

Christiansburg Aquatic Center



Monthly Report: December 2013

Terry Caldwell, Director

- Hosted meetings in regards to advertising on banners for sponsorships in the competitive pool
- Attended the Emergency Management meeting in Martinsville, VA
- Advisory Board meeting with Town Council for aquatic updates, concerns and suggestions
- Employee evaluations as scheduled
- Council meeting with re-appointment of Jeremy Williams, Karen Drake and Shirley Hallock to the Aquatic Advisory Board
- Review of budget worksheets and brochure programs

Allison Zuchowski, Aquatic Services Manager

- Hired and oriented two new lifeguards for our Aquatics Team
- Completed my Instructor Reauthorization for American Heart Association
- Facilitated CPRO skills sessions
- Helped organize logistics for parking/athlete entry for the CHS Invitational Invite 12/7

Bill Beecher, Competitive Coordinator

- Set up and hosted the Southwest Virginia High School Invitational 721 athletes, 38 schools from Virginia and Tennessee
- Set up and hosted H2OKIE's Winter Championship 887 athletes, 23 teams, from 5 states (Virginia, Tennessee, Maryland, Pennsylvania, New Jersey)
- Set up Christiansburg High School Meet
- Ordered equipment from Colorado Time System
- Created list of all expected meets for 2014
- Created Masters schedule for January
- Coached Masters
- Set up practice schedule and scheduled coaches for Home School Fitness Class



Wayne Hunter, Maintenance Superintendent

- Replaced air filters in multipurpose unit
- Installed blinds in conference room
- Rebuilt pump hot water loop
- Replaced tubing in pump rooms
- Changed air filters on P A C units
- Met with liberty fire solutions about fire alarm system
- Replaced bad lid on slide pump
- Monthly exterminating
- Had plow installed on truck
- Trane working on P A C units #1 & #3

Lauren Woodcock, Program Supervisor

- Ai Chi 2+passes
 - Morning Fit 3+passes
 - Evening Fit 1+passes
 - Warm Water Workout 15+passes
 - Aqua Zumba 3+passes
 - Rolling in the Deep 3+passes
 - SwimGym 5
 - Private lessons 4 unique members (5 uses)
 - Water fitness passes 20 unique members (70 uses)
- Total participants for December 56(107)**

December Events

Helped Bill with Meet set-ups
Updated big screen slides
Fitness classes ended Dec 20th
Toy Drive Dec 16th-21st

Upcoming January Events

Fitness classes start back up January 6th – 2 new day classes
Learn to Swim classes start back up January 21st
First Family Fun Night/Tower of Terror- January 26th



Melissa Callahan, Facility Coordinator

Prior Membership Monthly reports have been distributed by current, renewing memberships. This report and future reports will reflect the memberships sold in the month of December.

- Total Membership Sold:
 - Resident: **25**
 - Non Resident: **27**
- Attendance:
 - Daily Resident Passes: **681**
 - Daily Non-Resident Passes: **777**
 - Dry Passes: **238**
 - Member's Scanned: **2,657**

December

- Had **14** Not Your Average Tuna birthday parties, **2** Mermaid and **1** Pirate Birthday Party in December.
- Had **5** room rentals in December.
- Advertisement for the Maiden Pirate Voyage.
- Met with caterer and Little Leapers to make plans for the Maiden Pirate Voyage.
- Working with Total Motion to provide additional program for the community.
- Helped custodial staff during swim meets.
- Display for "CAC" holiday gift ideas and sold CAC gift baskets.
- Decorated the front lobby and took down the decorations.
- Working with Jeff Groseclose to create pizza bid. We hope to have it out by mid-January.

Goals for January

- 1) Update Party Host Manual
- 2) Send letters out to businesses informing them our room rentals and private parties.
- 3) Start advertising the mermaid/pirate party.

