

**PLANNING AND ZONING
ANNUAL REPORT
2019-2020 FISCAL YEAR**

PLANNING COMMISSION

Jennifer Sowers, Chairperson (2019)
Hil Johnson, Chairperson (2020)
Harry Collins, Council Liaison (2019)
Johana Hicks, Council Liaison (2020)

Tom Bernard
Ashley Briggs
Felix Clarke
Mark Curtis
Jessica Davis
Jeananne Knies
Ann Sandbrook

Will Drake, Non-Voting Secretary

BOARD OF ZONING APPEALS

James Stewart, Chairperson
James Kirk, Vice-Chairperson
James Vanhoozier
Karen Drake-Whitney
Ernie Wade

**PLANNING AND ZONING
JULY 1, 2019 – JUNE 30, 2020 FISCAL YEAR
PLANNING COMMISSION**

REZONING REQUESTS	
Recommended approval	5
Recommended disapproval	0
Withdrawn by applicant	0
Total requests	5

CONDITIONAL USE PERMITS	
Recommended approval	9
Recommended disapproval	0
Withdrawn by applicant	0
Total requests	9

CODE AMENDMENTS
none

CONDITIONAL USE PERMIT COMPLIANCE INSPECTIONS		
Conditional Use Permit	Compliance	Number of Inspections
Welding and Metal Fabrication	Compliant	5
Private Recreational Facility	Compliant	5
Towing Service	Compliant	4
Towing Service	Compliant	5
Towing Service	Compliant	5
Single-Chair Hair Salon	Compliant	5
Contractor Equipment Storage	Compliant	5
Autobody Shop	Compliant	5
Commercial Garage	Compliant	5
Major Home Occ – Landscaping	Compliant	5
Total Number of Inspections		49

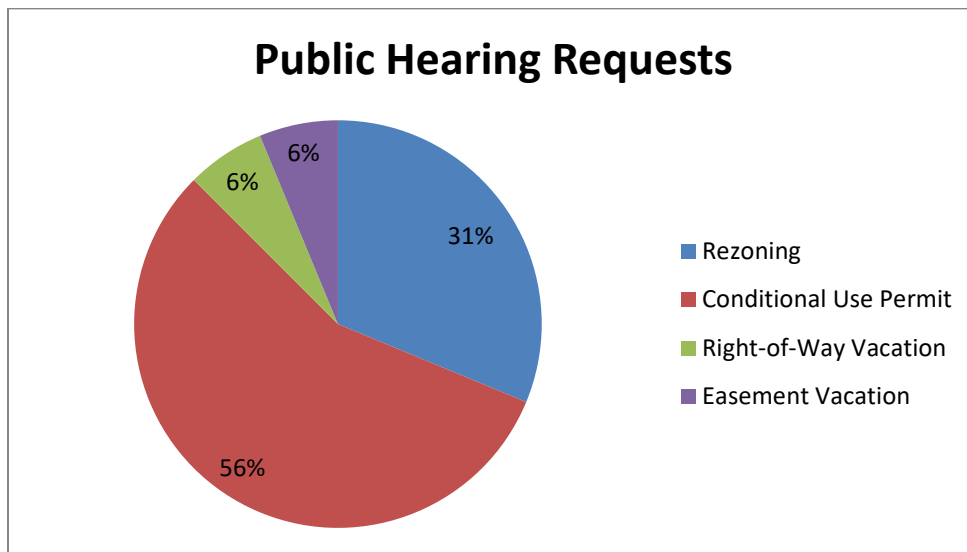
BOARD OF ZONING APPEALS

BOARD OF ZONING APPEALS REQUESTS	
Variance	0
Appeal of Zoning Administrator Determination	0
Total requests	0

