Sherry Joines Wyatt

Historic Preservation Consultant

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Professional Fee Proposal, April 16, 2012

Scope of Work:
Preparation of a complete and competent application packet for the listing of the Historic District including approximately fifty-five properties to the National Register of Historic Places. The preparation of the application packet will include research, black and white and digital photography, maps as required by National Register and state guidelines, entry of the properties within the district into the Department of Historic Resources (DHR) database, and architectural and historical essays describing the property and explaining its significance.

Fee: $5000

Estimated Timeline:
Preparation of the Nomination Form packet will not begin until after state review board's approval of the PIF on June 21 and after Town Council approval on July 1. The nomination packet will be submitted to the Virginia Department of Historic Resources Regional Preservation Office on or before November 1, 2012.

Thank you for taking time to consider this proposal. Please feel free to contact me with any questions.

Sincerely,
Sherry Joines Wyatt
Historic Preservation Consultant

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