

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
WORK SESSION MINUTES OF JUNE 18, 2013 AT 6:00 P.M.  
REGULAR MEETING MINUTES OF JUNE 18, 2013 AT 7:30 P.M.**

A WORK SESSION OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VA, ON JUNE 18, 2013 AT 6:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor Richard G. Ballengee; Vice-Mayor Steve Huppert; D. Michael Barber; R. Cord Hall; Henry D. Showalter; Bradford J. Stipes; James W. Vanhoozier. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Barry Helms; Assistant Town Manager Randy Wingfield; Town Attorney Theresa Fontana; Director of Engineering and Special Projects Wayne Nelson.

The purpose of the work session was to discuss the Joinder Agreement.

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A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VA, ON JUNE 18, 2013 AT 7:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor Richard G. Ballengee; Vice-Mayor Steve Huppert; D. Michael Barber; R. Cord Hall; Henry D. Showalter; Bradford J. Stipes; James W. Vanhoozier. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Barry Helms; Town Clerk Michele Stipes; Town Attorney Theresa Fontana; Assistant Town Manager Randy Wingfield; Planning Director Nichole Hair; Police Chief Mark Sisson; Aquatic Center Director Terry Caldwell; Director of Engineering and Special Projects Wayne Nelson; Director of Public Relations and Human Resources Becky Wilburn.

PLEDGE OF ALLEGIANCE

**REGULAR MEETING**

**I. CALL TO ORDER:**

MAYOR BALLENGEE called the regular meeting of Council to order and asked if there were any additions or corrections to the regular meeting minutes of June 4, 2013. Councilman Vanhoozier made a motion to approve the minutes as presented, seconded by Councilman Barber. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.

**II. CITIZEN'S HEARING:**

1. PRESENTATION OF A RESOLUTION OF RECOGNITION OF THE TUXEDO PANDAS: TEAM 4924. THE RESOLUTION WAS ADOPTED AT THE JUNE 4, 2013 COUNCIL MEETING. Councilman Stipes read the resolution of recognition and presented a copy of the resolution to each participant, including a framed copy to the group's head coach, Mr. Franky Marchand. The resolution was adopted by Council on June 4, 2013 and is attached to those minutes.
2. CONCURRENT JURISDICTION AGREEMENT WITH BLACKSBURG – PRESENTATION BY POLICE CHIEF SISSON. Town Council was provided a copy of the agreement for review. Chief Sisson explained that the Town had a mutual aid agreement with Blacksburg to provide emergency assistance when requested, but the Concurrent Jurisdiction Agreement would provide for continued emergency assistance throughout the duration of incidences as requested. Chief Sisson offered to answer questions of Council and requested that Council consider prompt action on the matter given the nature of the agreement. Attorneys for Blacksburg and Christiansburg have reviewed and approved the document according to Chief Sisson. Councilman Vanhoozier made a motion to

authorize Mayor Ballengee to sign and enter into a Concurrent Jurisdiction Agreement with the Town of Blacksburg, with the removal of the word "Blacksburg" in paragraph 7.1 of the agreement, seconded by Councilman Huppert. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.

