

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
WORK SESSION MINUTES OF JUNE 18, 2013 AT 6:00 P.M.
REGULAR MEETING MINUTES OF JULY 2, 2013 AT 7:30 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VA, ON JULY 2, 2013 AT 7:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor Richard G. Ballengee; Vice-Mayor Steve Huppert; D. Michael Barber; Bradford J. Stipes; James W. Vanhoozier. ABSENT: R. Cord Hall; Henry D. Showalter.

ADMINISTRATION PRESENT: Town Manager Barry Helms; Town Clerk Michele Stipes; Town Attorney Theresa Fontana; Assistant Town Manager Randy Wingfield; Director of Engineering and Special Projects Wayne Nelson; Finance Director/Treasurer Val Tweedie.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

1. Proffer amendment request by Johnny C. Martin to for property located at 3295 and 3301 Roanoke Street (an approximately 1.3 acre portion of the total 36.798 acre tax parcel 502 – ((9)) – 5C and an approximately 0.65 acre portion of the total 4.0756 acre tax parcel 502 – ((9)) – 5), which is zoned B-3 General Business, to amend a proffer statement to allow for automobile sales. Johnny Martin, Jr. was present and offered to answer questions concerning his request that would allow for independent automobile sales at his place of business on Roanoke Street. Mr. Martin submitted a proffer statement, which is attached herewith. Councilman Huppert reported that the Town issued a CUP to Mr. Martin approximately two years ago for a contractor equipment and storage site and the business has remained in compliance with the CUP. Mr. Martin and his father made themselves available for questions at the Planning Commission review of this request. Mr. Martin indicated on a map the planned location for the automobile sales lot. Town Manager Helms reported that the Planning Commission has issued a resolution in support of this request, with eight members voting aye and two absences. Noting Planning Commission support, and a lack of community opposition to this request, Councilman Stipes requested that Council take action on this matter tonight. Councilman Barber made a motion to amend the agenda to add the Planning Commission recommendation and Council action on this matter, seconded by Councilman Vanhoozier. Council voted on the motion as follows: AYES: Barber, Huppert, Stipes, Vanhoozier. NAYS: None. Mayor Ballengee added the items to the agenda.

REGULAR MEETING

I. CALL TO ORDER:

MAYOR BALLENGEE called the regular meeting of Council to order and asked if there were any additions or corrections to the regular meeting minutes of June 18, 2013. Councilman Vanhoozier made a motion to approve the minutes as presented, seconded by Councilman Barber. Council voted on the motion as follows: AYES: Barber, Huppert, Stipes, Vanhoozier. NAYS: None.

MAYOR BALLENGEE presented to Finance Director/Treasurer Val Tweedie a Certificate of Achievement of Excellence in Financial Reporting awarded to the Town of Christiansburg by the Government Finance Officers Association of the United States and Canada. An award of Financial Reporting Achievement was awarded to Val Tweedie for her responsibility in preparing the award-winning CAFR for the Fiscal Year 2012-2013. Mrs. Tweedie accepted the award and acknowledged that preparing the comprehensive annual financial report is a cooperative effort of Town staff and she expressed her appreciation to those who worked to achieve a level of excellence in compiling information for the report. A copy of the press release from Government Finance Officers Association is attached herewith.

II. CITIZEN'S HEARING:

1. CITIZEN COMMENTS.

- a. No comments.

2. PLANNING COMMISSION RECOMMENDATION ON:

- a. Proffer amendment request by Johnny C. Martin to for property located at 3295 and 3301 Roanoke Street (an approximately 1.3 acre portion of the total 36.798 acre tax parcel 502 – ((9)) – 5C and an approximately 0.65 acre portion of the total 4.0756 acre tax parcel 502 – ((9)) – 5), which is zoned B-3 General Business, to amend a proffer statement to allow for automobile sales. Town Manager Helms read the Planning Commission resolution recommending Town Council amend the proffers as requested with the submitted proffers. The Planning Commission vote was 8 ayes; 0 nays; 2 absences. A copy of the resolution and proffers are attached herewith.

III. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS

1. MR. STIPES AND MR. VANHOOZIER – STREET COMMITTEE REPORT/RECOMMENDATION ON:

- a. Plat Vacating Lot Lines and Creating SWM Easement at Lion's Gate Phase II; creating 1 lot; Cub Circle N.W. Councilman Stipes reported that this request is to vacate internal lot lines for the dedication of open space and a stormwater management easement to the Homeowner's Association. The plat is in conformance with the subdivision ordinance and Councilman Stipes made a motion to approve the plat as presented, seconded by Councilman Vanhoozier. Council voted on the motion as follows: AYES: Barber, Huppert, Stipes, Vanhoozier. NAYS: None.
- b. Plat Showing Re-subdivision Lots 29 & 30, Phase II Subdivision of Kelseywood; includes 2 lots; John Lemley Lane, S.E. Councilman Stipes reported that this request is to reconfigure two existing lots to accommodate the construction of a residential dwelling on one of the lots. The property will remain two lots and is zoned R-1 Single-Family Residential. The plat is in conformance with the subdivision ordinance and Councilman Stipes made a motion to approve the plat as presented, seconded by Councilman Vanhoozier. Council voted on the motion as follows: AYES: Barber, Huppert, Stipes, Vanhoozier. NAYS: None.
- c. Plat Showing the Combination of Lots 2 & 3 as Shown on P.B. 13, Pg. 65, Old Christiansburg Property; creating 1 lot; located at 135 Scattergood Drive N.W. Councilman Stipes reported that the existing building is the former Christiansburg Institute gymnasium, and the land around it has been purchased by Graceway Ministries. The request is to vacate two internal lot lines creating one large lot. The plat is in conformance with the subdivision ordinance and Councilman Stipes made a motion to approve the plat as presented, seconded by Councilman Vanhoozier. Council voted on the motion as follows: AYES: Barber, Huppert, Stipes, Vanhoozier. NAYS: None.
- d. Update on speed limit reduction requests. The Street Committee studied the request to lower the speed limit on Marshall Drive because of the hazards caused by the substandard curvature of the road. The Route 114 road widening project is expected to slightly improve the steep angle of the street. The Street Committee recommended that Council reduce the speed limit on Marshall Drive from 25 MPH to 15 MPH, and to reconsider the matter upon completion of the Route 114 road widening project. Councilman Stipes made a motion to reduce the speed limit on Marshall Drive from 25 MPH to 15 MPH, effective immediately upon the posting of speed limit signs, seconded by Councilman Vanhoozier. Council voted on the motion as follows: AYES: Barber, Huppert, Stipes, Vanhoozier. NAYS: None.

2. TOWN COUNCIL ACTION ON:

- a. Proffer amendment request by Johnny C. Martin to for property located at 3295 and 3301 Roanoke Street (an approximately 1.3 acre portion of the total 36.798 acre tax parcel 502 – ((9)) – 5C and an approximately 0.65 acre portion of the total 4.0756 acre tax parcel 502 – ((9)) – 5), which is zoned B-3 General Business, to amend a proffer statement to allow for automobile sales. Councilman Barber made a motion to amend the proffers as requested with the proffers submitted by Johnny C. Martin. Councilman Stipes seconded the motion, and Council was polled on the motion as follows: Barber - Aye, Huppert - Aye, Stipes - Aye, Vanhoozier - Aye.

IV. TOWN MANAGER'S REPORTS:

1. MONTHLY BILLS: On motion by Councilman Barber, seconded by Councilman Vanhoozier, Council voted to approve the monthly bills to be paid on July 10, 2013, in the amount of \$2,030,129.47. Council voted on the motion as follows: AYES: Barber, Huppert, Stipes, Vanhoozier. NAYS: None.
2. PUBLIC HEARING REQUEST: Town Manager Helms presented the following request and recommended setting the Public Hearing for August 20, 2013:
 1. Planning Commission request to amend Chapter 30 "Zoning" of the *Christiansburg Town Code* in regards to parking requirements.

On motion by Councilman Barber, seconded by Councilman Huppert, Council voted to set the Public Hearing for August 20, 2013. Council voted on the motion as follows: AYES: Barber, Huppert, Stipes, Vanhoozier. NAYS: None.

PROGRESS REPORTS AND ANNOUNCEMENTS:

- In response to a citizen complaint, the water pressure was tested on Phlegar Street and found to be within the appropriate guidelines.
- A Huckleberry Trail progress report was provided to Council.
- The work session scheduled for July 16 at 6:00 P.M. has been reschedule for August 6, 2013 at 6:00 P.M.
- A Street Committee meeting is scheduled for July 16 at 7:00 P.M.
- Wayne Nelson, Director of Engineering and Special Projects, provided an update on the progress of the cold in-place recycling paving program. The paving process has been completed on Independence Boulevard, George Edward Via, and South Franklin Street, and the Engineering Department is seeking feedback on the results from the public. The most common complaint received is that the new driving surface is not as smooth as expected. Ride-ability is a concern according to Mr. Nelson, but the decision to move forward with this type of program was based more on the cost effectiveness of this method in addressing some of the Town's roadway failures. Paving crews will move forward with rejuvenation and crack sealing in other areas of town. The Engineering Department is in the process of reviewing the program to determine appropriate utilization of funding for the fiscal year 2013 – 2014. Mr. Nelson has fully documented the roadway project for future reference.
- Councilman Barber reported that the proposed park lease for Kiwanis and the Town is being reviewed by the appropriate Town department heads and is expected to be returned by July 8, 2013.

V. ADJOURNMENT:

There being no further business to bring before Council, the meeting was adjourned at 8:20 PM.

Michele M. Stipes, Clerk of Council

Richard G. Ballengee, Mayor