

Christiansburg Aquatic Center  
Advisory Board  
December 7<sup>th</sup>, 2011

In Attendance: Jeremy Williams, Jim Vanhoozier, Shirley Hallock, Michael St. Jean, Steve Simmons, Karen Drake, Terry Caldwell, Maddie Duke

Absent: Bert Locklin

The meeting was called to order by Terry Caldwell.

Terry gave her report of items she had to discuss with the Board. Terry's staff is keeping track of how many patrons use the facility on town holidays. She gave that report to the Board and let them know that she wants to do this for a couple years and then compare revenue with paying employees, etc. for that day. She can then report to Town Council if she believes the cost factor is too high.

Terry also went over her October Revenue Report and noted that there were 43 birthday parties for that month. She also gave the Board a copy of Program Evaluations that is given to every participant in a program and also discussed the Swim Meet Surveys that is given out to every team during meets.

Terry read the article about the Aquatic Center from *Aquatics International* recognizing the Aquatic Center as one of the best in its class. Also discussed was the new "mini" winter brochure that is out for classes that are being offered until our new brochure comes out in March.

Terry discussed an email that she received from a parent of a special needs child. The 8-year old child has special needs and the parent wanted to know if there was any kind of discount for their child. Terry shared with the Board that at this time, she told that parent that the rate for an 8-year old child is \$2/day and at this time there are not discounts for special needs. She asked the Board that if they feel this should be discussed, to let her know and she would be more than happy to sit down and review this. The Board agreed that giving discounts on an already low rate for a medical condition would be a lot of work, asking for a doctor's note, keeping that one file, etc.

Jim Vanhoozier thanked the Board for their presentation at Town Council in November. The Board recommended that the fee structure stay the same, since that presentation the issue has not been brought up again.

Terry let the Board know that at the next Town Council Meeting on December 20<sup>th</sup>, Steve Simmons and Bert Locklin will be reappointed to the Aquatic Advisory Board. She invited all members to attend where she would like to introduce them to the Council Members and Mayor. Michael St. Jean's term is expiring at the end of December 2011 and his position on the Aquatic Advisory Board will be vacant and that position will be advertised.

Jeremy Williams discussed a complaint that he had received about people walking around the competition pool deck with street shoes. Karen Drake pointed out that Blacksburg Aquatic Center does not allow street shoes on their pool deck and that might be something to look into

and see what the reasons are. Terry said that her and her staff would look into it and discuss.

Under old business, Mr. Vanhoozier asked Terry if she had heard from Mr. O'Reilly from the Special Olympics about their address to the Board in October. Terry has not heard anything from them and let the Board know that Special Olympics are done using the pool until March.

Shirley Hallock motioned to accept minutes from last meeting. Michael seconded the motion and minutes were approved.

Meeting adjourned.

The next meeting is scheduled for February 1, 2012.