTINGUISHER RECHARGE	\$ 12.00	Rescue
NORTHWEST HARDWARE CO INC	EMS - SUPPLIES	\$ 17.99	Rescue
NORTHWEST HARDWARE CO INC	EMS - SUPPLIES	\$ 3.59	Rescue
PROFESSIONAL COMMUNICATIONS	EMS - COMMUNICATION SUPPLIES	\$ 332.43	Rescue
QUALITY TIRE & BRAKE SERVICE	EMS - VEH REPAIRS/OIL CHANGE SERVICES	\$ 279.00	Rescue
SANICO - SOLUTIONS SYSTEMS INC	EMS - JANITORIAL SUPPLIES	\$ 219.04	Rescue
SHELOR MOTOR MILE	EMS - 2024 FORD F450 REPAIRS	\$ 298.64	Rescue
SOUTHERN AIR INC	CONTRACT PREVNT MAINT SVS	\$ 285.67	Rescue
TANNAHILL TRUCK BUS & AUTO REPAIR	EMS - VEH REPAIRS	\$ 700.68	Rescue
VSC FIRE & SECURITY INC	EMS - ANNUAL FIRE ALARM MONITORING	\$ 300.00	Rescue

TOWN OF CHRISTIANSBURG				
TO BE PAID BILL LIST				
Vendor	Description	Detail	Amount	Department
AMAZON CAPITAL SERVICES INC	EMS - EVENT SUPPLIES	\$	49.99	Rescue Donations Fund
CENTURY ENGINEERING INC	N FRANKLIN/WADES LN PED - S FRANKLIN/1ST ST PED	\$	2,717.69	S. Franklin Ped Improv
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	77.35	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	27.16	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK PPE SUPPLIES	\$	25.75	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	23.51	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	61.87	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	15.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$	129.09	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$	62.37	Sewer Pump Station Operations
CORE & MAIN LP	SEWER OPS - FREIGHT	\$	300.00	Sewer Pump Station Operations
GENUINE PARTS COMPANY INC	SEWER OPS - VEH PARTS	\$	47.77	Sewer Pump Station Operations
TENCARVA MACHINERY CO.	WWTP - T3 3" Pump	\$	15,078.00	Sewer Pump Station Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	42.57	Sewer Pump Station Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	26.23	Sewer Pump Station Operations
ALGONQUIN PRODUCTS COMPANY	SOLID WASTE - SUPPLIES	\$	87.00	Solid Waste
EXCEL TRUCK GROUP	SOLID WASTE - PARTS/SUPPLIES	\$	159.16	Solid Waste
GRANTURK EQUIPMENT CO. INC	SOLID WASTE - PARTS	\$	330.96	Solid Waste
HIGHWAY MOTORS INC.	CORE RETURN ORG INV 1206491R	\$	(140.00)	Solid Waste
HOSE HOUSE INC.	SOLID WASTE - PARTS/SUPPLIES	\$	156.52	Solid Waste
HOSE HOUSE INC.	SOLID WASTE - PARTS/SUPPLIES	\$	74.26	Solid Waste
MONT REGIONAL SOLID WASTE (RECYL)	RECYCLING - 84.79 TONS	\$	5,516.57	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	FALL CLEAN UP - 302.69 TONS SOLID WASTE	\$	23,906.96	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	FALL CLEAN UP - 70.03 TONS SOLID WASTE	\$	4,692.68	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	SOLID WASTE - 552.60 TONS	\$	41,382.65	Solid Waste
WRANGLER HOLDCO CORP	RECYCLING - OCTOBER 2025	\$	31,851.97	Solid Waste
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	77.34	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	27.16	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK PPE SUPPLIES	\$	25.75	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	23.51	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	STORMWATER - STOCK SUPPLIES	\$	138.00	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	61.87	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	15.02	Storm Drain Operations
CINTAS CORPORATION NO. 2	STORMWATER - UNIFORMS	\$	50.86	Storm Drain Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	42.57	Storm Drain Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	26.23	Storm Drain Operations
ADAMS CONSTRUCTION CO.	PW - 5.79 TONS ASPHALT	\$	541.37	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$	77.35	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - MATERIALS	\$	79.96	Streets Operations

TOWN OF CHRISTIANSBURG			
TO BE PAID BILL LIST			
Vendor	Description	Detail Amount	Department
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 27.16	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK PPE SUPPLIES	\$ 25.75	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 23.51	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - SAFETY SUPPLIES	\$ 98.90	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 61.87	Streets Operations
AMAZON CAPITAL SERVICES INC	CREDIT/RETURN - ORG INV 1PWR-RLPL-HG3K	\$ (192.97)	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - SAFETY SUPPLIES	\$ 14.76	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - OFFICE SUPPLIES	\$ 51.55	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 15.01	Streets Operations
CARTER MACHINERY	PW - INV 6370185	\$ 13.49	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 393.65	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 163.85	Streets Operations
COLE TRUCK PARTS INC	PW - VEH PARTS/SUPPLIES	\$ 853.50	Streets Operations
COLE TRUCK PARTS INC	PW - VEH PARTS	\$ 1,143.69	Streets Operations
COLE TRUCK PARTS INC	PW - VEH PARTS	\$ 302.40	Streets Operations
COLE TRUCK PARTS INC	FLEET MAINT - CROSS CHAIN	\$ 5,321.25	Streets Operations
DUNCAN FORD MAZDA	CREDIT/RETURN - ORG INV 316636	\$ (142.74)	Streets Operations
DUNCAN FORD MAZDA	PW - VEH PARTS	\$ 142.74	Streets Operations
FISHER AUTO PARTS INC	PW - SUPPLIES	\$ 29.94	Streets Operations
FISHER AUTO PARTS INC	CREDIT/RETURN - ORG INV 371-106830	\$ (75.00)	Streets Operations
GENUINE PARTS COMPANY INC	PW - SUPPLIES	\$ 155.16	Streets Operations
GENUINE PARTS COMPANY INC	PW - SUPPLIES	\$ 13.44	Streets Operations
GENUINE PARTS COMPANY INC	PW - SUPPLIES	\$ 4.32	Streets Operations
HIGHWAY MOTORS INC.	PW - VEH PARTS	\$ 505.84	Streets Operations
HOSE HOUSE INC.	PW - PARTS	\$ 56.16	Streets Operations
HOSE HOUSE INC.	PW - PARTS/SUPPLIES	\$ 26.84	Streets Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	PW - PARTS	\$ 73.43	Streets Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	PW - PARTS	\$ 1,235.66	Streets Operations
KINGS TIRE SERVICE INC	PW - TIRES	\$ 50.00	Streets Operations
KINGS TIRE SERVICE INC	PW - TIRE SERVICES	\$ 53.00	Streets Operations
NORTHWEST HARDWARE CO INC	PW - SUPPLIES	\$ 26.09	Streets Operations
NORTHWEST HARDWARE CO INC	PW - SUPPLIES	\$ 19.79	Streets Operations
NORTHWEST HARDWARE CO INC	PW - SUPPLIES	\$ 188.94	Streets Operations
POWER ZONE	PW - SUPPLIES/PARTS	\$ 194.80	Streets Operations
QUALITY TIRE & BRAKE SERVICE	PW - TRAILER TIRE/MOUNT	\$ 120.00	Streets Operations
TELVENT USA HOLDINGS LLC	REC DEPT/PW - WEATHER SERVICES	\$ 123.48	Streets Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$ 42.57	Streets Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$ 26.21	Streets Operations
SANDS ANDERSON	GENERAL SERVICES - OCT 2025	\$ 8,745.00	Town Manager