3. BECKY WILBURN, DIRECTOR OF PUBLIC RELATIONS AND HUMAN RESOURCES, TO GIVE OVERVIEW OF REVISED TOWN WEBSITE. Becky Wilburn, Director of Public Relations and Human Resources, provided Council with a preview of the progress being made in updating and improving the Town's website. The improvements are both aesthetic and structural, with added features designed for ease of use. Town staff has worked with Civic Plus for more than six months to create a more comprehensive website with a focus on improved usability. Civic Plus anticipates that the website would go live in a few weeks. Council complemented the website improvements and Councilman Huppert suggested that the Parks and Recreation Department consider offering a training class on navigating the new website.
4. PROPOSED DRAFT POLICY FOR EMS REVENUE RECOVERY PROGRAM FOR AMBULANCE TRANSPORT. Councilman Hall and Councilman Vanhoozier explained the minor revisions to the policy, noting that the main intent of the revisions was to clarify that funds recovered through the policy would be used to enhance and upgrade fire and rescue programs, and is not intended to be a source of general fund revenue. Councilman Hall made a motion to adopt the Revenue Recovery Program for Ambulance Transport as revised, seconded by Councilman Barber. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.
5. CITIZEN COMMENTS.
  - a. Ms. Ann Hess, Crescent Drive, expressed her appreciation for the service Council provides, and thanked the members for the recent purchase of land for the development of a park. She also expressed her appreciation for the Town's discussions with Montgomery County to provide better water service through the Joinder Agreement.
  - b. Ms. Melissa Gardner, Phlegar Street, addressed Council regarding the Concurrent Jurisdiction Agreement, noting that the Mutual Aid Agreement referenced expired in the year 2012. Police Chief Sisson acknowledged that the agreement had lapsed, but stated that the attorneys for Christiansburg and Blacksburg were working to renew the agreement. Ms. Gardner then spoke in support of the Joinder Agreement, anticipating that it may improve the water pressure at her residence.

### III. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS

1. TOWN COUNCIL ACTION ON:
  - a. Community Development Block Grant – Annual Action Plan for Fiscal Year 2013 – 2014. The Public Hearing was held June 4, 2013. Councilman Vanhoozier made a motion to approve the CDBG Annual Action Plan for the Fiscal Year 2013 – 2014 as presented at the June 4, 2013 Public Hearing, seconded by Councilman Hall. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.
2. JOINDER AGREEMENT.

Mayor Ballengee provided a brief background on the Joinder Study performed to determine the feasibility of Montgomery County joining the Blacksburg-Christiansburg-V.P.I. Water Authority, at the request of Montgomery County. The Joinder Agreement is the result of the study and both Blacksburg and Virginia Tech have voted to approve the agreement allowing the county to join the water authority. Councilman Showalter expressed his continued concerns with the anticipated costs of the joinder to citizens if approved, and the low buy-in cost set by Montgomery County. Councilman Hall said he also is concerned with the possibility of an increase in rates initially, but understands that as development increases in the county, rates could eventually decrease for water customers. Councilman Hall spoke of his concerns regarding an apparent lack of community support for the joinder, possibility of the county's subsidization of the PSA, and the low by-in amount. Councilman Barber said he was not able to support the Joinder Agreement until he spoke with Mr. Jerry Higgins, Director of the Blacksburg-Christiansburg-VPI Water Authority. Mr. Higgins explained to him the regional benefits of the joinder and the positive effects it would have on each participating locality. Councilman Huppert and Councilman Stipes both stressed the importance of regional cooperation, especially with water utilities, which would impact future economic development. Council voted on the Joinder Agreement documents as follows:

