



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
JANUARY 13, 2026 - 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

For citizens that cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 5:00 p.m. on Tuesday, January 13, 2026 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. RE-ORGANIZATION FOR YEAR 2026

- A. Montgomery County Clerk of Court to administer Oaths of Office
- B. Town Council reaffirmation of Town Council Code of Ethics
- C. Town Council reaffirmation of Town Attorney Engagement Policy

- D. Town Council reaffirmation of Town Remote Participation Policy
- E. Town Council to set regular meeting dates and times of Council Meetings
- F. Town Council election of Vice-Mayor
- G. Mayor appointment of Town Council Committees:
  - 1. Water and Waste Committee
  - 2. Street Committee
  - 3. Emergency Services Committee
  - 4. Central Business District Committee
- H. Mayor appointment of Town Council Representative to Aquatics Advisory Board
- I. Mayor appointment of Town Council Representative to Recreation Advisory Commission
- J. Mayor appointment of other Committees, Commissions, and Boards:
  - 1. Town Council Representative to Town Bikeway - Walkway Committee (no term)
  - 2. Town Council Representative to Town Sustainability Committee (no term)
  - 3. Town Council Representative to the Public Arts Advisory Board for a 2-year term from January 1, 2026 to December 31, 2027
  - 4. Town Council representative to the Montgomery Tourism Development Council for the remainder of a 2-year term until December 31, 2026

### III. ADJUSTMENT OF THE AGENDA

### IV. PUBLIC HEARINGS

- A. Conditional Use Permit request by Clayco, LLC, property owner and applicant, to allow a planned housing development of 28 multi-family residential dwelling units on approximately 2.031 acres located northwest of the intersection of Chrisman Street SW and First Street SW, between 101 Chrisman Street SW and 400 W Main Street consisting of all of Tax Parcel 526 - ((A)) - 138 (Parcel ID 013446) zoned Multi-Family Residential District (R-3). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Street vacation request by Zack Bracket to vacate an approximately 206-foot portion unimproved right-of-way on the west side and an approximately 82-foot unimproved right-of-way on the north side of property located at 301 Radford Street NW identified as Tax Parcel 526 - ((23 BK 2)) - 1; Parcel ID 009163

V. CONSENT AGENDA

- A. Approval of Minutes of December 9, 2025
- B. Bill list
- C. Contract Amendment #3 for each of the following firms for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term:
  - 1. A. Morton Thomas and Associates, Inc.
  - 2. Century Engineering, LLC
  - 3. McDonough Bolyard Peck, Inc. d/b/a MBP
  - 4. Rummel, Klepper & Kahl, LLP
  - 5. Whitman, Requardt & Associates, LLP
- D. Set Town Council Public Hearing for January 27, 2026 for Budget Amendment #1
- E. Set Town Council Public Hearing for March 10, 2026 for a rezoning request by LZM-BAM, LLC, applicant and property owner, for an amendment to proffers on property located at 2886 Roanoke Street, identified as Tax Parcel 501 - ((1)) - 24A (Parcel ID 011123), **consisting of approximately of 0.968 acres. The property is zoned General Business District (B-3) with proffers, and the request is to amend the proffers accepted with the 2001 rezoning action. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.**
- F. Set Town Council Public Hearing for March 10, 2026 for a Conditional Use Permit request by Rockstep Christiansburg LLC, Property Owner, to allow operation of a Carnival from March 26, 2026 through April 5, 2026 on the property located at 782 New River Road NW, Tax Parcel 435 - ((A)) - 41, Parcel ID 007741, zoned General Business District B-3. **The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.**
- G. Reschedule public hearing for Lease of Public Property for Wing Test Delivery Zone from January 13, 2026 to January 27, 2026
- H. Reschedule public hearing for franchise agreement with Gigabeam from January 13, 2026 to January 27, 2026

VI. INTRODUCTIONS AND PRESENTATIONS

VII. CITIZEN COMMENTS

VIII. COMMITTEE REPORTS

IX. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Amend Town of Christiansburg Code regarding Lodging Tax Section 18-210. Homestay Use Requirements
- B. Appointment of Dr. Kim Eagle to the New River Valley Emergency Communications Regional Authority Board of Directors for the remainder of a 4-year term ending May 10, 2026
- C. Appointment of Dr. Kim Eagle to the Board of Directors for Onward NRV

X. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

XI. COUNCIL REPORTS

XII. OTHER BUSINESS

- A. Closed Meetings:
  - 1. **Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the appointment of officers for the year 2026.**
  - 2. **Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of disposition of property at the intersection of Peppers Ferry Road NW and Booker T. Washington Parkway NW (Tax Parcel 435 - ((A)) - 3A2, Parcel ID 300240 (3.068 acres); Tax Parcel 435 - ((A)) - 3A3, Parcel ID 300241 (2.267 acres); Tax Parcel 435 - ((A)) - 3A1, Parcel ID 300239 (2.107 acres); and a portion of Tax Parcel 435 - ((A)) - 3A; Parcel ID 270079 (approximately 1 acre of the total 55.347 acres).**
  - 3. Reconvene in Open Meeting
  - 4. Certification
  - 5. Council action on the matters

- a. Appointment of Officers:
  - i. Town Treasurer
  - ii. Clerk of Council
  - iii. Police Chief
  - iv. Town Attorney
- b. Disposition of property

XIII. ADJOURNMENT

Upcoming meetings of Council:

January 21, 2026, 6:30 p.m. - Regular Work Session

January 27, 2026, 7:00 p.m. - Regular Meeting

February 10, 2026, 7:00 p.m. - Regular Meeting