TOWN OF CHRISTIANBURG				
TO BE PAID BILL LIST				
Vendor	Description	Detail Amount	Department	
AMAZON CAPITAL SERVICES INC	WWTP - SUPPLIES	\$ 150.48	Treatment Plant Operations	
AMAZON CAPITAL SERVICES INC	WWTP - SUPPLIES	\$ 176.22	Treatment Plant Operations	
BLUE RIDGE ANALYTICAL LLC	WWTP - LAB TESTING	\$ 2,547.00	Treatment Plant Operations	
FISHER AUTO PARTS INC	WWTP - VEH BATTERY	\$ 125.48	Treatment Plant Operations	
HARMONY INTEGRATION SERVICES LLC	WWTP - SERVICE CALL/REPAIRS SEPT 16 - OCT 9 2025	\$ 2,265.00	Treatment Plant Operations	
HD SUPPLY INC	WWTP - DISSOLVED OXYGEN SENSOR	\$ 1,274.23	Treatment Plant Operations	
IV LABS INC	WWTP - LAB TESTING/SUPPLIES	\$ 432.00	Treatment Plant Operations	
MONT REGIONAL SOLID WASTE AUTHORITY	SOLID WASTE - 552.60 TONS	\$ 629.28	Treatment Plant Operations	
SOUTHERN AIR INC	CONTRACT PREVNT MAINT SVS	\$ 381.92	Treatment Plant Operations	
UNIFIRST CORPORATION	WWTP - FLOOR MATS	\$ 54.70	Treatment Plant Operations	
UNIFIRST CORPORATION	WWTP - FLOOR MATS	\$ 54.70	Treatment Plant Operations	
UNIFIRST CORPORATION	WWTP - FLOOR MATS	\$ 54.70	Treatment Plant Operations	
VALICOR ENVIRONMENTAL SERVICES LLC	WWTP - SERVICES 10-08-25	\$ 39.30	Treatment Plant Operations	
VALLEY BOILER AND MECHANICAL INC	WWTP - Boiler sight Glass replacement	\$ 532.80	Treatment Plant Operations	
AMAZON CAPITAL SERVICES INC	WATER OPS - SUPPLIES	\$ 84.99	Water Operations	
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 77.35	Water Operations	
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 27.16	Water Operations	
AMAZON CAPITAL SERVICES INC	PW - STOCK PPE SUPPLIES	\$ 25.75	Water Operations	
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 23.51	Water Operations	
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 61.87	Water Operations	
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 15.01	Water Operations	
CINTAS CORPORATION NO. 2	WATER OPS - UNIFORMS	\$ 195.41	Water Operations	
CONTINENTAL BATTERIES	WATER OPS - VEH PARTS	\$ 335.00	Water Operations	
EXCEL TRUCK GROUP	WATER OPS - VEH PARTS	\$ 79.34	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - MATERIALS	\$ 290.00	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - MATERIALS	\$ 815.72	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 610.98	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 52.50	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 60.05	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 136.70	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 37.50	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 156.20	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 392.69	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 110.82	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 379.53	Water Operations	
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 162.86	Water Operations	
GENUINE PARTS COMPANY INC	WATER OPS - VEH PARTS	\$ 31.36	Water Operations	
GENUINE PARTS COMPANY INC	WATER OPS - VEH PARTS	\$ 324.57	Water Operations	
POWER ZONE	WATER OPS - SUPPLIES	\$ 217.44	Water Operations	

TOWN OF CHRISTIANBURG			
TO BE PAID BILL LIST			
Vendor	Description	Detail Amount	Department
STATE ELECTRIC SUPPLY CO. INC.	WATER OPS - METER SUPPLIES/PARTS	\$ 420.00	Water Operations
VIRGINIA UTILITY PROTECTION SERVICE INC	WATER OPS - 436 TRANSMISSIONS	\$ 523.20	Water Operations
WATER WORKS METROLOGY LLC	WATER OPS - MATERIALS	\$ 2,326.23	Water Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$ 42.57	Water Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$ 26.23	Water Operations
CHA CONSULTING INC	WWTF BIOSOLIDS	\$ 43,750.00	WWTPPlant Upgrades
CHA CONSULTING INC	WWTF BIOSOLIDS	\$ 32,790.38	WWTPPlant Upgrades
ULLIMAN SCHUTTE CONSTRUCTION LLC	WWTP UPGRADES - BIOSOLIDS	\$ 260,227.23	WWTPPlant Upgrades
Total To Be Paid Bill List		\$ 3,639,190.10	



TOWN OF CHRISTIANSBURG				
PAID BILL LIST		BILLS FOR NOVEMBER 2025		
Vendor	Description	Amount	Department	
ARC3 GASES	CO2	\$ 301.95	Aquatics Maintenance	
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE NOVEMBER 2025	\$ 145.00	Aquatics Maintenance	
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES/MEDICAL SUPPLIES - AQUATIC	\$ 98.49	Aquatics Operations	
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES/MEDICAL SUPPLIES - AQUATIC	\$ 21.19	Aquatics Operations	
ATMOS ENERGY	GAS & TRANSPORTATION - SEPTEMBER 2025	\$ 2,023.06	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - WALMART	\$ 22.05	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - SPOTIFY	\$ 11.99	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - THE ROANOKE TIMES	\$ 34.98	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - MONT CO CHAMBER OF COMMERCE	\$ 25.00	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - HYTEK SALES	\$ 250.00	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - WALMART	\$ 62.73	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - CANVA	\$ 120.00	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - SAMS CLUB	\$ 239.92	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - DOMINIOS	\$ 136.24	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - STARTEX LINEN CO	\$ 345.98	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - CONSTANT CONTACT	\$ 275.00	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - KROGER	\$ 90.00	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - WALMART	\$ 150.74	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - WALMART	\$ 58.52	Aquatics Operations	
CARDMEMBER SERVICE	AQUATICS - SPOTIFY	\$ 11.99	Aquatics Operations	
EMMA POFF	TRAVEL CLOSEOUT - VRPS ANNUAL CONF - ROANOKE, VA	\$ 36.00	Aquatics Operations	
NATHAN DESTREE	TRAVEL - ROANOKE, VA	\$ 86.00	Aquatics Operations	
OFFICE OF THE UNIVERSITY BURSAR	WORK STUDY - SEPTEMBER 2025	\$ 114.18	Aquatics Operations	
ROGER JORDAN ROLLER JR	AQUARIUM MAINTENANCE 10-16-25	\$ 75.00	Aquatics Operations	
SANICO - SOLUTIONS SYSTEMS INC	CLEANING/HYGIENE SUPPLIES	\$ 332.60	Aquatics Operations	
SCOTT COPPOCK	TRAVEL - ROANOKE, VA	\$ 44.00	Aquatics Operations	
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 11-02-25 TO 12-01-25	\$ 95.97	Aquatics Operations	
UNITED RENTALS INC.	LIGHT TOWER RENTAL 09-24-25 TO 10-22-25 AQUATIC	\$ 668.00	Aquatics Operations	
TREASURER OF VIRGINIA	1ST QTR FY 26 - LEVY REPORTING	\$ 730.70	Building	
CHANDLER CONCRETE COMPANY OF VA INC	CREDIT MEMO - CEMETERY	\$ (100.55)	Cemetery	
CHANDLER CONCRETE COMPANY OF VA INC	SUPPLIES	\$ 107.55	Cemetery	
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 23.97	Cemetery	
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 27.03	Cemetery	
EXPRESS SERVICES INC	LANDSCAPING LABOR 10-12-25	\$ 486.00	Cemetery	
EXPRESS SERVICES INC	LANDSCAPING LABOR 10-19-25	\$ 486.00	Cemetery	
EXPRESS SERVICES INC	LANDSCAPING LABOR 10-26-25	\$ 486.00	Cemetery	
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 59.83	Cemetery	
NORTHWEST HARDWARE CO INC	PARTS/SUPPLIES	\$ 20.12	Cemetery	
WHOLESALE MONUMENT COMPANY INC	ENGRAVING	\$ 640.00	Cemetery	
FELIX CLARKE	Planning Commission Meetings 3rd Quarter 2025	\$ 60.00	Community Development	
HELEN ANN LYMAN	Planning Commission Meetings 3rd Quarter 2025	\$ 180.00	Community Development	
JEANANNE KNIES	Planning Commission Meetings 3rd Quarter 2025	\$ 180.00	Community Development	
JENNIFER SOWERS	Planning Commission Meetings 3rd Quarter 2025	\$ 120.00	Community Development	
LARRY BENTON DAY JR	Planning Commission Meetings 3rd Quarter 2025	\$ 180.00	Community Development	
MARK CURTIS	Planning Commission Meetings 3rd Quarter 2025	\$ 180.00	Community Development	

