



Town of Christiansburg, Virginia 24073

100 East Main Street ~ Telephone 540-382-6128 ~ Fax 540-382-7338

OFFICE OF: BUILDING DEPARTMENT

December 30, 2016

To Whom It May Concern:

This letter is to inform all businesses located within the Town of Christiansburg that, effective January 1, 2017, a new policy regarding the testing of backflow prevention devices will be in place.

The Town will send a notice at the beginning of the month your prevention device is required to be tested to indicate when the test is necessary. You will then have thirty (30) days to have the test performed and have the testing company submit the results to the Town of Christiansburg Building Department. If you fail to comply with the testing policy, the Town will levy a fine against your business in the sum of \$250. In addition, your water service may be disconnected pursuant to Section 29-115 of the Town Code. This new policy aims to prevent any missed checks and therefore better protect our business owners, the testing companies and our citizens.

Please be advised this policy is in accordance with Chapter 29, Article V of the Town Code and in compliance with the Virginia Department of Health, Waterworks Regulations. This test is mandated by law to protect the public potable water supply.

As always, a permit must be obtained by the contractor/certified tester for testing backflow devices. **A permit application should be submitted prior to the test being performed.** Please contact Ashley Bishop at (540) 382-6120 ext. 1122 for all questions related to the permitting process.

Permit applications and subsequent test results may be submitted to the Building Department via mail to 100 E Main St. Christiansburg, VA 24073; fax to (540) 381-7238; or email to agriffith@christiansburg.org.

In addition to the above policy change, we are updating our records for accuracy. Please complete the attached form as correctly as possible and return it to the Building Department. This form can be faxed or emailed to the information listed above. Updating your records will help to ensure that your business is not incorrectly charged for a device that is not there.

ESTABLISHED
NOVEMBER 10, 1792

INCORPORATED
JANUARY 7, 1833

MAYOR

D. MICHAEL BARBER

COUNCIL MEMBERS

SAMUEL M. BISHOP
HARRY COLLINS
R. CORD HALL
STEVE HUPPERT
HENRY SHOWALTER
BRADFORD J. "BRAD" STIPES

TOWN MANAGER

STEVE BIGGS

ASSISTANT TOWN MANAGER

RANDY WINGFIELD

ASSISTANT TO THE TOWN
MANAGER

ADAM CARPENETTI

DIRECTOR OF
FINANCE/TOWN TREASURER
VALERIE L. TWEEDIE,
CPA, CFE, CGFM

CHIEF OF POLICE

MARK SISSON

CLERK OF COUNCIL

MICHELE M. STIPES

TOWN ATTORNEY

GUYNN & WADDELL, P.C.

We appreciate your willingness to cooperate with this new policy. Please feel free to direct any questions or concerns to the Building Department at (540) 382-6120 ext. 1122. Thank you,

Required Information:

Domestic Backflow Device Information:

Device Manufacturer:
Device Serial Number:
Device Model:
Device Size:
Device Location within the Business:

Domestic Backflow Device Information:

Device Manufacturer:
Device Serial Number:
Device Model:
Device Size:
Device Location within the Business:

Sprinkler Backflow Device Information:

Device Manufacturer:
Device Serial Number:
Device Model:
Device Size:
Device Location within the Business:

Sprinkler Backflow Device Information:

Device Manufacturer:
Device Serial Number:
Device Model:
Device Size:
Device Location within the Business:

Sprinkler Backflow Device Information:

Device Manufacturer:
Device Serial Number:
Device Model:
Device Size:
Device Location within the Business: