
**DRAFT BUDGET
FOR FISCAL YEAR
JULY 1, 2019
TO
JUNE 30, 2020**



THE PLACE TO BE.
CHRISTIANSBURG VA

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Budget 2019-2020

THE BUDGET DOCUMENT

- GENERAL LAYOUT
- HIGHLIGHTS OF THE BUDGET
- PRIMARY CHANGES
 - REVENUES
 - EXPENDITURES
 - STAFFING
 - CAPITAL PROJECTS
- 5 YEAR FORECAST
 - ASSUMPTIONS



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Budget 2018-2019

- This proposed budget was prepared based on meetings and discussions with program directors as well as work sessions with The Finance Committee to provide you with a budget that we deemed appropriate to sustain our level of growth and customer service within the constraints of funds available and priorities of Destination 2022.
 - Department directors submitted their requests for funding of operations as well as capital equipment and vehicle needs and capital construction projects.
 - After meetings and discussions, additions and deletions were made as deemed appropriate.
 - Destination 2022 with the visions and goals outlined is a high priority and we continue to work on the goals and strategies outlined in that plan.

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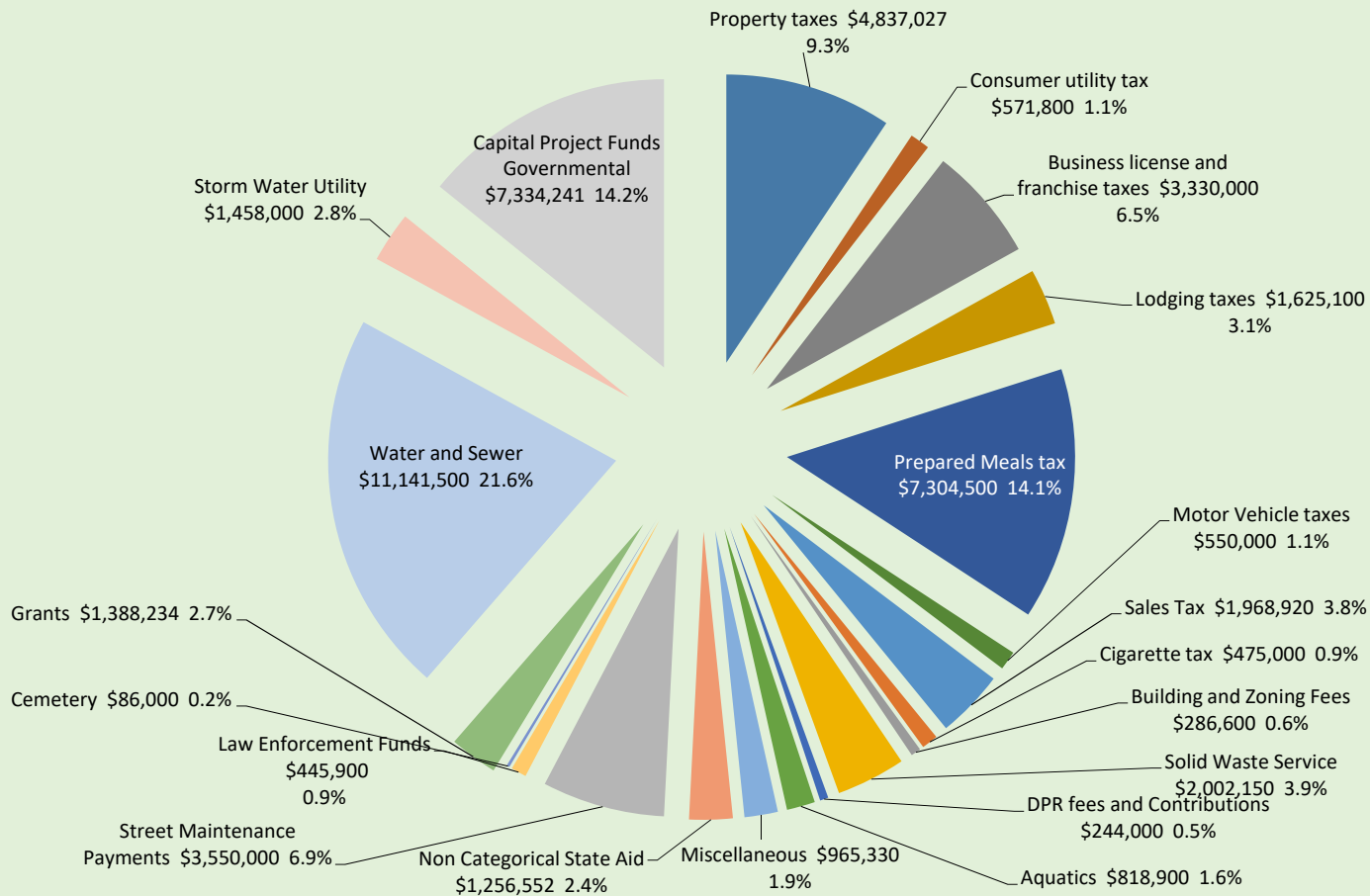
Budget 2018-2019