TOWN OF CHRISTIANSBURG				
PAID BILL LIST		BILLS FOR NOVEMBER 2025		
Vendor	Description	Amount	Department	
MIKE SCARRY	Planning Commission Meetings 3rd Quarter 2025	\$ 180.00	Community Development	
RICHARD HILDING JOHNSON	Planning Commission Meetings 3rd Quarter 2025	\$ 180.00	Community Development	
ADVANCE AUTO PARTS	COUNTY FIRE - VEH SUPPLIES	\$ 35.94	County Fire Operating	
ADVANCE AUTO PARTS	COUNTY FIRE - VEH SUPPLIES	\$ 80.26	County Fire Operating	
AMAZON CAPITAL SERVICES INC	COUNTY FIRE - POSTAGE STAMPS	\$ 489.65	County Fire Operating	
ATLANTIC EMERGENCY SOLUTIONS INC	COUNTY FIRE - 2005 PIERCE REPAIRS	\$ 1,862.02	County Fire Operating	
ATLANTIC EMERGENCY SOLUTIONS INC	COUNTY FIRE - 2005 PIERCE REPAIRS	\$ 3,872.00	County Fire Operating	
CARDMEMBER SERVICE	COUNTY FIRE - RAGTOP FIRE HELMETS	\$ 1,115.11	County Fire Operating	
CARDMEMBER SERVICE	COUNTY FIRE - NATIONAL FIRE PROTECTION	\$ 464.27	County Fire Operating	
CARDMEMBER SERVICE	COUNTY FIRE - AMSTERDAM PRINTING	\$ 664.95	County Fire Operating	
LANCASTER INC.	COUNTY FIRE - STATE INSP 2011 DODGE	\$ 20.00	County Fire Operating	
MOTOR MILE CAR WASH	COUNTY FIRE - CAR WASH MONTHLY PLAN	\$ 100.00	County Fire Operating	
ACTIVE911 INC	ACTIVECOMM SUBSCRIPTION	\$ 333.70	County Rescue Operating	
JOSHUA B COOK	WINDOW TINTING - AMBULANCE	\$ 1,500.00	County Rescue Operating	
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 110.66	County Rescue Operating	
STRYKER SALES CORP.	Stryker - 2025-2026 Service Agreement	\$ 22,405.70	County Rescue Operating	
ULINE	TIRE RACK/CABINET - RESCUE	\$ 833.14	EMS Billing- Rescue	
CARDMEMBER SERVICE	ENG - VA ASSOC MAPPING LAND INFO SYS	\$ 400.00	Engineering	
CARDMEMBER SERVICE	ENG - HAMPTON INN AND SUITES	\$ 321.32	Engineering	
CARDMEMBER SERVICE	ENG - HILTON NORFOLK	\$ 230.18	Engineering	
PIERCE HARDING	Mileage reimbursement - Charlottesville, VA	\$ 198.80	Engineering	
ALL PEST CONTROL INC	MONTHLY PEST CONTROL - TOWN HALL	\$ 90.00	Fac Maint Town hall	
NORTHWEST HARDWARE CO INC	PARTS/SUPPLIES	\$ 10.06	Fac Maint Town hall	
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE NOVEMBER 2025	\$ 145.00	Fac Maint Town hall	
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 13.58	Farmer's Market	
CARDMEMBER SERVICE	CREDIT/RETURN - WALMART	\$ (13.58)	Farmer's Market	
IVEN BRUCE CALDWELL	FM 10-23-25	\$ 52.00	Farmer's Market	
JAMES HOWARD KORB	FARMERS MARKET ENTERTAINMENT 10-16-25	\$ 100.00	Farmer's Market	
JASON & SHERRA PRICE	WASTE MANAGEMENT DOG PARK	\$ 840.00	Farmer's Market	
ROSE GILLUM	2 CHIPS - FM 07-24-25, 07-31-25, 10-23-25	\$ 20.00	Farmer's Market	
SUSAN C HOGAN	FM 10-23-25	\$ 30.00	Farmer's Market	
YULIETT GUERRERO	FACE PAINTING - FARMERS MARKET 10-16-25	\$ 120.00	Farmer's Market	
CARDMEMBER SERVICE	FINANCE - VA GOVT FINANCE OFFICERS ASSOC	\$ 390.00	Finance	
CARDMEMBER SERVICE	FINANCE - GATES FLOWERS	\$ 64.92	Finance	
CARDMEMBER SERVICE	CREDIT - REWARDS	\$ (550.00)	Finance	
DEPARTMENT OF MOTOR VEHICLES	DEPT OF MOTOR VEHICLES	\$ 1,150.00	Finance	
ONETIME PAY TAX	REFUND TAXES	\$ 1,762.87	Finance	
SHRED-IT US JV LLC	SHREDDING SERVICES	\$ 134.87	Finance	
TREASURER OF VIRGINIA DIV OF UNCLAIMED PROPERTY	UNCLAIMED PROPERTY FY 24-25	\$ 13,116.18	Finance	
C. CURTIS WHITT	TRAVEL - CLEARWATER, FL - IAFC Symposium	\$ 347.63	Fire	
CARDMEMBER SERVICE	FIRE DEPT - BEST WESTERN WAYNESBORO	\$ 574.32	Fire	
CARDMEMBER SERVICE	FIRE - SOPHIA LEARNING	\$ 299.00	Fire	
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 7.61	Fire	
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 7.61	Fire	
FEDERAL EXPRESS CORPORATION	TRACKING 393828979903	\$ 15.79	Fire	