BOARD OF ZONING APPEALS DECISIONS	
Approved	0
Denied	0
Overturned	0

PUBLIC HEARINGS

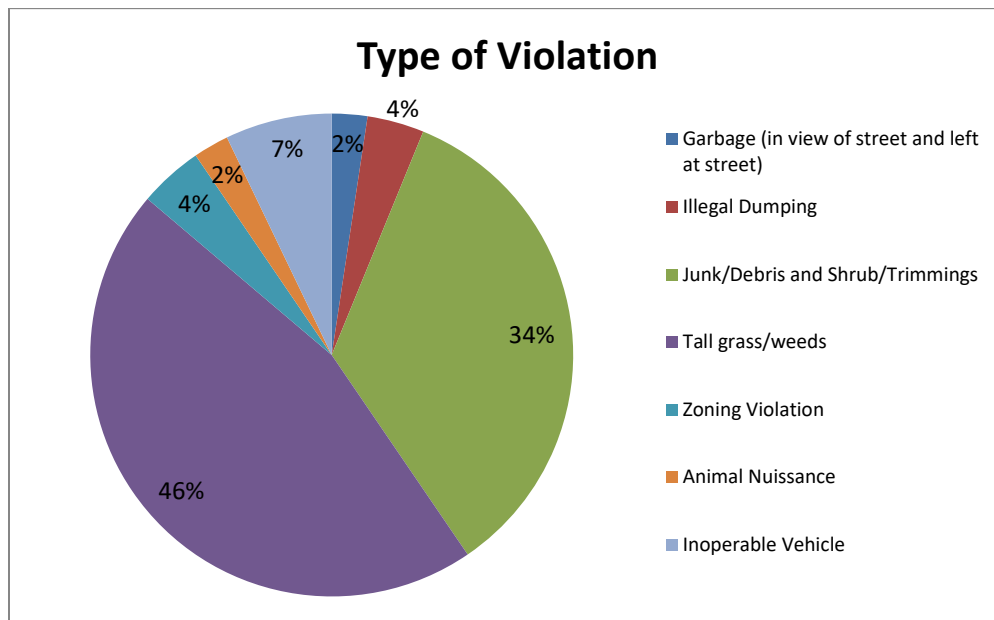
Type of Request	Number of Requests
Rezoning	5
Conditional Use Permit	9
Code Amendment	0
Board of Zoning Appeals	0
Proffer Amendment	0
Right-of-Way Vacation	1
Easement Vacation	1



CODE ENFORCEMENT

Violation	Number of Violations
Garbage and Garbage Carts (in view of street and left at street)	5
Illegal Dumping	8
Junk/Debris and Shrub/Trimnings	72
Tall grass/weeds	96
Animal Nuisance	5
Inoperable Vehicle	15
Zoning Violation	9
Total*	210

*There may be more than one violation present at a given location.

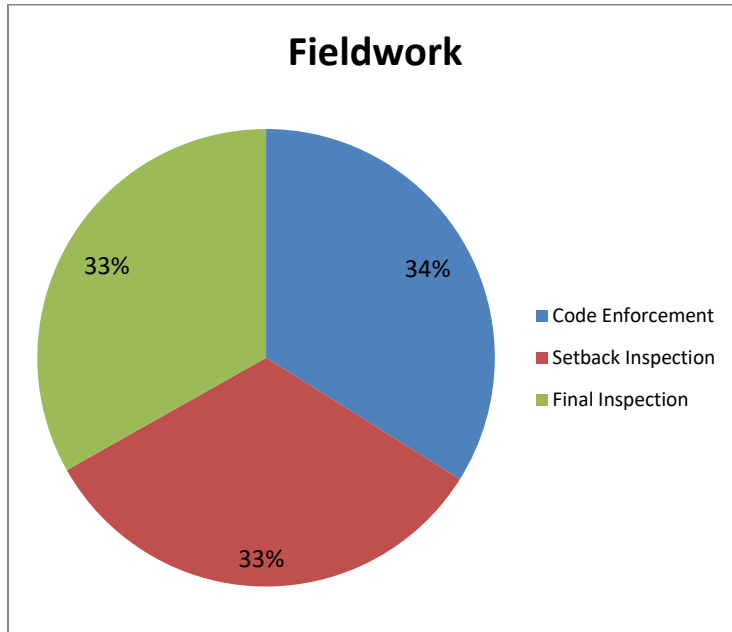


Properties Contracted to Mow/Remove Debris	
Total	11 properties

FIELDWORK

Inspections in Association with Building Department	
Type	Number
Setback Inspection	267
Final Inspection	269
Total	536

Code Enforcement Fieldwork	
Type	Number
Inspection	102
Re-Inspection / Follow-up	240
10 Day Follow-Up	40
15 Day Follow-Up	12
30 Day Zoning Follow-Up	3
Personal Visit	50
Phone Call	279
Post to Property	22
Total	748



THE PLANNING DEPARTMENT

Planning Department: 3 Full Time

EMPLOYEES	
Employee	Title
Will Drake	Planning Director
Jared Crews	Planner II
Jude Cochran	Planner I

OTHER ACCOMPLISHMENTS AND HIGHLIGHTS
Review of 26 subdivision plats.
Review of 43 site plans for 26 unique sites.
Provided 17 letters for zoning compliance/verification.
Assisted Regional Commission with planning grant from Appalachian Regional Commission to create Placemaking Plan for downtown, midtown, and historic Cambria.
Planner II – Jared Crews obtained Certified Zoning Administrator certification through the Virginia Association of Zoning Officials
Planning Director – Will Drake obtained AICP certification through the American Planning Association.
Organized the monthly Bikeway Walkway Committee meetings.