- General Layout of the Document
- Table of contents gives you the reference page number for each of the different schedules within the document.
- The executive summary of the budget with major changes etc. is under TAB 1 We then have a number of pages for the organizational chart, and the Boards, Commissions and Advisory Boards.
- Exhibit 1, tab 2 on page 30 is the summary of fund sources and uses which is followed by a chart of where the revenues come from and where the funds go.

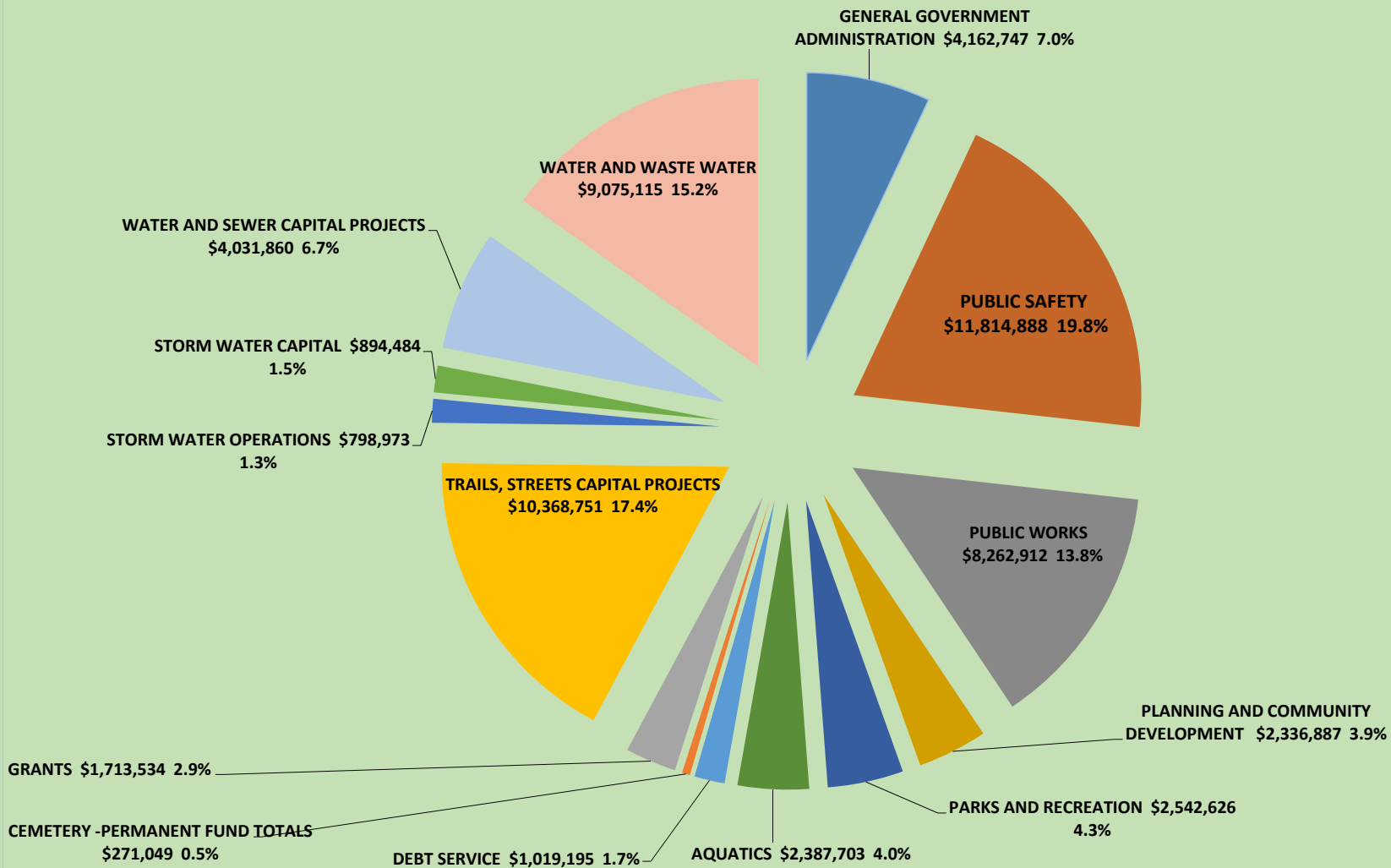
TOWN OF CHRISTIANBURG			
	PROPOSED BUDGET JULY 1, 2019 TO JUNE 30, 2020		
			draft 4-9-2019
Sources and Uses Summary Information			
	BUDGET 2020	2019 BUDGET	FORECAST 2019
Beginning Unassigned Fund Balance General Fund	21,214,204	23,179,082	23,179,082
General Fund Revenue	30,231,779	29,192,222	29,445,650
General Fund Operating Expenses	28,723,245	27,439,552	25,048,408
Excess of Revenue over Operating Expense	1,508,534	1,752,670	4,397,242
Capital Acquisitions	3,803,713	2,533,437	1,949,648
Excess of Revenue over Operating Expense	(2,295,179)	(780,767)	2,447,594
Use of Reserve Funds	1,080,600		
Support for Special Revenue Funds	0	-	(0)
Support for Cemetery	220,549	200,434	169,334
Support for Governmental Capital Projects	2,884,510	4,244,400	3,116,632
Support for Enterprise water Capital	1,840,348	1,756,315	-
Support for Enterprise Storm water capital	235,456	-	201,507
Total support to all funds	5,180,863	6,201,149	3,487,472
Total Increase (decrease) to fund balance rollover capital projects	(6,395,442)	(6,981,916)	(1,039,878)
Funds to move to Assigned fund balances	(925,000)	(925,000)	(925,000)
Reduction to Unassigned fund balance	(7,320,442)	(7,906,916)	(1,964,878)
Ending Unassigned Fund Balance General Fund	13,893,762	15,272,166	21,214,204
Required per policy at 35%	13,586,384		