TOWN OF CHRISTIANSBURG			
PAID BILL LIST		BILLS FOR NOVEMBER 2025	
Vendor	Description	Amount	Department
NEW RIVER PETROLEUM INC	DIESEL - FD	\$ 1,652.81	Fire
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE NOVEMBER 2025	\$ 145.00	Fire
VIRGINIA FIRE CHIEFS ASSOC INC	2025 DUES	\$ 520.00	Fire
WILLIAM L HANKS	TRAVEL - CLEARWATER, FL - IAFC Symposium	\$ 347.63	Fire
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 798.05	Fishing Rodeo
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 156.11	Fishing Rodeo
AMAZON CAPITAL SERVICES INC	BATTERY PACKS	\$ 64.97	Fleet Maintenance
AMAZON CAPITAL SERVICES INC	CREDIT MEMO - ORIG INV #13JJ-6P79-9QKY	\$ (64.97)	Fleet Maintenance
CARDMEMBER SERVICE	PW - VA STATE POLICE	\$ 27.10	Fleet Maintenance
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM 10-14-25 TO 10-20-25	\$ 82,018.37	Fringe Pool
DEANNA COX	COBRA PAYMENT 10-23-25	\$ 763.50	Fringe Pool
TREASURER OF VIRGINIA - VRS	VRS OCTOBER 2025	\$ 268,093.41	Fringe Pool
VA ASSOC OF COUNTIES GROUP SELF-INSURANCE RISK POO	MEMBER #726 - 107 LIVES	\$ 2,502.27	Fringe Pool
JASON & SHERRA PRICE	DOG PARK WASTE MANAGEMENT	\$ 780.00	Huckleberry Park
CARDMEMBER SERVICE	HR - ONWARD NEW RIVER VALLEY	\$ 75.00	Human Resources
CARDMEMBER SERVICE	HR / REC DEPT - KROGER	\$ 159.90	Human Resources
CARDMEMBER SERVICE	HR - KROGER	\$ 40.36	Human Resources
CARDMEMBER SERVICE	HR - SOCIETY HUMAN RESOURCES	\$ 399.00	Human Resources
MARSH & MCLENNAN COMPANIES INC	INSURANCE POLICY 06-30-25 TO 07-01-26	\$ 2,000.00	Human Resources
OFFICE OF THE UNIVERSITY BURSAR	WORK STUDY - SEPTEMBER 2025	\$ 251.08	Human Resources
PSYCHOLOGICAL HEALTH ROANOKE	EMPLOYEE TESTING	\$ 260.00	Human Resources
PSYCHOLOGICAL HEALTH ROANOKE	EMPLOYEE TESTING	\$ 260.00	Human Resources
SAFETY & COMPLIANCE SERVICES INC.	EMPLOYEE TESTING	\$ 1,160.00	Human Resources
CARDMEMBER SERVICE	IT DEPT - SFAX	\$ 1,705.00	Information Technology
CARDMEMBER SERVICE	IT DEPT - GO DADDY	\$ 210.90	Information Technology
CARDMEMBER SERVICE	IT DEPT - GO DADDY	\$ 210.90	Information Technology
CITIZENS	PHONE/INTERNET BILLING NOVEMBER 2025	\$ 4,904.51	Information Technology
COMCAST HOLDINGS CORP	INTERNET BILLING 10-15-25 TO 11-14-25	\$ 702.07	Information Technology
ELECTRONIC SYSTEMS INC	PRINTER BILLING 09-18-25 TO 10-17-25	\$ 28.95	Information Technology
ELECTRONIC SYSTEMS INC	PRINTER BILLING 08-18-25 TO 09-17-25	\$ 28.95	Information Technology
SHENTEL CABLE COMPANY	SPECIAL CIRCUIT BILLING 10-18-25 TO 11-17-25	\$ 699.00	Information Technology
VIRGINIA LOCAL GOVERNMENT IT EXECUTIVES	VALGITE DUES	\$ 100.00	Information Technology
CARDMEMBER SERVICE	REC DEPT - PIZZA INN	\$ 297.77	Jill Buddy Camp
CARDMEMBER SERVICE	ENG - LOWE'S	\$ 57.89	Landfill
CARDMEMBER SERVICE	PR - KROGER	\$ 39.97	Launch Christiansburg
OLD TOWN PRINTING & COPYING	GIANT CHECK - LAUNCH CBURG	\$ 63.29	Launch Christiansburg
AT&T MOBILITY	PHONE/INTERNET BILLING 10-19-25 TO 11-18-25	\$ 212.50	Parks & Recreation Admin
CALEB DUNLEA	Travel Advance-VRPS Conference Roanoke, VA	\$ 20.00	Parks & Recreation Admin
CARDMEMBER SERVICE	REC DEPT - CANVA	\$ 119.99	Parks & Recreation Admin
CARDMEMBER SERVICE	REC DEPT - VRPS CONFERENCE REGISTRATION	\$ 495.00	Parks & Recreation Admin
CARDMEMBER SERVICE	REC DEPT - ADVANTAGE RENTAL CARS	\$ 177.60	Parks & Recreation Admin
CARDMEMBER SERVICE	REC DEPT - ROSEN PLAZA HOTEL	\$ 1,040.80	Parks & Recreation Admin
CARDMEMBER SERVICE	REC DEPT - WHISTLE EXPRESS CAR WASH	\$ 16.00	Parks & Recreation Admin
CARDMEMBER SERVICE	REC DEPT - VRPS CONFERENCE REGISTRATION	\$ 2,380.00	Parks & Recreation Admin
DYLAN VEST	Travel Advance-VRPS Conference Roanoke, VA	\$ 20.00	Parks & Recreation Admin

TOWN OF CHRISTIANSBURG				
PAID BILL LIST		BILLS FOR NOVEMBER 2025		
Vendor	Description	Amount	Department	
FITNESS CONCEPTS INC	PARTS FOR EQUIPMENT - REC CENTER	\$ 507.32	Parks & Recreation Admin	
HMI WELDING SUPPLY INC	PROPANE - REC	\$ 28.00	Parks & Recreation Admin	
MCNEIL ROOFING INC	MAINTENANCE	\$ 2,612.00	Parks & Recreation Admin	
ONETIME PAY PARK&REC	Travel Advance-VRPS Conference Roanoke, VA	\$ 20.00	Parks & Recreation Admin	
ONETIME PAY PARK&REC	Travel Advance-VRPS Conference Roanoke, VA	\$ 20.00	Parks & Recreation Admin	
ONETIME PAY PARK&REC	Refund Mite Basketball	\$ 45.00	Parks & Recreation Admin	
PAMELA EPPERLY PEYTON	Travel Advance-VRPS Conference Roanoke, VA	\$ 56.00	Parks & Recreation Admin	
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 11-02-25 TO 12-01-25	\$ 84.00	Parks & Recreation Admin	
TAMELA L. CALDWELL	Travel Advance-VRPS Conference Roanoke, VA	\$ 56.00	Parks & Recreation Admin	
CARDMEMBER SERVICE	REC DEPT - TRACTOR SUPPLY	\$ 257.94	Parks & Recreation Maintenance	
SLC OF THE NRV	BALL FIELD TREATMENTS HARKRADER/KIWANIS	\$ 2,000.00	Parks & Recreation Maintenance	
TBC ASSOCIATES II LLC	PORTAJOHNN - FALLING BRANCH - 10-17-25 TO 11-13-25	\$ 105.00	Parks & Recreation Maintenance	
TBC ASSOCIATES II LLC	PORTAJOHNN - CMS - 10-15-25 TO 11-11-25	\$ 105.00	Parks & Recreation Maintenance	
HI-D-HO DOG TRAINING INC.	DOG TRAINING 09-17-25 TO 10-22-25	\$ 1,260.00	Parks & Recreation Operations	
1ST CHOICE SHREDDING INC	SPRING EVENT	\$ 1,800.00	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	HR / REC DEPT - KROGER	\$ 319.80	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 46.65	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 46.73	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 146.65	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - HEALTH DEPT	\$ 40.00	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 43.03	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - K & W RESTARAUNT	\$ 33.60	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - HIBACHI GRILL	\$ 27.68	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 786.82	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - BOJANGLES	\$ 106.71	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - HOBBY LOBBY	\$ 28.64	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - CHICKFILA	\$ 597.84	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 17.84	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - WALMART	\$ 116.15	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - HOME DEPOT	\$ 3,559.52	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - BUC-EES	\$ 25.09	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - OLD SALEM MUSEUMS & GARDENS	\$ 224.71	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	REC DEPT - MUDDY CREEK CAFE	\$ 45.45	Parks&Recreation Materials&EQ	
JEREMY WOODS	TIMING FEE - GETTING SCARY ON THE HUCKLEBERRY 5K	\$ 550.00	Parks&Recreation Materials&EQ	
NORTHWEST HARDWARE CO INC	PARTS/SUPPLIES FOR BATTING CAGE PROJECT	\$ 22.49	Parks&Recreation Materials&EQ	
SMITHS MANAGEMENT GROUP	APPAREL	\$ 3,948.85	Parks&Recreation Materials&EQ	
SMITHS MANAGEMENT GROUP	APPAREL	\$ 2,109.50	Parks&Recreation Materials&EQ	
SMITHS MANAGEMENT GROUP	HUCKLEBERRY HUSTLE SHIRTS	\$ 1,409.15	Parks&Recreation Materials&EQ	
CARDMEMBER SERVICE	CREDIT/REFUND - PLANNING - VAZO	\$ (300.00)	Planning	
CARDMEMBER SERVICE	PLANNING - COURTYARD BY MARRIOTT	\$ 567.15	Planning	
NEW RIVER VALLEY REGIONAL COMMISSION	COMP PLAN UPDATE JULY - SEPT 2025	\$ 2,576.80	Planning	
TIMOTHY SOLOSKY	TRAVEL - FREDERICKSBURG, VA	\$ 377.47	Planning	
AMAZON CAPITAL SERVICES INC	STICKERS - PD	\$ 16.99	Police	
BILL'S USED PARTS	PARTS/SUPPLIES	\$ 200.00	Police	
CARDMEMBER SERVICE	PD - DELTA HOTELS	\$ 551.85	Police	

