

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
MINUTES OF JULY 19, 2011 AT 7:30 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT THE CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VA, ON JULY 19, 2011 AT 7:30 P.M.

**COUNCIL MEMBERS PRESENT:** Mayor Richard G. Ballengee; Vice-Mayor Michael D. Barber; R. Cord Hall; Steve Huppert; Henry D. Showalter; Bradford J. Stipes; James W. Vanhoozier. **ABSENT:** None.

**ADMINISTRATION PRESENT:** Interim Town Manager Barry Helms; Town Clerk Michele M. Stipes; Town Attorney Jim Guynn; Planning Director Randy Wingfield; Assistant to the Town Manager Adam Carpenetti; Finance Director/Treasurer Val Tweedie; Public Relations Officer Becky Wilburn; Town Planner Nichole Hair.

**PLANNING COMMISSION MEMBERS PRESENT:** Chairperson Craig Moore. **ABSENT:** Ann H. Carter; Kevin Conner; Joe Powers; Meghan Dorsett; Barry Akers; Mark Caldwell; Jennifer Sowers.

**PLEDGE OF ALLEGIANCE.**

**PUBLIC HEARING**

1. Community Development Block Grant – 2011 – 2012 Annual Action Plan. Interim Town Manager Helms reported that the objectives and major outcomes of the 2011 – 2012 Annual Action Plan are to continue development of new infrastructure, and to provide maintenance of existing infrastructure, in the Town's low income districts. The funding provides for usable sidewalks and connectivity, along with upgrades to existing water and sewer systems. The areas selected for improvements in the 2011 - 2012 Annual Action Plan are bounded by Roanoke Street, Depot Street, and East Main Street. Christiansburg resident, Roger McCauley, asked what impact this project will have on economic development in the area. Interim Town Manager Helms explained that the funding is received from the Department of Housing and Urban Development and will fund approximately one to two jobs.

**REGULAR MEETING**

**MAYOR BALLENGEE** called the Regular Meeting of Council to order and asked if there were any additions or corrections to the Regular Meeting Minutes of July 5, 2011. Councilman Barber made a motion to approve the Minutes as presented, seconded by Councilman Showalter. Council voted on the motion as follows: **AYES:** Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. **NAYS:** None.

**CITIZEN HEARINGS:**

1. Planning Commission recommendation on:
  - a. Conditional Use Permit amendment request by Cambria Crossing, L.L.C. for property on the eastern side of Phoenix Boulevard (tax parcels 465 – ((38)) – 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, and 46) for a planned housing development in the MU-1 Mixed Use: Residential - Limited Business District. Interim Town Manager Helms reported that the Planning Commission has recommended that Town Council table the request for further review in respect of members absent while on vacation. The applicant, Mr. Thom Rutledge, agreed with the recommendation, noting it will provide him additional time to speak with neighboring residents about the proposed development. The Planning Commission vote was five to zero.
2. Citizens Comments:
  - a. Mr. Samuel Bauer, 100 Alleghany Street, on behalf of Connie Turner and himself, thanked Council and Town staff for posting a reduced speed limit of 15 mph along Alleghany Street, for sixty days, in consideration of ongoing construction on that street.

#### DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS:

1. Town Council action on:
  - a. Conditional Use Permit amendment request by Cambria Crossing, L.L.C. for property on the eastern side of Phoenix Boulevard (tax parcels 465 – ((38)) – 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, and 46) for a planned housing development in the MU-1 Mixed Use: Residential - Limited Business District. Councilman Stipes made a motion to accept the Planning Commission's recommendation to table the request, seconded by Councilman Vanhoozier. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.
  - b. Community Development Block Grant - 2011-2012 Annual Action Plan. Councilman Barber made a motion to approve the Community Development Block Grant, 2011 – 2012 Annual Action Plan as presented, seconded by Councilman Stipes. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.
  - c. Closed Meeting:
    - a. Request for a Closed Meeting under Section 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the search for a new Town Manager. Councilman Barber made a motion to enter into a Closed Meeting, seconded by Councilman Stipes. Town Clerk Stipes polled Council as follows: Barber – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye.
    - b. Reconvene in Open Meeting. Councilman Vanhoozier made a motion to reconvene in Open Meeting, seconded by Councilman Barber. Council voted on the motion as follows: AYES: Barber, Hall, Showalter, Stipes; Vanhoozier. NAYS: None. Note: Councilman Huppert left at the end of the Closed Meeting discussion, at 8:13 p.m., and was not present for the vote to reconvene in Open Meeting.
    - c. Certification. Councilman Barber moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. Councilman Stipes seconded the certification and Town Clerk Stipes polled Council as follows: Barber – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye; Vanhoozier - Aye.
    - d. Action on the Matter – Mayor Ballengee reported that Council will take no action on the matter discussed in Closed Meeting.

#### TOWN MANAGER REPORTS:

PUBLIC HEARING REQUEST(S) – Interim Town Manager Helms presented the following request and recommended setting the Public Hearing for August 16, 2011.

1. Proposed Urban Agricultural Ordinance allowing chickens and bees within town limits.

On motion by Councilman Barber, seconded by Councilman Vanhoozier, Council voted to set the Public Hearing for August 16, 2011. Council voted on the motion as follows: AYES: Barber, Hall, Showalter, Stipes, Vanhoozier. NAYS: None.

Interim Town Manager Helms reported that the Town's attorneys are drafting an ordinance that will allow reduced speed limits along work zones beyond the sixty days allowed by State Code. The ordinance is expected to be ready for Council adoption at the next regular Council meeting.

Interim Town Manager Helms reported that the owner of the rental house on Mill Lane, recently found to contain a methamphetamine lab, is now beginning to remove items from the house as required for hazardous material clean-up. Councilman Showalter asked for periodic progress reports on this situation. Councilman Barber suggested Council set and enforce a completion date for clean-up of the property, and Interim Town Manager Helms said he will research this matter and report his findings to Council.

Interim Town Manager Helms asked Town Council to accept advertisement for proposal, under the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA), for the replacement of culverts at Independence Boulevard. This proposal is upstream of the Diamond Hills Stream Restoration project discussed by Council in January 2011. Councilman Barber made a motion to approve this request, seconded by Councilman Vanhoozier. Council voted on the motion as follows: AYES: Barber, Hall, Showalter, Stipes, Vanhoozier. NAYS: None.

Interim Town Manager Helms reported that he, along with Planning Director Randy Wingfield and Director of Engineering Wayne Nelson, met with Mr. Dennis Allen to discuss Mr. Allen's concerns with Windsor Estates subdivision. It has been determined that Mr. Allen's concern is a civil matter and he is not expected to bring the matter before Council.

Councilman Barber brought before Council the matter of a future lease between the Town of Christiansburg and Kiwanis for use of the Kiwanis facilities, specifically the ball fields. This document is currently being drafted by the Town's attorneys, and Councilman Barber asked that Kiwanis have the opportunity to review the document before it is finalized. Christiansburg and Kiwanis have an in-kind partnership for use of the Kiwanis facilities, at no monetary cost to the Town.

Mayor Ballengee reported that the Town has received a request for grant funding in the amount of seven hundred and fifty dollars for the Wilderness Trail festival. Funding would be provided through the Tourism Fund. The Tourism Committee will review this request and make a recommendation at the August 2, 2011 regular Town Council meeting.

**ADJOURNMENT:**

There being no further business to bring before Council, the meeting was adjourned at 8:29 PM.

---

## Michele M. Stipes, Clerk of Council

---

Richard G. Ballengee, Mayor