BUDGET 2020 REVENUES

Where the funds come from



APPROPRIATIONS 2019-2020 BUDGETS
What the funds are spent on



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Budget 2019-2020

- Tab 2 Exhibit 2 pages 33-37 is the detail list of capital outlay and projects as well as the list of additional reserves to be added in the upcoming year.
- Tab 3 Exhibit 3 pages 38-39 is the Summary of revenues by type and Exhibit 4 shows you the detail of those revenues.
- Tab 4 Exhibit 5, Pages 46-49 which is the summary of departmental program expenditures also has a page reference for the detail line items in exhibit 7 found under tab 5. If you look at page 46 you will see a page reference for the detail program budget. For example the detail budget for Town Council can be found on page 52.
- Tab 5 Exhibit 6 is the detail information for community support and community development. Exhibit 7 follows with the detail reports of all programs.
- Exhibit 8 is the schedule of our current long term debt obligations. It is the last page of tab 5, page 97
- Tab 6 page 98 is the five year forecast.

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Budget 2019-2020

- HIGHLIGHTS
- Revenue changes (increase 3.6%)
 - Tax rate is proposed to remain unchanged for 2020.
 - We will maintain our rate at 16 cents per hundred. The revenue neutral tax rate would be 15.26 cents per hundred from the real estate reassessments this year.
 - No new debt is currently proposed for this year
 - Water rate increase is proposed for \$1.00 per thousand gallons This is per our rate study in 2017
 - No proposed increase in sewer fees
 - Increase building permit fees and plan review fees. These are detailed on page 1 of the budget document.