TOWN OF CHRISTIANSBURG			
PAID BILL LIST		BILLS FOR NOVEMBER 2025	
Vendor	Description	Amount	Department
CARDMEMBER SERVICE	PD - FBI LEEDA	\$ 795.00	Police
CARDMEMBER SERVICE	PD - FBI LEEDA	\$ 795.00	Police
CARDMEMBER SERVICE	PD - JOHN E REID ASSOCIATES	\$ 630.00	Police
CARDMEMBER SERVICE	PD - NRCC WORKFORCE	\$ 250.00	Police
CARDMEMBER SERVICE	PD - VA GANG INVESTIGATION	\$ 560.00	Police
CARDMEMBER SERVICE	PD - VALEAC	\$ 200.00	Police
CARDMEMBER SERVICE	PD - REKKR TACTICAL CONCEPTS	\$ 550.00	Police
CARDMEMBER SERVICE	PD - HAMPTON INN	\$ 524.40	Police
CARDMEMBER SERVICE	PD - PROFIRST TRAINING & CONSULTING	\$ 495.00	Police
CARDMEMBER SERVICE	PD - GLOCK PROFESSIONAL INC	\$ 300.00	Police
CARDMEMBER SERVICE	PD - HOLIDAY INN EXPRESS	\$ 383.73	Police
CARDMEMBER SERVICE	PD - TRANS UNION	\$ 185.00	Police
CARDMEMBER SERVICE	PD - CITY POLICE PUBLIC SAFETY WHOLESALE	\$ 124.50	Police
CARDMEMBER SERVICE	PD - WALMART	\$ 46.06	Police
CARDMEMBER SERVICE	PD - QUICKEN CLASSIC	\$ 77.88	Police
CARDMEMBER SERVICE	PD - QUICKEN BUSINESS	\$ 47.85	Police
CARDMEMBER SERVICE	PD - GLENDALE PARADE STORE	\$ 372.75	Police
CARDMEMBER SERVICE	PD - COMMSTRAT	\$ 299.95	Police
CARDMEMBER SERVICE	PD - INVESTIGATIVE CONCEPTS	\$ 437.75	Police
CARDMEMBER SERVICE	PD - DOLAN CONSULTING GROUP	\$ 125.00	Police
CARDMEMBER SERVICE	PD - TREK BICYCLE BLACKSBURG	\$ 269.96	Police
CARDMEMBER SERVICE	PD - PRI MANAGEMENT GROUP	\$ 179.00	Police
CARDMEMBER SERVICE	PD - KROGER	\$ 74.61	Police
CARDMEMBER SERVICE	PD - SAMS CLUB	\$ 149.90	Police
CARDMEMBER SERVICE	PD - WALMART	\$ 75.90	Police
CARDMEMBER SERVICE	PD - FOOD CITY	\$ 61.01	Police
CARDMEMBER SERVICE	PD - AMAZON	\$ 84.95	Police
CARDMEMBER SERVICE	PD - NEXBELT	\$ 121.50	Police
DAVID REYNOLDS	Meal Money for Travel to VA Beach, VA	\$ 160.00	Police
DUNCAN FORD MAZDA	TOWING	\$ 150.00	Police
EAST COAST EMERGENCY VEHICLES LLC	PARTS/SUPPLIES	\$ 75.84	Police
FEDERAL EXPRESS CORPORATION	TRACKING 885240338013 & 885387439561	\$ 73.37	Police
MARKETING ON MAIN STREET LLC	UNIFORMS	\$ 400.00	Police
MATTHEW COOPER	Meal Money for Travel to Bristol,VA	\$ 180.00	Police
QUALITY TIRE & BRAKE SERVICE	MAINTENANCE - PD	\$ 77.00	Police
RESCUE ONE TRAINING FOR LIFE INC	MEDICAL SUPPLIES	\$ 14,944.00	Police
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE NOVEMBER 2025	\$ 145.00	Police
SEGRA / LUMOS NETWORKS	BILLING NOVEMBER 2025	\$ 41.72	Police
TERESA CARROLL	Reimbursement for parking - Richmond, VA	\$ 65.35	Police
TIRE DISCOUNTERS INC	TIRES	\$ 1,631.50	Police
TRACTOR SUPPLY CO.	PD - K9 SUPPLIES	\$ 24.99	Police
CARDMEMBER SERVICE	POLICE OFFICER FUND - GATES FLOWERS	\$ 94.00	Police Officers Fund
CARDMEMBER SERVICE	PR- THE ROANOKE TIMES	\$ 38.98	Public Relations
MIDWAY PRODUCTION SERVICES	MEETING AUDIO	\$ 85.00	Public Relations
NRV REGIONAL WATER AUTHORITY	JULY-SEPT 2025 BILLING	\$ 1,052,504.70	Public Works

