



## Christiansburg Farmers' Market 2019 Vendor Application

Thank you for your interest in becoming a vendor at the Christiansburg Farmers' Market. Please read our rules and regulations, and fill out the following form. If you have any questions or concerns, please contact Casey Jenkins, Event Coordinator, at [cjenkins@christiansburg.org](mailto:cjenkins@christiansburg.org) or (540) 382-6128, ext. 1199.

**Please submit your completed application to [cjenkins@christiansburg.org](mailto:cjenkins@christiansburg.org) or by hand/mail to 1600 North Franklin St. Christiansburg, VA 24073 (Christiansburg Recreation Center)**

**Please make sure to include the following with your application:**

1. Farm address and directions to the farm.
2. A \$50 vendor fee for the season (accepted by check or cash).
3. A copy of crop and product plans for the upcoming growing season and a farm map with layout of crops (with acreage and crop volume indicated on the map). Map may be hand drawn.
4. Proof of insurance with a minimum of \$1,000,000 in liability coverage.
5. Copies of certifications/permits (if applicable).
6. A copy of land lease and/or partnership agreements (if applicable).

Note: Application submission does not guarantee acceptance to the Market

<b>Date of Application</b>			
<b>Business/Farm Name</b>			
<b>Business/Farm Address</b>			
<b>Applicant/s Name/s</b>			
<b>Mailing Address</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	
<b>Phone:</b>	<b>Cell Phone:</b>	<b>Fax:</b>	
<b>Email Address</b>			
<b>Website</b>			
<b>Virginia Sales Tax #</b>			
<b>Make &amp; Model of Vehicle and License #</b>			
<b>Months Attending</b>	May <input type="checkbox"/> June <input type="checkbox"/> July <input type="checkbox"/> Aug <input type="checkbox"/> Sept <input type="checkbox"/> Oct <input type="checkbox"/>		

Please provide a comprehensive list of the products you intend to sell at the Christiansburg Farmers' Market. If you intend to resell items, please attach a separate exemptions request form and indicate all products subject to resale. Attach an additional list if necessary.

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**Certifications**

We require copies of any of the following licenses or permits (if applicable) to the products you plan to sell. Please indicate whether they are attached or pending. No vendor will be allowed to participate at the Market until copies of all required documents have been received. If you have any questions regarding whether these licenses or permits are required to vend, please contact [cjenkins@christiansburg.org](mailto:cjenkins@christiansburg.org).

Certifications/Permits	Pending	Attached
USDA Certified Organic Certificate		
Virginia Department of Agriculture and Consumer Services (VDACS) kitchen certification		
VDACS Value-added food certification (e.g. low-acid prepared foods, ice cream)		
Virginia Nursery Permit		
Other (please explain):		

**Meat Sellers** - please provide the following information for the USDA meat processing facility utilized

Business name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ Phone: \_\_\_\_\_

**Insurance**

Vendors at the Christiansburg Farmers’ Market are required to have liability insurance with \$1 million minimum coverage. List insurance information below. *Please ensure current proof of insurance is attached to this application.*

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**General Information**

How many years have you participated in Farmers’ Markets? \_\_\_\_\_

What other Farmers’ Markets do you participate in? \_\_\_\_\_

When was the last year you participated in a Farmers’ Market? \_\_\_\_\_

Do you require electrical power at your space? \_\_\_\_\_

Will you be preparing food at the Farmers’ Market? \_\_\_\_\_

Will you be using an open flame at the Farmers’ Market? \_\_\_\_\_

*Please remember that application to the Market doesn’t guarantee acceptance into the Market. All applicants will be notified of the status of their application in a timely manner.*

**Please return completed applications to [cjenkins@christiansburg.org](mailto:cjenkins@christiansburg.org) or  
mail to: Farmers’ Market, 1600 North Franklin, Christiansburg, VA  
24073**

I, \_\_\_\_\_, have read and understand the Christiansburg Farmers’ Market rules & regulations, agree to abide by them, and have received a copy of them. I understand that these rules may be amended at times and it is my responsibility to have the most current copy. I will keep my mailing address current so that I may receive notice of changes and other important information. I understand that failure to abide by the rules may result in my disqualification from participation as a vendor. I agree that as a market vendor I will comply with all state, federal, and local laws.

Signed \_\_\_\_\_ Date \_\_\_\_\_



**Christiansburg Farmers' Market**  
**2019 Co-Vendor/Farmer or Farm Representative Application**  
 (If applicable)

Business/Farm Name			
Applicant/s Name/s			
Mailing Address			
City:	State:	Zip:	
Phone:	Cell Phone:	Fax:	
Email Address			
Website			
Farm/Vendor Representing			

Please provide a comprehensive list of the products you intend to be sold at the Christiansburg Farmers' Market. Indicate the origin of all products to be sold. Attach an additional list if necessary; be sure list is legible. No resale items are allowed by co-applicants.

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Signed \_\_\_\_\_ Date \_\_\_\_\_