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Budget 2019-2020

- HIGHLIGHTS
 - Expenditures
 - Requests for new staff were a total of 3 positions. All 3 of which are included in this draft budget bringing our total full time employee count to 256.
 - The new positions added are:
 - 1 Network administrator
 - 1 Property maintenance
 - 1 Radio Technician
 - This draft includes a 2% merit pool and 2% Cola increase for employees. However this morning after discussion with Councilman Stipes and Showalter we misunderstood their recommendation on the COLA it should be 1% not 2%.
 - I have recalculated this change in the document but could not reformat and print a new draft for this meeting. This change will reduce the operating costs by \$113,660

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Budget 2019-2020

- Implementation of the comp plan completed this year. The original numbers for the comp plan were modified downward to take care of some of the lowest paid personnel in public works and finance.
 - 75 employees are effected. 52 in public works, 3 in finance, 5 in police dept, 3 engineering 6 aquatics and several other administrative departments
- Holding on employee contribution rates for insurance benefits for employees. We had an 11% increase in our rates over last year but decided to hold rates this year as these are high value benefits that keep us competitive with what neighboring jurisdictions are offering.
 - This year during enrollment we will inform all employees about holding the rate but that costs need to decline or contribution rates will have to go up next year. We will be focusing on reducing unnecessary ER visits and being more proactive in selecting drug and health care options.
- Nearly \$19.6 million in capital construction projects are included of which 7.9 million is grant funded 1.2 million is funded with storm water fees and the remainder is supported with Town funds or water and sewer revenues.

CAPITAL PROJECTS

• TRANSPORTATION

- Falling Branch Intersection
- N. Franklin Cambria interchange
- Roanoke and Tower intersection signal
- Arbor Drive and Peppers Ferry intersection signal
- Capital Paving Program
- Chrisman Mill Road Realignment
- Connector Road

• TRAILS AND SIDEWALKS

- Huckleberry Trail Phase III
- Depot Park Trail extension
- Cambria Trail design
- Arbor Drive Sidewalk
- Roanoke Street Sidewalk Robert to Reading
- Roanoke Street Sidewalk 460 bypass

CAPITAL PROJECTS

- WATER AND WASTE WATER

- Edgewood Pump Station Ph1
- Buffalo tank rehab/replacement
- College Street Sewer rehab
- Silver lake Interceptor
- Arrowhead basin rehab

- OTHER

- Truman Wilson Property Development

- STORM WATER

- N. Franklin St. Drainage improvement
- Downtown watershed study
- Christiansburg Industrial Park SWM improvements
- Hickok St. Improvements PH 1

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Budget 2019-2020

- **FIVE YEAR FORECAST**

- The forecast includes moderate growth and inflation in all other years of 2% and a small tax increase in 2022 to help with funding aging infrastructure.
- The proposed water increase in 2020 is included in the forecast as well as small annual increases in 2020 - 2022 relative to the rate study.
- Program growth or expansion of services except as provided within the 2020 budget are not presented here except that in 2021 and beyond increases in revenue, operating expenses and debt for the proposed park are included.
- Design, engineering and construction costs for the Truman Wilson property are not included in the 2020 budget as there is not adequate information at the time of this draft.

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- The forecast assumes that we continue to receive grants and capital funding for a number of street, trail and storm water projects.
- That we continue to set funds aside for specific future projects, (designated or assigned reserves)
- That debt will need to be incurred to fund the needed capital for water and sewer projects as well as the development of the Truman Wilson Property.
- Available resources over the next 5 years for capital will not sustain the rate of new projects currently projected to complete in the next five years. Careful consideration of Council priorities in the future projects will be required to balance available funds with desired projects.

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Budget 2018-2019

- Next Steps
 - Set Budget work session(s) with Council April
 - Set public hearing for water increase first meeting in May
 - 21 day notice required
 - Set public hearing for the tax rate first meeting in May
 - 30 day notice required
 - Set public hearing on Budget first meeting in May
 - 7 day notice required
 - Set final budget after council work session(s) and public Hearings Late May
 - Approve Budget early June

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THANK YOU