TOWN OF CHRISTIANSBURG			
PAID BILL LIST		BILLS FOR NOVEMBER 2025	
Vendor	Description	Amount	Department
ONETIME PAY WATER	WATER REFUNDS	\$ 958.54	Public Works
APPALACHIAN MACHINE INC	PARTS/SUPPLIES	\$ 600.00	Radio Shop Installs
ACTIVE911 INC	ACTIVECOMM SUBSCRIPTION	\$ 333.70	Rescue
ACTIVE911 INC	ACTIVE BRIDGE SUBSCRIPTION	\$ 278.08	Rescue
ACTIVE911 INC	SUBSCRIPTION RENEWAL	\$ 616.00	Rescue
BOUND TREE MEDICAL LLC	CREDIT MEMO - ORIG INV #85836658	\$ (22.67)	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 1,175.53	Rescue
CARDMEMBER SERVICE	EMS - THE DIFFICULT AIRWAY COURSE	\$ 366.90	Rescue
CARDMEMBER SERVICE	EMS - UNITED STATES POSTAL SERVICE	\$ 11.00	Rescue
CARDMEMBER SERVICE	EMS - HARBOR FREIGHT	\$ 97.95	Rescue
CARDMEMBER SERVICE	EMS - STARLINK	\$ 50.00	Rescue
CARDMEMBER SERVICE	EMS - HOME DEPOT	\$ 125.63	Rescue
CARDMEMBER SERVICE	EMS - TRACTOR SUPPLY	\$ 839.54	Rescue
CARDMEMBER SERVICE	EMS - JW MARRIOTT	\$ 285.48	Rescue
CARDMEMBER SERVICE	EMS - YOUTUBE TV	\$ 49.99	Rescue
CARDMEMBER SERVICE	EMS - WALMART	\$ 54.97	Rescue
CARDMEMBER SERVICE	EMS - SP ELEVATED FIRE SUPPLY	\$ 2,449.95	Rescue
CARDMEMBER SERVICE	EMS - HYTEK COLLISION LLC	\$ 1,144.20	Rescue
CARDMEMBER SERVICE	EMS - FEDERAL EXPRESS	\$ 19.35	Rescue
CARDMEMBER SERVICE	EMS - JONES & BARTLETT	\$ 45.95	Rescue
CDW LLC	CDW - Adobe Acrobat Pro for enterprise	\$ 77.02	Rescue
EAST COAST EMERGENCY VEHICLES LLC	PARTS/SUPPLIES - RADIO SHOP	\$ 300.96	Rescue
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 49.16	Rescue
JOSHUA B COOK	DECALS FOR AMBULANCE	\$ 4,300.00	Rescue
JOSHUA B COOK	DECALS FOR AMBULANCE	\$ 4,300.00	Rescue
JOSHUA B COOK	WINDOW TINTING - AMBULANCE	\$ 1,090.00	Rescue
NEW RIVER PETROLEUM INC	DIESEL - FIRE DEPT	\$ 3,458.16	Rescue
REDSTORM FIRE AND RESCUE APPARATUS INC	FRAMING/DOOR - RESCUE	\$ 1,319.36	Rescue
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE NOVEMBER 2025	\$ 145.00	Rescue
SHRED-IT US JV LLC	SHREDDING SERVICES	\$ 96.79	Rescue
STRYKER SALES CORP.	Stryker - 2025-2026 Service Agreement	\$ 22,405.70	Rescue
STRYKER SALES CORP.	MEDICAL SUPPLIES	\$ 955.40	Rescue
TANNAHILL TRUCK BUS & AUTO REPAIR	REPAIRS/MAINTENANCE	\$ 504.43	Rescue
TANNAHILL TRUCK BUS & AUTO REPAIR	REPAIRS/MAINTENANCE	\$ 920.83	Rescue
VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS IN	VOLUNTEER BENEFITS	\$ 732.00	Rescue
CARDMEMBER SERVICE	EMS - PAPA JOHNS	\$ 78.87	Rescue Donations Fund
CARDMEMBER SERVICE	EMS - DOMINOS	\$ 41.25	Rescue Donations Fund
CARDMEMBER SERVICE	EMS - KROGER	\$ 37.25	Rescue Donations Fund
CARDMEMBER SERVICE	EMS - FOODLION	\$ 134.04	Rescue Donations Fund
CARDMEMBER SERVICE	EMS - KROGER	\$ 39.76	Rescue Donations Fund
CARDMEMBER SERVICE	EMS - KROGER	\$ 100.00	Rescue Donations Fund
AMAZON CAPITAL SERVICES INC	SHOP VAC/SEAT COVERS - WWTP	\$ 146.17	Sewer Pump Station Operations
CARTER MACHINERY	PARTS/SUPPLIES	\$ 414.27	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 75.16	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 133.68	Sewer Pump Station Operations

TOWN OF CHRISTIANSBURG			
PAID BILL LIST		BILLS FOR NOVEMBER 2025	
Vendor	Description	Amount	Department
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 129.09	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 75.16	Sewer Pump Station Operations
ELECTRICAL SUPPLY CO	PARTS/SUPPLIES	\$ 2.20	Sewer Pump Station Operations
OFFICE OF WATER PROGRAMS	Office of Water Programs - self study - CEUs	\$ 200.00	Sewer Pump Station Operations
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 59.52	Solid Waste
THC ENTERPRISES INC	PARTS/SUPPLIES	\$ 266.02	Solid Waste
AMAZON CAPITAL SERVICES INC	WADERS	\$ 199.98	Storm Drain Operations
CHANDLER CONCRETE COMPANY OF VA INC	CONCRETE MIX	\$ 369.60	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 133.70	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 50.86	Storm Drain Operations
AECOM TECHNICAL SERVICES INC	Bridge Inspections	\$ 4,172.50	Streets Operations
AMAZON CAPITAL SERVICES INC	PARTS/SUPPLIES	\$ 192.97	Streets Operations
CARTER MACHINERY	PARTS/SUPPLIES	\$ 674.42	Streets Operations
CHANDLER CONCRETE COMPANY OF VA INC	VERSA CAP	\$ 45.00	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 163.85	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 482.05	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 395.18	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 165.38	Streets Operations
COLE TRUCK PARTS INC	PARTS/SUPPLIES	\$ 151.68	Streets Operations
DISPLAY SALES COMPANY	LIGHT BAR	\$ 116.00	Streets Operations
EXPRESS SERVICES INC	LANDSCAPING LABOR 10-12-25	\$ 4,262.63	Streets Operations
EXPRESS SERVICES INC	LANDSCAPING LABOR 10-19-25	\$ 4,485.38	Streets Operations
EXPRESS SERVICES INC	LANDSCAPING LABOR 10-26-25	\$ 2,916.00	Streets Operations
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 40.29	Streets Operations
GENUINE PARTS COMPANY INC	CREDIT MEMO - ORIG INV #065787	\$ (170.77)	Streets Operations
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 170.77	Streets Operations
GENUINE PARTS COMPANY INC	CREDIT MEMO ORIG INV #056430	\$ (32.88)	Streets Operations
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 32.88	Streets Operations
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 298.99	Streets Operations
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 59.80	Streets Operations
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 14.95	Streets Operations
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 44.85	Streets Operations
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 59.80	Streets Operations
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 59.80	Streets Operations
KORMAN SIGNS INC.	Korman - Workzone Traffic and Vehicle Safety Cones	\$ 103.50	Streets Operations
KORMAN SIGNS INC.	Korman - Workzone Traffic and Vehicle Safety Cones	\$ 1,150.80	Streets Operations
M & V ASSOCIATES	ASPHALT	\$ 690.00	Streets Operations
MCGRADY-PERDUE HEATING & COOLING INC	MAINTENANCE	\$ 79.00	Streets Operations
MCGRADY-PERDUE HEATING & COOLING INC	MAINTENANCE	\$ 720.00	Streets Operations
NORTHWEST HARDWARE CO INC	PARTS/SUPPLIES	\$ 55.77	Streets Operations
SAMPSON-BLADEN OIL CO INC	BLUE DEF	\$ 520.42	Streets Operations
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 10-22-25 TO 11-21-25	\$ 84.00	Streets Operations
SUPERIOR PAVING CORP	ASPHALT	\$ 580.25	Streets Operations
CARDMEMBER SERVICE	ADMIN - MONTGOMERY COUNTY CHAMBER OF COMMERCE	\$ 30.00	Town Council
CARDMEMBER SERVICE	ADMIN - MONTGOMERY COUNTY CHAMBER OF COMMERCE	\$ 30.00	Town Council