- Joinder Agreement - Councilman Vanhoozier made a motion to approve Montgomery County's application to join the Blacksburg-Christiansburg-VPI Water Authority, seconded by Councilman Huppert. Council was polled on the motion as follows: Barber – Aye; Hall – Aye; Huppert – Aye; Showalter – Nay; Stipes – Aye; Vanhoozier – Aye.
  - Amended and Restated Water Agreement – Councilman Vanhoozier made a motion to accept the Amended and Restated Water Agreement, seconded by Councilman Huppert. Council was polled on the motion as follows: Barber – Aye; Hall – Aye; Huppert – Aye; Showalter – Nay; Stipes – Aye; Vanhoozier – Aye.
  - Amended and Restated Articles of Incorporation of the Blacksburg-Christiansburg-VPI Water Authority. Councilman Vanhoozier made a motion to approve the Amended and Restated Articles of Incorporation of the Blacksburg-Christiansburg-VPI Water Authority, seconded by Councilman Huppert. Council was polled on the motion as follows: Barber – Aye; Hall – Aye; Huppert – Aye; Showalter – Nay; Stipes – Aye; Vanhoozier – Aye. The name of the water authority is now NRV Regional Water Authority. Mayor Ballengee thanked Council for its efforts in this endeavor, and also thanked the members of the Montgomery County Board of Supervisors for their presence at tonight's work session and Council meeting.
3. APPOINTMENT OF REPRESENTATIVE TO THE NRV REGIONAL WATER AUTHORITY. Councilman Hall made a motion to appoint Mr. Wayne Nelson, Director of Engineering and Special Projects, to serve as representative on the NRV Regional Water Authority for a term of one year beginning July 1, 2013 and ending June 30, 2014. Councilman Barber seconded the motion and Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes Vanhoozier. NAYS: None.
4. RECOMMENDATION OF AT-LARGE MEMBER TO THE NRV REGIONAL WATER AUTHORITY. Councilman Barber made a motion to appoint John W. Kirby, Jr. to serve as at-large member to the NRV Regional Water Authority, seconded by Councilman Huppert. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.
5. APPOINTMENT TO THE CEMETERY ADVISORY COMMITTEE. Councilman Hall made a motion to appoint members to the Cemetery Advisory Committee as follows: Ann Carter – 3 year term; Pamela Hale – 3 year term; Alice Jones – 2 year term; Spencer Hall – 2 year term; Rex Germany – 1 year term; one vacancy – 1 year term. Councilman Barber seconded the motion and Council voted as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.
6. MR. STIPES AND MR. VANHOOZIER – STREET COMMITTEE REPORT/RECOMMENDATION ON:
- a. Plat Showing Subdivision of Tax Parcel 499-((3))-1; creating 6 lots; Fisher Street N.E. Councilman Stipes explained the simple subdivision request creating six lots. Council issued a Conditional Use Permit for this property earlier this year for the development of townhomes. The request conforms to the subdivision ordinance and Councilman Stipes made a motion to approve the request, seconded by Councilman Barber. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.

#### IV. TOWN MANAGER'S REPORTS:

1. PUBLIC HEARING REQUEST: Town Manager Helms presented the following request and recommended setting the Public Hearing for July 16, 2013:

1. Loan for refinancing the Christiansburg Aquatic Center and other capital projects.

On motion by Councilman Barber, seconded by Councilman Huppert, Council voted to set the Public Hearing for July 16, 2013. Council voted on the motion as follows: AYES: Barber, Hall, Huppert, Showalter, Stipes, Vanhoozier. NAYS: None.

#### PROGRESS REPORTS AND ANNOUNCEMENTS:

- Town Manager Helms reported that the Police Department plans to replace a patrol car at an estimated cost of twenty-four thousand dollars; the insurance payment will be approximately \$19,000. The department has been short a patrol car since one was totaled a few weeks ago.
- Per a discussion of Council at the June 4<sup>th</sup> meeting, Town Manager Helms reported that the Town has the authority to adjust the speed limit on Route 114 according to the Town's contract with VDOT. The Street Committee agreed

to study this matter and provide a recommendation to Council. Council then discussed the dangerous hill on Marshall Street between CiCi's Pizza and Walgreens. The Street Committee will study this matter and provide a recommendation to Council.

- The Engineering Department opened bids on the Depot Street water line, which came in under-budget at 1.4 million. Portions of Depot Street would be closed during construction to reduce costs and the public would be given advance notice of the closure, including electronic message boards.
- Bids for multiple phases of the Huckleberry Trail from Wal-Mart to Forelmont Drive have been opened and sent to VDOT for approval. The bids came in under-budget.
- Councilman Hall requested that the Town consider working in conjunction with Montgomery County to recognize Child Abuse Prevention Month beginning in 2014. Child Abuse Prevention Month is typical in the early part of the year and Mayor Ballengee asked Councilman Hall to begin working on this endeavor in a few months and to provide recommendations for Council consideration.
- Councilman Huppert suggested that the Town send a letter to the owners of Market Place addressing violations and encouraging them to improve, or sell, the property.

#### V. ADJOURNMENT:

There being no further business to bring before Council, the meeting was adjourned at 8:55 PM.

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Michele M. Stipes, Clerk of Council

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Richard G. Ballengee, Mayor