Christiansburg Planning Commission
Minutes of July 22, 2013

Present: Matthew J. Beasley
Ann H. Carter
Harry Collins
Ashley Cowen
M.H. Dorsett, AICP
David Franusich
Jonathan Hedrick
Steve Huppert
Craig Moore, Chairperson
Joe Powers, Vice-Chairperson
Jennifer D. Sowers
Nichole Hair, Secretary Non-Voting

Absent: none

Staff/Visitors: Kali Casper, staff
Missy Martin, staff
Cindy Disney, Montgomery County Planning Commission
John Stemen, North Cross High School

Chairperson Moore called the meeting to order at 7:01 p.m. in the Christiansburg Town Hall at 100 E. Main Street, Christiansburg, Virginia to discuss the following items:

Public Comment.

Chairperson Moore opened the floor for public comment. No public comments were made. Chairperson Moore closed the floor for public comment.

Approval of meeting minutes for July 8, 2013.

Chairperson Moore introduced the discussion. Commissioner Dorsett made a motion to approve the Planning Commission meeting minutes. Commissioner Cowen seconded the motion which passed 10-0, with Commissioner Hedrick abstaining.

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Planning Commission Public Hearing on Council's intention to adopt an ordinance amending Chapter 30 "Zoning" of the *Christiansburg Town Code* in regard to parking design requirements and in regards to the addition of Sec. 30-9 (i) "Exceptions relating to conditional zoning and/or conditional use permits". The Town Council Public Hearing is scheduled for Tuesday, August 20, 2013.

Chairperson Moore opened the floor to public comments. No public comments were made. Chairperson Moore asked Ms. Hair to discuss the final review updates.

Ms. Hair advised the Town Attorney has reviewed the proposed ordinance and anything underlined is an addition and anything stricken has been removed. Ms. Hair added the Town Attorney took all of the Planning Commission's recommendations adding alternative pavements as an approved paving source and accepted the off street parking exceptions relation to conditional zoning and/or conditional use permits. Ms. Hair stated a public hearing will be held by Planning Commission with a recommendation to Town Council in this process. Chairperson Moore asked Ms. Hair and all Commissioner's if any public comments have been received, all replied no.

Commissioner Dorsett asked Chairperson Moore if the Planning Commission could vote on the proposed adoption during this meeting. Chairperson Moore replied the Commissioners can vote and asked if anyone has objections to voting tonight. No objections were made.

Chairperson Moore asked for a motion. Commissioner Dorsett made a motion to recommend Town Council approve the changes to the ordinance. Chairperson Moore clarified a move to adopt the code changes as recommended. Commissioner Sowers seconded the motion. Chairperson Moore asked if there is any discussion on this issue needed by the Commissioner's, no comments were made. Chairperson Moore commented on how excellent it is to work on small changes to the ordinance to improve Christiansburg in several different ways. Chairperson Moore asked for a vote if there is no more discussion. Planning Commission voted11-0 to recommend Town Council adopt the code changes.

Planning Commission recommendation on the Christiansburg Comprehensive Plan. The Planning Commission Public Hearing was held on July 8, 2013. The Town Council Public Hearing is scheduled for Tuesday, August 6, 2013

Chairperson Moore opened the discussion. Commissioner Dorsett made a motion to recommend Town Council adopt the Comprehensive Plan. Commissioner Beasley seconded the motion. Chairperson Moore commented on how he appreciated reviewing the Comprehensive Plan in segments and how it came together nicely. Commissioner Huppert asked how the Commission would address Council. Ms. Hair replied Ms. Casper will be presenting the Comprehensive Plan to Council. Commissioner Huppert verified that all Planning Commissioners would attend the Town Council meeting to show support.

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Planning Commission recommendation on the Christiansburg Comprehensive Plan – (continued).

Commissioner Powers stated he would like to compliment the co-chairs of the Comprehensive Plan Subcommittee which is Commissioner Cowen and Commissioner Dorsett. Commissioner Huppert asked Chairperson Moore to speak to Council before introducing Ms. Casper. Chairperson Moore agreed and with no further discussion Planning Commission voted 11-0 to recommend Town Council adopt the 2013 Comprehensive Plan.

Other Business

Chairperson Moore asked for other business. Ms. Hair had no other business at this time. Chairperson Moore advised the Commissioners that the August 12, 2013 meeting will be canceled if there are no objections. Chairperson Moore stated the next regular meeting will be on August 26, 2013. Chairperson Moore clarified the Town Council public hearing for Town Comprehensive Plan will be on August 6, 2013 at 7:30 pm.

Commissioner Franusich and Commissioner Powers requested the Development Subcommittee meet on August 12, 2013 at 7:00 pm to discuss downtown parking. Ms. Hair replied yes and asked Commissioner Powers if they would like the downtown citizens to join this meeting. Commissioner Powers and Commissioner Sowers replied not at that meeting.

Commissioner Hedrick advised the Planning Commission he and Commissioner Beasley will be attending the Planning Commissioner's training on August 26th and 27th.

Commissioner Powers asked since the Commission has made the recommendation to Council to amend the parking requirements can the Commission initiate the exception to the Martins proffer amendment request and take care of the costs involved. Ms. Hair replied she would ask Mr. Wingfield and let the Commissioners know, she also added that Town Council will need to vote on the Code amendment before action can be taken.

Commissioner Franusich asked about creating a subcommittee to address pedestrian connectivity within Town. Ms. Hair replied she will ask the Assistant Town Manager regarding the Christiansburg Bikeway/Walkway Committee. Commissioner Dorsett advised Commissioner Franusich there is a long term goal subcommittee to address neighborhoods that will meet in September.

There being no more business Chairperson Moore adjourned the meeting at 7:18 p.m.

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Craig Moore, Chairperson Nichole Hair, Secretary Non-Voting

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