TOWN OF CHRISTIANSBURG			
PAID BILL LIST		BILLS FOR NOVEMBER 2025	
Vendor	Description	Amount	Department
D. MICHAEL BARBER	TRAVEL - MAYORS/VML CONFERENCE - HOTEL ROANOKE	\$ 173.90	Town Council
MONTGOMERY CO CHAMBER OF COMMERCE	MC 2025 ANNUAL MEETING & AWARDS DINNER	\$ 950.00	Town Council
MONTGOMERY CO CHAMBER OF COMMERCE	MEMBERSHIP INVESTMENT 2025	\$ 1,800.00	Town Council
CARDMEMBER SERVICE	ADMIN - LOOPNET.COM	\$ 99.00	Town Manager
CARDMEMBER SERVICE	ADMIN - HOLIDAY INN	\$ 350.59	Town Manager
VIRGINIA BUSINESS SYSTEMS	PRINTER BILLING 9-25-25 TO 10-24-25	\$ 60.42	Town Manager
APPALACHIAN POWER COMPANY	ELECTRIC SERVICE 08-20-25 TO 09-19-25	\$ 43,565.67	Town Wide
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING 09-11-25 TO 10-09-25	\$ 109.06	Town Wide
MANSFIELD OIL COMPANY	FUEL BILLING 09-16-25 TO 09-30-25	\$ 31,173.61	Town Wide
VERIZON-WIRELESS	PHONE/INTERNET BILLING 09-11-25 TO 10-10-25	\$ 7,866.38	Town Wide
XEROX CORPORATION	XEROX BILLING - SEPTEMBER 2025	\$ 1,775.63	Town Wide
AMAZON CAPITAL SERVICES INC	SHOP VAC/SEAT COVERS - WWTP	\$ 12.30	Treatment Plant Operations
AMAZON CAPITAL SERVICES INC	SHOP VAC/SEAT COVERS - WWTP	\$ 39.00	Treatment Plant Operations
CARDMEMBER SERVICE	WWTP - WAYPOINT ANALYTICAL	\$ 16.48	Treatment Plant Operations
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE INC	SLUDGE HAULING - SEPTEMBER 2025	\$ 36,609.09	Treatment Plant Operations
HD SUPPLY INC	USA Blue Book - Lab Supplies	\$ 76.64	Treatment Plant Operations
HD SUPPLY INC	USA Blue Book - Lab Supplies	\$ 266.28	Treatment Plant Operations
HD SUPPLY INC	USA Blue Book - Replacement EQ Transducer probes	\$ 2,103.18	Treatment Plant Operations
MCGRADY-PERDUE HEATING & COOLING INC	RERAIRS/MAINTENANCE - WWTP	\$ 79.00	Treatment Plant Operations
OFFICE OF WATER PROGRAMS	Office of Water Programs - self study - CEUs	\$ 640.00	Treatment Plant Operations
POLYDYNE INC.	Polydyne - Emulsion Polymer for Dewatering	\$ 13,950.00	Treatment Plant Operations
VIRGINIA WATER ENVIRONMENT ASSOCIATION	VWEA STATE MEMBERSHIPS - 2	\$ 30.00	Treatment Plant Operations
CARDMEMBER SERVICE	PW - LEWIS SYSTEMS & SERVICE CO IN	\$ 1,323.08	Water Operations
CARDMEMBER SERVICE	PW - HOLIDAY INN EXPRESS	\$ 433.80	Water Operations
CARTER MACHINERY	PARTS/SUPPLIES	\$ 357.76	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 153.23	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 153.23	Water Operations
FERGUSON ENTERPRISES INC #75	Ferguson - A32 12.25 poly lid 2 Boss	\$ 8,087.50	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 494.62	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 692.83	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 792.06	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 967.74	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 772.65	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 941.37	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 937.66	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 1,233.56	Water Operations
HENDERSON PRODUCTS INC	Henderson Products - TA Truck Build	\$ 149,529.00	Water Operations
MUELLER SYSTEMS	COLLECTOR EXT WARRANTY/HOSTING/MIHOST/CELLULAR 9-16-25 TO 9-15-26	\$ 53,165.69	Water Operations
NORTHWEST HARDWARE CO INC	PARTS/SUPPLIES	\$ 27.59	Water Operations
Total Paid		\$ 1,983,393.38	
TO BE PAID BILL LIST		\$ 3,639,190.10	
TOTAL ALL		\$ 5,622,583.48	





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

November 18, 2025

**ITEM TITLE:**

Award a construction contract to Jones Road & Bridge, Inc. for the Roanoke Street and First Street Sidewalk Improvements project in the amount of \$382,041.82

**DESCRIPTION:**

The Project consists of asphalt mill and overlay, curb and gutter, sidewalk and curb ramp meeting ADA requirements, storm drainage, traffic and pedestrian signals, pavement markings and signing, permanent stabilization, and associated appurtenances. The General Contractor shall provide all expertise, labor, and resources in connection with the work. This project is anticipated to take six months to construct once the notice to proceed is issued. The project is funded through the VDOT Transportation Alternatives (TA) grant program which provided 80% funding with a 20% local match.

**POTENTIAL ACTION:**

Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject work, contingent upon award authorization from VDOT.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

The Town issued IFB# 255000018 on August 29, 2025, for the Roanoke Street and First Street Sidewalk Improvements project. The Town received five bids on September 30, 2025. The Town's engineering and procurement staff have reviewed the bids and has determined that the bid from Jones Road & Bridge, Inc. is the lowest responsible bid and recommends entering into contract with Jones Road & Bridge, Inc. to perform the work.

**INFORMATION PROVIDED:**

Notice of Award

<https://christiansburg.box.com/s/ieh644fc3kqb7xba51tqb7hnj10lp7fw>

Recommendation Letter & Bid Tabulation

<https://christiansburg.box.com/s/wqoojy85z0mqmj6hsak9p0vdk2nhtcm5>

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## RESOLUTION RECOGNIZING PUBLIC WORKS PROFESSIONALS AS FIRST RESPONDERS

WHEREAS, typically Police, Fire, and EMS are often the three most recognized first responders, Public Works also provides vital support to emergency response partners, helping protect essential services, and restoring those services following an emergency; and

WHEREAS, Public Works is often the first on scene and the last to leave the scenes of disasters; and

WHEREAS, the efforts of Public Works First Responders represent an essential function protecting our citizens and communities that no other agency provides; and

WHEREAS, in 2017, the American Public Works Association ("APWA") created a national "Public Works First Responder" symbol to be used throughout North America to recognize Public Works professionals as "First Responders"; and

WHEREAS, the Town of Christiansburg finds it in the public's best interest to designate the Town's Public Works employees as first responders.

NOW, THEREFORE, BE IT RESOLVED, that the Christiansburg Town Council does hereby commend and recognize the Town of Christiansburg Public Works and asks the citizens to show support and recognize Public Works as first responders.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held November 18, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Deanna Cox

Johana Hicks

Tanya Hockett

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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D. Michael Barber, Mayor

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Tracy Heinline, Clerk of Council

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## RESOLUTION RECOGNIZING NOVEMBER 29 – DECEMBER 6, 2025, AS SMALL BUSINESS WEEK

**WHEREAS**, Small Business Days are a way for our citizens to celebrate and support small businesses and all they do for our communities; and,

**WHEREAS**, the government of Christiansburg, Virginia, celebrates our local small businesses and the contributions they make to our local economy and community; and,

**WHEREAS**, when your dollars stay in your community, you help small businesses thrive and your neighborhood prosper; and,

**WHEREAS**, Small Business Days is an important part of small businesses' busiest shopping season and historically, reported projected spending among U.S. consumers who shopped at independent retailers and restaurants on Small Business Saturday reached an estimated \$17.8 billion according to the U.S. Small Business Administration (SBA); and,

**WHEREAS**, Christiansburg, Virginia supports our local businesses that create jobs, boost our local economy, and preserve our communities; and,

**WHEREAS**, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday and the Town of Christiansburg is also endorsing the period of November 29 – December 6, 2025, as Small Business Week.

