



Christiansburg Farmers Market 2021 Vendor Application

Thank you for your interest in becoming a vendor at the Christiansburg Farmers Market. Please note this year the Farmers Market will be located in the Recreation Center parking lot (1600 N. Franklin St.). Please read our regulations before filling out this vendor application. If you have any questions or concerns, please contact farmersmarket@christiansburg.org or call (540) 382-2349.

Please submit completed applications to farmersmarket@christiansburg.org or by hand/mail to the Christiansburg Recreation Center (1600 N. Franklin Street, Christiansburg, Virginia 24073) by April 16, 2021. Application deadline extended!

Date of Application				
Business/Farm Name				
Business/Farm Address				
Applicant(s) Name(s)				
Mailing Address				
City		State		Zip
Business/Farm Phone		Cell Phone		Fax
Business/Farm Email				
Website				
Virginia Sales Tax #				
Make & Model of Vehicle and License #				
Market Dates Attending				
<input type="checkbox"/> Regular Attendee	<input type="checkbox"/> May 20	<input type="checkbox"/> July 1	<input type="checkbox"/> Aug. 12	<input type="checkbox"/> Sept. 23
<input type="checkbox"/> Seasonal Attendee	<input type="checkbox"/> May 27	<input type="checkbox"/> July 8	<input type="checkbox"/> Aug. 19	<input type="checkbox"/> Sept. 30
Special Events	<input type="checkbox"/> June 3	<input type="checkbox"/> July 15	<input type="checkbox"/> Aug. 26	<input type="checkbox"/> Oct. 7
<input type="checkbox"/> July 3 (Fourth of July Celebration)	<input type="checkbox"/> June 10	<input type="checkbox"/> July 22	<input type="checkbox"/> Sept. 2	<input type="checkbox"/> Oct. 14
<input type="checkbox"/> Dec. 10 (Christmas at the Market)	<input type="checkbox"/> June 17	<input type="checkbox"/> July 29	<input type="checkbox"/> Sept. 9	<input type="checkbox"/> Oct. 21
<input type="checkbox"/> Dec. 11 (Winter Wonderland)	<input type="checkbox"/> June 24	<input type="checkbox"/> Aug. 5	<input type="checkbox"/> Sept. 16	<input type="checkbox"/> Oct. 28

Please make sure to include the following with your application:

1. Farm address and directions to the farm.
2. A copy of crop and product plans for the upcoming growing season and a farm map with layout of crops (with acreage and crop volume indicated on the map). Map may be hand drawn.
3. Proof of liability insurance (see below).
4. Copies of certifications/permits (if applicable).
5. A copy of land lease and/or partnership agreements (if applicable).

Note: Application submission does not guarantee acceptance to the Market.

Please provide a comprehensive list of the products you intend to sell at the Christiansburg Farmers Market. If you intend to resell items, please attach a separate exemptions request form and indicate all products subject to resale. Attach an additional list if necessary.

Certifications

It is required for vendors to provide copies of the following licenses or permits (if applicable) to the products you plan to sell. Please indicate whether they are attached or pending. No vendor will be allowed to participate at the Market until copies of all required documents have been received. If you have any questions regarding whether these licenses or permits are required to vend, please contact farmersmarket@christiansburg.org.

Certifications/Permits	Pending	Attached
USDA Certified Organic Certificate		
Virginia Department of Agriculture and Consumer Services (VDACS) Kitchen Certification		
VDACS Value-added food certification (e.g. low-acid prepared foods, ice cream)		
Virginia Nursery Permit		
Other (please explain):		

Meat Sellers

Please provide the following information for the USDA meat processing facility utilized.

Business Name _____
 Contact Person _____
 Address _____
 City _____ State _____ Zip _____ Phone _____

Insurance

Vendors at the Christiansburg Farmers Market are required to have liability insurance. Vendors selling non-food based products are required to have a minimum policy of \$500,000. Vendors selling food-based products are required to carry \$1 million minimum coverage. List insurance information below. *Please ensure **current** proof of insurance is attached to this application.*

General Information

How many years have you participated in the Christiansburg Farmers Markets? _____ years

What other Farmers Markets do you participate in?

What percentage of the Market season do you intend to commit to attend? _____ % of the Market season

When was the last year you participated in any Farmers Market? _____

Will you require electrical power at your Market space? Yes No

Will you be preparing food at the Farmers Market? Yes No

Will you be using an open flame at the Farmers Market? Yes No

Do you accept credit cards? Yes No

Please remember that an application to the Market does not guarantee acceptance into the Market.

All applicants will be notified of the status of their application in a timely manner.

All applications are due by Friday, April 16, 2021.

All applications returned by April 13 will be promoted in our Christiansburg Connection newsletter. This additional vendor promotion opportunity is mailed to residents with the Town of Christiansburg water bills.

If you are a seasonal vendor applicant, please contact the Farmers Market manager at farmersmarket@christiansburg.org or (540) 382-2349.

Please return completed applications to farmersmarket@christiansburg.org or submit by hand/mail to the Christiansburg Recreation Center, ATTN: Farmers Market, 1600 N. Franklin Street, Christiansburg, Virginia 24073.

I, _____, have read and understand the Christiansburg Farmers Market regulations, agree to abide by them and have received a copy of them. I understand that these regulations may be amended at times, and it is my responsibility to have the most current copy. I will keep my mailing address current so that I may receive notice of changes and other important information. I understand that failure to abide by the regulations may result in my disqualification from participation as a vendor in the Christiansburg Farmers Market and its Special Event Markets. I agree that as a market vendor I will comply with all state, federal and local laws.

Signature _____ Date _____



**Christiansburg Farmers Market 2021 Co-Vendor/Farmer or Farm Representative Application
(If applicable)**

Business/Farm Name		
Applicant(s) Name(s)		
Mailing Address		
City	State	Zip
Business/Farm Phone	Cell Phone	Fax
Business/Farm Email		
Website		
Farm/Vendor Representing		

Please provide a comprehensive list of the products you intend to have sold at the Christiansburg Farmers Market. Indicate the origin of all products to be sold. Attach an additional list if necessary. No resale items are allowed by co-applicants.

Please remember that an application to the Market does not guarantee acceptance into the Market.

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If you are a seasonal vendor applicant, please contact the Farmers Market manager at farmersmarket@christiansburg.org or (540) 382-2349.

Please return completed applications to farmersmarket@christiansburg.org or submit by hand/mail to the Christiansburg Recreation Center, ATTN: Farmers Market, 1600 North Franklin Street, Christiansburg, Virginia 24073.

I, _____, have read and understand the Christiansburg Farmers Market regulations, agree to abide by them and have received a copy of them. I understand that these regulations may be amended at times, and it is my responsibility to have the most current copy. I will keep my mailing address current so that I may receive notice of changes and other important information. I understand that failure to abide by the regulations may result in my disqualification from participation as a vendor in the Christiansburg Farmers Market and its Special Event Markets. I agree that as a market vendor I will comply with all state, federal and local laws.

Signature _____ Date _____