**NOW, THEREFORE BE IT RESOLVED**, that the Council of the Town of Christiansburg, Virginia recognizes November 29, 2025, through December 6, 2025, as Small Business Week, and do call upon all citizens of our community, and communities across the country, to support small business days and merchants on Small Business Saturday and throughout the year.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held November 18, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Deanna Cox

Johana Hicks

Tanya Hockett

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

---

D. Michael Barber, Mayor

---

Tracy Heinline, Clerk of Council



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

November 11, 2025

**ITEM TITLE:**

An ordinance in regard to a rezoning request by Roger Woody, registered agent for RWJW Properties, LLC, applicant and property owner, to rezone property located at 300 Kimball Lane SW (approximately 37.987-acre Tax Parcel 557 – ((A)) – 20; Parcel ID 016002) from A Agricultural to R-1 Single-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on October 28, 2025.

**DESCRIPTION:**

The purpose of this request is to rezone the parcel from Agriculture (A) to Single-Family Residential (R-1). On October 20, 2025, Planning Commission voted 5 – 3 to recommend approval of the request with the following proffers:

1. The property shall be developed at a maximum density of 2.5 single family detached residential units per acre.
2. Any residential subdivision development on the subject parcel shall include the construction of a public road connection from Tax Parcel 557-A-22 to Rogers Drive SW to facilitate interparcel connectivity for residential and emergency service vehicles.
3. Any road improvements warranted that are directly attributable to the proposed project based on final engineered site plans will be the owner's responsibility, unless otherwise directed by the Town of Christiansburg Engineering Department.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/g09e7gyf22ijczv8tmv67p885qrcl3c>

Ordinance

<https://christiansburg.box.com/s/zo4tzbxlalu3w3o2yhvuciyyxzgyp247u>

Planning Commission Draft Minutes of 9/29/25

<https://christiansburg.box.com/s/4gmuniqueqyuk0gx6i3ebkff1hmvzooif>

Planning Commission Draft Minutes of 10/20/25

<https://christiansburg.box.com/s/g06m9wuel4qd34zf793vfmhqs9sfu38c>

Citizen Comments

<https://christiansburg.box.com/s/kgfwuoucvmzmzvereugvk6d1jfi7apruv>

Staff Report with maps

<https://christiansburg.box.com/s/r5ocnwyqngx1nu4a9rqew2of5jsgpanb>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

November 18, 2025

**ITEM TITLE:**

Emergency and Inclement Weather Policy

**DESCRIPTION:**

The purpose of this policy is to provide guidance for modifying or suspending Town operations during emergencies such as severe weather, natural disasters, or acts of terrorism.

This policy is not intended to limit or restrict the Town's authority to require additional or extraordinary services from employees during emergencies. It will be administered in accordance with the Fair Labor Standards Act (FLSA) and all other applicable wage and hour laws.

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**POTENTIAL ACTION:**

Council discussion/action

**INFORMATION PROVIDED:**

DRAFT Emergency and Inclement Weather Policy

<https://christiansburg.box.com/s/z0g3eeyloky1b6zopsqfob3q72xvzdu4>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

November 18, 2025

**ITEM TITLE:**

Employee gifts and gift cards

**DESCRIPTION:**

Town Manager Wingfield brought up employee gift cards and gifts at the October 25, 2025, Town Council meeting and alerted Town Council that staff had planned the Employee Luncheon to be December 10 from 11:30 a.m. to 2:00 p.m. with Cracker Barrel catering at a cost of \$5,441.29. Mr. Wingfield stated that staff planned to purchase \$50 gift cards for all full-time employees and \$25 gift cards for all part-time employees who either have more than 5 years of Town service or 1 year of Town service and working an average of 20 hours per week, at a total cost of \$14,750. Mr. Wingfield also showed Town Council a vacuum mug that would be branded with "Christiansburg, VA The Place to Work" for full-time employees at a cost of \$3,194.43. Mr. Wingfield clarified that these items are all budgeted under Human Resources - Employee Appreciation.

Councilwoman Hicks suggested including volunteers in the gift cards and Council had discussion and voted to provide \$25 gift cards to volunteers. Town staff has debated if the intent from the Town Council vote was for all volunteers (or just Fire and EMS) and we interpreted it as being all volunteers (<https://youtu.be/0Dnzk8AcxaM?t=5046>), though we have waited to order the gift cards.

There are 38 Fire and 2 EMS volunteers and approximately 209 other volunteers (all Parks and Rec, largely coaches), so the total is approximately 249 volunteers and would be a cost of approximately \$5,900.00 total for volunteers (at \$25 per card, which are discounted 5%). The Town can absorb this in the budget, but staff wanted clarity.

Dept.	# Vol.	Role	Hours	Annual Hours Volunteered
EMS	2	Paramedics	Min 24/month	709
Fire	38	Firefighting, equip. maint.	Varies/min 4 firefighters/call	6000
Recreation	27	AARP Tax Aides	12 wks x 6 hrs each	1944
	28	Wayne Fenton Veterans Fishing Day	10 comm members-12 hrs; 28 volunteers event day	344
	8	Triad Salt Senior Care Fair	8 hrs each	64

	8	Shred-A-Thon – 2 days each yr	8 hrs each event	128
	144	Youth Sports (baseball, football, volleyball, basketball, cheer) 71 Head Coaches; Approx 73 Asst Coaches	2-4 hrs/week at 8-12 weeks per sport	8182
	1	Farmers Market	4 hrs/week for 22 weeks	88
<b>TOTALS</b>	<b>249</b>			<b>17,459 hours</b>

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**POTENTIAL ACTION:**

Council discussion/action

**INFORMATION PROVIDED:**

Draft Town Council Minutes from October 28, 2025

<https://christiansburg.box.com/s/mn961x030gep2ycvqrw0lsbw9gysepo3>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

November 18, 2025

**ITEM TITLE:**

Time off and facility closures for December 24, 2025

**DESCRIPTION:**

The Town Employee Handbook ([2023 employee handbook](#)) specifies that the following in regard to employee holiday time:

“The Town of Christiansburg follows the state’s holiday schedule provided by the Virginia Department of Human Resources Management, except for Columbus Day. Columbus Day will be applied as a full day off on the Wednesday preceding Thanksgiving.”

The Virginia Department of Human Resource Management publishes the state calendar ([Pay and Holiday Calendar](#)) and it specifies that employees receive four additional hours the day before Thanksgiving and the day before Christmas in 2025 ([payandholidaycalendar2025.pdf](#)). Town Council has previously allowed Town employees to use the four hours that they are perceived as losing compared to state system employees because of the Columbus Day switch and Governor Youngkin’s allowance of the four additional hours on the Wednesday before Thanksgiving (as was done in 2023 – link below).

Town administration recommends granting the other four hours off on Christmas Eve (in lieu of the time that overlaps on the afternoon before Thanksgiving) and closing on the entirety of Christmas Eve at Christiansburg Town Hall, Christiansburg Recreation Center and Christiansburg Aquatic Center.

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**POTENTIAL ACTION:**

Council discussion/action

**INFORMATION PROVIDED:**

Minutes from October 24, 2023

<https://christiansburg.box.com/s/rjdm2e91mod8vlbxw4jqb8dti5d7pa4b>